

**Subject:** RE: Copy of POTUS Designations  
**Date:** Mon, 23 Jan 2017 16:10:40 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Sanchez, Rudy'" <Rudy.Sanchez@sss.gov>, "Killingsworth, Cristina F (OCEO/OCEO-FO)" <killingsworthcf@mcc.gov>  
**Cc:** "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>, "Dunn, Christopher J (OCEO/OCEO-FO)" <dunncj@mcc.gov>, "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)>, "Copp, Adam J." <Adam.Copp@sss.gov>  
**Message-ID:** <2a2d258f6d524553a84a28d9fa78975d@CNSSEExch2.whca.mil>  
**MD5:** e602eb29b8f0ff827d04493ac5cfebd

Apologies Rudy – I added-in the wrong Rudy so you can ignore.

**From:** Sanchez, Rudy [mailto:Rudy.Sanchez@sss.gov]  
**Sent:** Monday, January 23, 2017 8:10 AM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO) <dunncj@mcc.gov>; McLaughlin, Meg T. T. EOP/WHO <(b) (6)> Copp, Adam J. <Adam.Copp@sss.gov>  
**Subject:** RE: Copy of POTUS Designations

Good morning,

Just wondering why I was copied in this email traffic.? I didn't get a copy of the POTUS Designations.

Thanks,

Rudy

**Rudy Sanchez**  
General Counsel  
Selective Service System  
p: (703) 605-4012

**From:** Killingsworth, Cristina F (OCEO/OCEO-FO) [mailto:killingsworthcf@mcc.gov]  
**Sent:** Thursday, January 19, 2017 2:35 PM  
**To:** Mirza, Asma Y. EOP/OMB  
**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO); McLaughlin, Margaret T. EOP/WHO; Sanchez, Rudy  
**Subject:** RE: Copy of POTUS Designations

Thanks Asma.

All, we understand that Amb. Charles Glazer from the State transition team was "recommending" that our General Counsel, Sarah Fandell, stay on board. We don't know who he was making the recommendation to or who is making the final decision, but we would obviously need to hear through formal channels before she were to stay. If you hear anything, please let me know.

Thanks,

Cristina

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 3:26 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>  
**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO) <dunncj@mcc.gov>; McLaughlin, Margaret T. EOP/WHO <(b) (6)> 'Rudy.Sanchez@sss.gov' <Rudy.Sanchez@sss.gov>  
**Subject:** RE: Copy of POTUS Designations

Cristina – PPO is off boarding shortly and they have been processing these requests. I'm not sure we have the ability to keep folks on board this late in the game, so adding them here.

**From:** Killingsworth, Cristina F (OCEO/OCEO-FO) [<mailto:killingsworthcf@mcc.gov>]  
**Sent:** Thursday, January 19, 2017 2:56 PM  
**To:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** [Tim.horne@gsa.gov](mailto:Tim.horne@gsa.gov); Dunn, Christopher J (OCEO/OCEO-FO) <[dunncj@mcc.gov](mailto:dunncj@mcc.gov)>  
**Subject:** RE: Copy of POTUS Designations

Asma/Tim,

We understand one of our politicals may be held over by the Trump team. Assuming the transition team's recommendation is approved, will we be receiving the official word from one of you? Or should we be in touch with the new PPO?

Thanks,

Cristina

**From:** Mirza, Asma Y. EOP/OMB [[\(b\) \(6\)](mailto:(b) (6))]  
**Sent:** Thursday, January 19, 2017 1:24 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <[killingsworthcf@mcc.gov](mailto:killingsworthcf@mcc.gov)>  
**Cc:** 'Timothy Horne - 8P' <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Subject:** Copy of POTUS Designations

Christina – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Re: BBG Beach Head Team  
**Date:** Mon, 23 Jan 2017 11:42:00 -0500  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** Marie Lennon <mlennon@bbg.gov>  
**Message-ID:** <4821968978312346317@unknownmsgid>  
**MD5:** fa33e93b523bc0aec4042a73ecfaa868

Hi Marie

Please call me at (b) (6) and we can sort this out.

Thank you

On Jan 23, 2017, at 10:09 AM, Marie Lennon <mlennon@bbg.gov> wrote:

Tim,

Sorry to be a pest, but would still love to engage with you on the appointments of Mr. Shuck and Mr. Ciepielowski. Both arrived today and amid briefings and meet and greets, we would like to finalize their paperwork. Again, email or a phone call – your preference – is fine.

Many thanks,  
Marie

**From:** Marie Lennon  
**Sent:** Thursday, January 19, 2017 4:02 PM  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Subject:** R E :B B GB each Head Team Names

Tim,

I had the pleasure of speaking with you earlier this week with Rob Fallon from BBG. As a reminder, I'm Marie Lennon, BBG's Director of Management Services. Our HR Director was able to talk with Laura Lynch today and we have some additional questions on the roles of Mr. Shuck and Mr. Ciepielowski that Laura suggested we run by you.

I'm sure you are crazy-busy and I'm happy to send you the questions via email or be available for a call if that's more convenient.

Many thanks,  
Marie

**Marie Lennon**  
Director of Management Services  
Broadcasting Board of Governors  
Office: 202-203-4504  
Mobile: (b) (6)  
[mlennon@bbg.gov](mailto:mlennon@bbg.gov)

<image002.png>

**From:** Timothy Horne - 8P [<mailto:tim.horne@gsa.gov>]  
**Sent:** Tuesday, January 17, 2017 4:46 PM  
**To:** Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>; Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>; Jamise Harper - WPTA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; Mayock, Andrew <(b) (6)>; Asma Mirza <(b) (6)>  
**Subject:** R e: B B GB each Head Team Names

445 works for me. Call me at (b) (6)

On Jan 17, 2017, at 4:24 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:

Hi Timothy –

A call might be helpful for us. Are you available around 4:45 to talk with my HR director and me?

Rob

---

**From:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>

**Date:** Tuesday, January 17, 2017 at 3:40 PM

**To:** "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>

**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>, Jamise Harper - WPTA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew"

<(b) (6)> Asma Mirza <Asma\_Y.(b) (6)>

**Subject:** Re: BBGB each Head Team Names

Hi Rob

My responses are in blue. Happy to jump on a call if it helps.

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.

The Trump team's expectation is that beach head teams will show up for work on January 20 and 12:01 pm (assuming they have been processed by the servicing HR office). Also, they recognize that some buildings may not be accessible due to inaugural activities, in these cases the request is that the appointees be processed as soon as possible.

- If different than 1/20, do you have any information on the actual start date for both appointees? Your WH Liaison can answer specific questions about expectations, please feel free to reach out to him.
- Regarding the appointment authority – I assume TTS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment? You are correct - TTS is Temporary Transition Schedule C.
- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?  
Yes

On Tue, Jan 17, 2017 at 1:17 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:



Hi Timothy –

Thank you for reaching out! We were not sure if we were receiving a beachhead team but, of course, welcome the new team members.

I will double back with our HR team to determine what will be needed to process these appointments quickly. Could I ask a few questions to assist us as we do so?

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.
- If different than 1/20, do you have any information on the actual start date for both appointees?
- Regarding the appointment authority – I assume TTS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment?
- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?

Best,  
Rob

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**From:** <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)> on behalf of Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Date:** Tuesday, January 17, 2017 at 2:21 PM  
**To:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Grant Turner <[GTurner@bbg.gov](mailto:GTurner@bbg.gov)>, "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** Jamise Harper - WPTA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" <(b) (6)> <(b) (6)>  
**Subject:** B B GB each Head Team Na

Greetings!

Attached is a list of individuals that the PETT would like to have on-board on January 20th. I have pasted an email from Rick Dearborn to me which articulates what the PETT is looking for. This is for purposes of getting appointees on board by January 20th only. The process for sharing agency information has not changed. If the individual(s) requests access to agency information prior to January 20th, the procedures laid out in the WH MOU with the PETT should be followed.

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

**Email From Rick Dearborn**

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

Rick Dearborn

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 15:57:36 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Andre', Karen" <Karen.Andre@hud.gov>  
**Message-ID:** <8dcf02455e314751aa6e96538d5f1879@CNSSEExch2.whca.mil>  
**MD5:** 26e6085ef9dedc6de3c05a42649b2daa

Thanks Henry; we do not have him on the official list from the PETT so you should flag that for your ART. Not sure if there is enough time on the clock at this point to change it, but worth raising up the flag pole.

-----Original Message-----

**From:** Hensley, Henry [mailto:Henry.Hensley@hud.gov]  
**Sent:** Thursday, January 19, 2017 8:43 AM  
**To:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>  
**Subject:** RE: Response requested by 1pm: Holdovers

We have one addition.

Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management

Henry Hensley  
Office of Strategic Planning and Management  
Department of Housing and Urban Development  
451 7th St SW  
Washington, DC 20410  
Desk: 202-402-4360  
Mobile: (b) (6)

-----Original Message-----

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Tuesday, January 17, 2017 7:43 PM  
**To:** Hensley, Henry <Henry.Hensley@hud.gov>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov  
**Subject:** Re: Response requested by 1pm: Holdovers

Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.

Sent from my iPhone

On Jan 17, 2017, at 6:39 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:

Still some back and forth with the ART lead and our politicals. May be one addition. Can I have until tomorrow afternoon? I believe the intent of the data call is being realized if that helps.

Sent from my iPhone

On Jan 17, 2017, at 1:40 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:

Genger was not on my radar. Running down now. Sorry for delay, just landed from a flight.

Sent from my iPhone

On Jan 17, 2017, at 11:36 AM, Mayock, Andrew EOP/OMB

<(b) (6)>mailto:(b) (6) wrote:

Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

By 1pm please:

- 1) Validate this list of holdovers matches your understanding, including
- 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

<Holdover Requests 1-17-17.pdf>

**Subject:** Fwd: Update on Acting Career Officials  
**Date:** Thu, 19 Jan 2017 14:45:59 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Ingrid.Kolb@hq.doe.gov" <Ingrid.Kolb@hq.doe.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <BAB002DC-604C-49C6-9622-E96538C96E4E@omb.eop.gov>  
**MD5:** 0bc000bf5f7494efec76c2d6a245fb0e

Ingrid - see below. Happy to chat if that's helpful.

Sent from my iPhone

Begin forwarded message:

From: "Mehrbani, Rudy A. EOP/WHO"  
<(b) (6)>mailto:(b) (6)>  
Date: January 19, 2017 at 9:29:41 AM EST  
To: "Mirza, Asma Y. EOP/OMB" <(b) (6)>mailto:(b) (6)>  
"Mayock, Andrew EOP/OMB"  
<(b) (6)>mailto:(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
Cc: "Remus, Dana A. EOP/WHO"  
<(b) (6)>mailto:(b) (6)>  
Subject: RE: Update on Acting Career Officials

Asma -

Please advise Energy that the acting designation for the position of U/S of Energy for Nuclear Security will not be effective until there is a vacancy in that position. Accordingly, since Gen. Klotz will continue to serve as the U/S, Bill White will not become the Acting U/S.

Rudy

**Subject:** Fwd: Project Management Awards  
**Date:** Thu, 19 Jan 2017 21:02:56 -0700  
**From:** Cynthia Palmer - 8P <cynthial.palmer@gsa.gov>  
**To:** PBSBoardofDirectorsR08@gsa.gov  
**Message-ID:** <-645692477580684506@unknownmsgid>  
**MD5:** 12897b1393b13853f5c9eb4155a055c9

Hi everyone -

We should talk about this with the BLC - it says the RC needs to approve the nominations too so we'll need to make sure Tanisha and Tim are good with the nominations :)

For Beyond Space nominations I have some ideas - Trading Places, Regional operating costs team, Recruiting team, Mezzo team, team who worked on GCIMS, customer symposium team, Smartspace team, CFR team - sorry if I am missing any group !!! Perhaps we could nominate the BLC and all of these things are under the umbrella of the BLC and helps quantify and add some meat to the nomination - might be too unwieldy - just a thought ..

I'll talk to the BLC and get it on our joint Mtg next Tuesday so we can start brainstorming ideas for nominations - remember we can use these ideas for the commissioners awards too!

Thanks

Cindy

Begin forwarded message:

**From:** Steve Burke - 8PC <[steve.burke@gsa.gov](mailto:steve.burke@gsa.gov)>  
**Date:** January 18, 2017 at 1:56:03 PM MST  
**To:** "&PBS Business Leadership Council R08" <[PBSBusinessLeadershipCouncilR08@gsa.gov](mailto:PBSBusinessLeadershipCouncilR08@gsa.gov)>, "&PBS Board of Directors R08" <[PBSBoardofDirectorsR08@gsa.gov](mailto:PBSBoardofDirectorsR08@gsa.gov)>  
**Subject:** Project Management Awards

Hello everyone! it is that time of year again for the PM award nominations. The official call comes out on Monday! I had a call yesterday regarding the nomination process so thought I would give you all an early heads up!

Some of the changes this year include the following:

- | 4 weeks for submissions this year instead of 3, nominations due Feb. 17
- | Greater emphasis this year on innovation and customer relationships, satisfaction and support. Nominations need to document this!
- | There will be no extra submissions this year for Honorable Mentions. However, the panel may choose to award an HM to one of the two allowed submissions
- | Nominations are accepted for Regional submissions of National initiatives. Submissions should outline what the Region's role was
- | Images will be uploaded into a Google folder this year using standard nomenclature rather than in a powerpoint as was the case in previous years.

Categories are the same as last year and include the following (2 nominations each):

- | Large Federal Construction
- | Lease Construction and Prospectus projects
- | Lease Projects below Prospectus (2016 winner: WAPA Succeeding Lease)
- | Disposal Projects
- | Disposal Services Cases
- | Small Projects (2016 winner: Fargo MEPS)
- | Multiple Small Projects (2016 winner: FEMA C-Wing)
- | Beyond Space Projects (2016 winner: Region 8 Engagement Team)

This year the actual nominators will be uploading their own submissions and images. Please let me know who the POC will be for each category listed above so I can have the Google Site shared with them and so they will be invited to an informational webinar in early February. I will be checking the submissions for quality, completeness, and to ensure that each project meets the requirements. A Word template will be provided for everyone to use first to capture all of the information then they will cut and paste from that into the Google Site.

Following the submissions, Central Office will review the nominations for completeness and accuracy then a panel of judges will score them for quality and content. All nominations should be pre-approved by the RC prior to uploading them in to the Google Site. After final scoring CO will inform us of the submissions that did not win followed by a message from the PBS Commissioner announcing the winners. The Region will then put together a recognition event like we have in the past.

This is all I know for now. When the Google Site is up and running and I have a chance to look through it I will be available to help with the submissions. Should you have any questions please let me know.

Thanks

Steve

--

Steven M. Burke,  
Registered Architect  
LEED Green Associate  
Regional Chief Architect  
303-263-3761



**Subject:** Re: Update on Acting Career Officials  
**Date:** Thu, 19 Jan 2017 14:38:58 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Mehrbani, Rudy A. EOP/WHO" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>, "Remus, Dana A. EOP/WHO" <(b) (6)>  
**Message-ID:** <4B3A75EF-8160-481A-A534-FD5033F73D0D@omb.eop.gov>  
**MD5:** 2f40665b368b3e61fc2a0aaa02d40556

Copy - thank you.

Sent from my iPhone

On Jan 19, 2017, at 9:29 AM, Mehrbani, Rudy A. EOP/WHO

(b) (6)

Asma -

Please advise Energy that the acting designation for the position of U/S of Energy for Nuclear Security will not be effective until there is a vacancy in that position. Accordingly, since Gen. Klotz will continue to serve as the U/S, Bill White will not become the Acting U/S.

Rudy

**From:** Mirza, Asma Y. EOP/OMB  
**Sent:** Thursday, January 19, 2017 8:08 AM  
**To:** Mehrbani, Rudy A. EOP/WHO  
(b) (6) (b) (6) Mayock, Andrew  
EOP/OMB <(b) (6)> mailto:(b) (6) Timothy Horne  
- 8P <tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
**Subject:** Fwd: Update on Acting Career Officials

(b) (5)

Sent from my iPhone

Begin forwarded message:

**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> mailto:(b) (6)  
**Date:** January 18, 2017 at 11:12:48 PM EST  
**To:** "Kolb, Ingrid" <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> mailto:(b) (6) "Mehrbani, Rudy A. EOP/WHO" <(b) (6)>  
"McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> mailto: Timothy Horne - 8P  
<tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
**Subject:** Re: Update on Acting Career Officials  
Ingrid - we wanted to let you know that the PETT added Gen. Klotz at NNSA to the holdover list.

Thanks,

Asma

Sent from my iPhone

On Jan 18, 2017, at 4:38 PM, Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
wrote:

Thank you for all of your help with this!!

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Wednesday, January 18, 2017 10:34 AM  
To: Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
Cc: Mirza, Asma Y. EOP/OMB <(b) (6)> [mailto:(b) (6)]  
Mehrbani, Rudy A. EOP/WHO (b) (6) [mailto:(b) (6)]  
McLaughlin, Meg T. T. EOP/WHO <(b) (6)> [mailto:(b) (6)] >>; 'Timothy Horne - 8P' <tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
Subject: Update on Acting Career Officials

Ingrid,

Thank you for your help in identifying critical positions that will become vacant at the change of the Administration. Last night the President approved the acting designation for the following career officials for the listed positions. These designations will go into effect on January 20th at 12pm:

- \* Grace M. Bochenek of Pennsylvania, Director of the National Energy Technology Laboratory, to be Acting Secretary of Energy
- \* Patricia A. Hoffman of Virginia, Principal Deputy Assistant Secretary for Electricity Delivery and Energy Reliability, to be Acting Under Secretary of Energy for Science
- \* William I. White of the District of Columbia, Chief of Staff and Associate Principal Deputy Administrator of the National Nuclear Security Administration, to be Acting Under Secretary of Energy for Nuclear Security

If you have any questions, please reach out to Rudy Mehrbani before 3pm on January 19th at (b) (6) [mailto:(b) (6)]

Best,

Andrew

**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 14:18:16 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Cremins, Tom (HQ-AH000)" <tom.cremins-1@nasa.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <8E9E7DBF-87DE-404E-BF01-795357E842F7@omb.eop.gov>  
**MD5:** 7b4664d990964e7730ddb638480ad3ad

Thanks Tom! If there is a formal deputies meeting in the next week or two, is there one individual who should represent NASA?

Sent from my iPhone

On Jan 19, 2017, at 9:11 AM, Cremins, Tom (HQ-AH000)  
<tom.cremins-1@nasa.govmailto:tom.cremins-1@nasa.gov>> wrote:

?Nasa's attached. We have no formal acting Deputy- those duties and meetings, etc will be covered. I assume you are not requesting that individual and their information for this exercise. Best,  
Tom

Sent from my BlackBerry 10 smartphone.

From: Mayock, Andrew EOP/OMB  
Sent: Wednesday, January 18, 2017 4:21 PM  
To: Jozetta.Robinson@opm.govmailto:Jozetta.Robinson@opm.gov>;  
Kevin.A.Shea@aphis.usda.govmailto:Kevin.A.Shea@aphis.usda.gov>;  
DALvord@doc.govmailto:DALvord@doc.gov>; lcasias@doc.govmailto:lcasias@doc.gov>;  
michael.l.rhodes32.civ@mail.milmailto:michael.l.rhodes32.civ@mail.mil>;  
Denise.Carter@ed.govmailto:Denise.Carter@ed.gov>;  
Ingrid.kolb@hq.doe.govmailto:Ingrid.kolb@hq.doe.gov>;  
John.gentile@hhs.govmailto:John.gentile@hhs.gov>;  
Vincent.Micone@hq.dhs.govmailto:Vincent.Micone@hq.dhs.gov>;  
Henry.Hensley@hud.govmailto:Henry.Hensley@hud.gov>;  
Edward.keable@sol.doi.govmailto:Edward.keable@sol.doi.gov>; Lofthus, Lee EOP;  
Hugler.Edward@dol.govmailto:Hugler.Edward@dol.gov>;  
kenneyka2@state.govmailto:kenneyka2@state.gov>;  
Lana.Hurdle@dot.govmailto:Lana.Hurdle@dot.gov>;  
Beverly.Babers@treasury.govmailto:Beverly.Babers@treasury.gov>; Snyder, Robert EOP;  
Kenny.shannon@epa.govmailto:Kenny.shannon@epa.gov>; Cremins, Tom (HQ-AH000);  
BARBARA.CARSON@SBA.GOVmailto:BARBARA.CARSON@SBA.GOV>;  
skfinlay@oge.govmailto:skfinlay@oge.gov>; chris.naylor@nara.govmailto:chris.naylor@nara.gov>;  
Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA;  
nathan.kreoger@gsa.govmailto:nathan.kreoger@gsa.gov>; Patel, Angeli H. EOP/OMB; Martha Allen -  
8P; linden.dahlkemper@gsa.govmailto:linden.dahlkemper@gsa.gov>; Freshwater, Meg E. EOP/NSC;  
Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.govmailto:EDWARDTL@nctc.gov>'  
Cc: Mirza, Asma Y. EOP/OMB  
Subject: Acting Agency Leadership: Contact Information due 12 noon 1/19

All - as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best - Andrew & Tim  
<Copy of Acting Agency Leadership 01-18-17 (003).RLightfoot.xlsx>

**Subject:** Re: last person to onboard  
**Date:** Thu, 19 Jan 2017 14:00:36 +0000  
**From:** "Blakemore, Emily D. EOP/WHO" <(b) (6)>  
**To:** Elizabeth Cain - BB <elizabeth.cain@gsa.gov>  
**Cc:** Barbara Wegener - Cp1P <barbara.wegener@gsa.gov>, Bart Jestel - Bgc <bart.jestel@gsa.gov>, Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <941BE7BC-EBE8-4558-977F-DC0163EC869F@who.eop.gov>  
**MD5:** d1218b5120e47360f9e943a68aab1f1f

I just sent info.

Our last employee has paperwork and should have it completed at some point today, ideally this morning.

He's at DOJ not the WH so as soon as I have paperwork I'll put you in touch so we can take that next step.

Thanks,  
Emily

D: 202-456-3323 | C: (b) (6)

On Jan 19, 2017, at 8:57 AM, Elizabeth Cain - BB  
<elizabeth.cain@gsa.gov<mailto:elizabeth.cain@gsa.gov>> wrote:

Hi Emily,

We are here and ready to do what needs to be done, but without any info we are not able to get started on any of the necessary coordination. We are committed to doing our best to get this person onboarded successfully but are running short on time.

Are you able to provide the name and agency within DOJ so we can try to get that coordination going?

Also, Faisal waved us in for a 9-10 block with OVP's last two people who are onboarding. If your last employee is available at that time (know they may not be on site, but thought it was worth bringing up), we will be in Faisal's office at that time.

Thanks,

Liz Cain  
Work: 202-394-7915  
Cell: (b) (6)

General Services Administration  
Office of the Chief Financial Officer  
Office of Budget

On Wed, Jan 18, 2017 at 2:20 PM, Elizabeth Cain - BB  
<elizabeth.cain@gsa.gov<mailto:elizabeth.cain@gsa.gov>> wrote:

Hi Emily,

Here's what we need

Name  
Salary  
Start date  
All paperwork that everyone else had to complete  
Poc at doj for HR coordination OR the full sf75 directly sent to Barbara Wegener (Cc'ed) to get all current benefits information  
Security poc at doj if possible for clearance coordination

Also cc'ed Bart so his team is aware we are getting a new name.

Thanks,  
LC

Sent from my iPhone

On Jan 18, 2017, at 2:14 PM, Blakemore, Emily D. EOP/WHO

<(b) (6)>mailto:(b) (6) wrote:

Is at DOJ.

What do you guys need to make it happen?

--

Emily Blakemore

SAP & Advisor to the DCOS for Operations

D: 202-456-3323<tel:(202)%20456-3323> | C: (b) (6) tel:(202)%20814-8588>

(b) (6)

**Subject:** Re: last person to onboard  
**Date:** Thu, 19 Jan 2017 08:57:03 -0500  
**From:** Elizabeth Cain - BB <elizabeth.cain@gsa.gov>  
**To:** "Blakemore, Emily D. EOP/WHO" <(b) (6)>  
**Cc:** Barbara Wegener - Cp1P <barbara.wegener@gsa.gov>, Bart Jestel - Bgc <bart.jestel@gsa.gov>, Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CAEfWDLd7uL4S12VNhbUGYFfmTPgO+ghq7\_MS=RF5NAp5x4Qe8w@mail.gmail.com>  
**MD5:** f0d4e3cb295c4928b5d9d7394deaf309

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Work: 202-394-7915

Cell: (b) (6)

General Services Administration  
Office of the Chief Financial Officer  
Office of Budget

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Security poc at doj if possible for clearance coordination

Also cc'ed Bart so his team is aware we are getting a new name.

Thanks,  
LC

Sent from my iPhone

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(b) (6)

Is at DOJ.

What do you guys need to make it happen?

--

**Emily Blakemore**

*SAP & Advisor to the DCOS for Operations*

D: [202-456-3323](tel:202-456-3323) | C: (b) (6)

(b) (6)



**Subject:** Re: Update on Acting Career Officials  
**Date:** Thu, 19 Jan 2017 13:51:51 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Mehrbani, Rudy A. EOP/WHO" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <E068CB05-DE26-4DA3-AA36-B483B3B8845E@omb.eop.gov>  
**MD5:** d3c344ef5b9a817b4bb33b401b01f999

Thank you. Energy confirmed Gen. is stating.

Sent from my iPhone

On Jan 19, 2017, at 8:31 AM, Mehrbani, Rudy A. EOP/WHO  
(b) (6) (b) (6) wrote:

Will get back to you asap.

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.  
**From:** Mirza, Asma Y. EOP/OMB  
**Sent:** Thursday, January 19, 2017 8:07 AM  
**To:** Mehrbani, Rudy A. EOP/WHO; Mayock, Andrew EOP/OMB; Timothy Horne - 8P  
**Subject:** Fwd: Update on Acting Career Officials

(b) (5)

Sent from my iPhone

Begin forwarded message:

**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> mailto:(b) (6)  
**Date:** January 18, 2017 at 11:12:48 PM EST  
**To:** "Kolb, Ingrid" <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> mailto:(b) (6) "Mehrbani, Rudy A. EOP/WHO" (b) (6) (b) (6)  
"McLaughlin, Meg T. EOP/WHO" <(b) (6)> mailto:(b) (6) Timothy Horne - 8P  
<tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
**Subject:** Re: Update on Acting Career Officials

Ingrid - we wanted to let you know that the PETT added Gen. Klotz at NNSA to the holdover list.

Thanks,

Asma

Sent from my iPhone

On Jan 18, 2017, at 4:38 PM, Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
wrote:

Thank you for all of your help with this!!

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 10:34 AM  
**To:** Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
**Cc:** Mirza, Asma Y. EOP/OMB <(b) (6)> mailto:(b) (6)  
Mehrbani, Rudy A. EOP/WHO

(b) (6) (b) (6) McLaughlin, Meg T. T.  
EOP/WHO <(b) (6) mailto:(b) (6)> 'Timothy  
Horne - 8P' <tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
Subject: Update on Acting Career Officials

Ingrid,

Thank you for your help in identifying critical positions that will become vacant at the change of the Administration. Last night the President approved the acting designation for the following career officials for the listed positions. These designations will go into effect on January 20th at 12pm:

- \* Grace M. Bochenek of Pennsylvania, Director of the National Energy Technology Laboratory, to be Acting Secretary of Energy
- \* Patricia A. Hoffman of Virginia, Principal Deputy Assistant Secretary for Electricity Delivery and Energy Reliability, to be Acting Under Secretary of Energy for Science
- \* William I. White of the District of Columbia, Chief of Staff and Associate Principal Deputy Administrator of the National Nuclear Security Administration, to be Acting Under Secretary of Energy for Nuclear Security

If you have any questions, please reach out to Rudy Mehrbani before 3pm on January 19th at

(b) (6) mailto:(b) (6)

Best,

Andrew

**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 08:52:58 -0500  
**From:** "Robinson, Jozetta R" <Jozetta.Robinson@opm.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Timothy Horne - 8P (tim.horne@gsa.gov)" <tim.horne@gsa.gov>  
**Message-ID:** <1057A58F-26FD-4CB7-86F8-A66233787BB6@opm.gov>  
**MD5:** 4cfddc80a1870f0288adf26a9fcd272b

Her assistant was a Schedule C so we're working on that now. You can send them to me in the meantime. My staff will be assisting with her scheduling. We will have someone dedicated to her by next week.

Sent from my iPad

On Jan 18, 2017, at 8:20 PM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:

Thank you Josie. If we need to schedule a meeting with the Acting OPM Director, is there a staff point of contact / an assistant we should coordinate with?

**From:** Robinson, Jozetta R [<mailto:Jozetta.Robinson@opm.gov>]  
**Sent:** Wednesday, January 18, 2017 4:28 PM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)> Timothy Horne - 8P ([tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)) <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19

Good afternoon,

Attached is OPM's info.

Josie

**From:** Mayock, Andrew EOP/OMB [[\(b\) \(6\)](mailto:(b) (6))]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Robinson, Jozetta R; [Kevin.A.Shea@aphis.usda.gov](mailto:Kevin.A.Shea@aphis.usda.gov); [DAlvord@doc.gov](mailto:DAlvord@doc.gov); [lcasias@doc.gov](mailto:lcasias@doc.gov); [michael.l.rhodes32.civ@mail.mil](mailto:michael.l.rhodes32.civ@mail.mil); [Denise.Carter@ed.gov](mailto:Denise.Carter@ed.gov); [Ingrid.kolb@hq.doe.gov](mailto:Ingrid.kolb@hq.doe.gov); [John.gentile@hhs.gov](mailto:John.gentile@hhs.gov); [Vincent.Micone@hq.dhs.gov](mailto:Vincent.Micone@hq.dhs.gov); [Henry.Hensley@hud.gov](mailto:Henry.Hensley@hud.gov); [Edward.keable@sol.doi.gov](mailto:Edward.keable@sol.doi.gov); Lofthus, Lee EOP; [Hugler.Edward@dol.gov](mailto:Hugler.Edward@dol.gov); [kenneyka2@state.gov](mailto:kenneyka2@state.gov); [Lana.Hurdle@dot.gov](mailto:Lana.Hurdle@dot.gov); [Beverly.Babers@treasury.gov](mailto:Beverly.Babers@treasury.gov); Snyder, Robert EOP; [Kenny.shannon@epa.gov](mailto:Kenny.shannon@epa.gov); [tom.cremins-1@nasa.gov](mailto:tom.cremins-1@nasa.gov); [BARBARA.CARSON@SBA.GOV](mailto:BARBARA.CARSON@SBA.GOV); [skfinlay@oge.gov](mailto:skfinlay@oge.gov); [chris.naylor@nara.gov](mailto:chris.naylor@nara.gov); Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; [nathan.kreoger@gsa.gov](mailto:nathan.kreoger@gsa.gov); Patel, Angeli H.; Martha Allen - 8P; [linden.dahlkemper@gsa.gov](mailto:linden.dahlkemper@gsa.gov); Freshwater, Meg E. EOP/NSC; Mirza, Asma Y. EOP/OMB; '[EDWARDTL@nctc.gov](mailto:EDWARDTL@nctc.gov)'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** Re: Update on Acting Career Officials  
**Date:** Thu, 19 Jan 2017 13:53:58 +0000  
**From:** "Mehrbani, Rudy A. EOP/WHO" (b) (6)  
**To:** "Mirza, Asma Y. EOP/OMB" (b) (6)  
**Cc:** "Mayock, Andrew EOP/OMB" (b) (6) Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <20170119135408.18202697.4836.37414@who.eop.gov>  
**MD5:** dde6823a2a44ba84bf662e00b4d6ae2e

And I just spoke with him. He's sending me a revised resignation letter now.

Sent from my BlackBerry 10 smartphone on the Verizon Wireless 4G LTE network.  
**From:** Mirza, Asma Y. EOP/OMB  
**Sent:** Thursday, January 19, 2017 8:51 AM  
**To:** Mehrbani, Rudy A. EOP/WHO  
**Cc:** Mayock, Andrew EOP/OMB; Timothy Horne - 8P  
**Subject:** Re: Update on Acting Career Officials

Thank you. Energy confirmed Gen. is stating.

Sent from my iPhone

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**Subject:** Fwd: Update on Acting Career Officials

(b) (5)

Sent from my iPhone

Begin forwarded message:

**From:** "Mirza, Asma Y. EOP/OMB" (b) (6) mailto:(b) (6)  
**Date:** January 18, 2017 at 11:12:48 PM EST  
**To:** "Kolb, Ingrid" <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>>  
**Cc:** "Mayock, Andrew EOP/OMB" (b) (6) mailto:(b) (6) "Mehrbani, Rudy A. EOP/WHO" (b) (6) (b) (6)  
"McLaughlin, Meg I. I. EOP/WHO" (b) (6) mailto: Timothy Horne - 8P  
<tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>  
**Subject:** Re: Update on Acting Career Officials

Ingrid - we wanted to let you know that the PETT added Gen. Klotz at NNSA to the holdover list.

Thanks,

Asma

Sent from my iPhone

On Jan 18, 2017, at 4:38 PM, Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov<mailto:Ingrid.Kolb@hq.doe.gov>> wrote:

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Cc: Mirza, Asma Y. EOP/OMB <(b) (6)> [mailto:(b) (6)]  
Mehrbbani, Rudy A. EOP/WHO (b) (6) (b) (6) McLaughlin, Meg T. T.  
EOP/WHO <(b) (6)> [mailto:(b) (6)] 'Timothy  
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If you have any questions, please reach out to Rudy Mehrbbani before 3pm on January 19th at

(b) (6) [mailto:(b) (6)]

Best,

Andrew

**Subject:** RE: Update on Acting Career Officials  
**Date:** Thu, 19 Jan 2017 14:29:41 +0000  
**From:** "Mehrbani, Rudy A. EOP/WHO" <(b) (6)>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>  
**Cc:** "Remus, Dana A. EOP/WHO" <(b) (6)>  
**Message-ID:** <47d43726db254e33abdeb2529d40df4d@CNSSEExch2.whca.mil>  
**MD5:** f778b67a247b917c260dd93eb4a43578

Asma –

(b) (5)

Rudy

**From:** Mirza, Asma Y. EOP/OMB  
**Sent:** Thursday, January 19, 2017 8:08 AM  
**To:** Mehrbani, Rudy A. EOP/WHO <(b) (6)> Mayock, Andrew EOP/OMB <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>  
**Subject:** Fwd: Update on Acting Career Officials

(b) (5)

Sent from my iPhone

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**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Mehrbani, Rudy A. EOP/WHO" <(b) (6)> "McLaughlin, Meg T. EOP/WHO" <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>  
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From: Mayock, Andrew EOP/OMB (b) (6)  
Sent: Wednesday, January 18, 2017 10:34 AM  
To: Kolb, Ingrid <[Ingrid.Kolb@hq.doe.gov](mailto:Ingrid.Kolb@hq.doe.gov)>  
Cc: Mirza, Asma Y. EOP/OMB <(b) (6)>; Mehrbani, Rudy A. EOP/WHO  
(b) (6); McLaughlin, Meg T. T. EOP/WHO  
(b) (6); 'Timothy Horne - 8P' <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
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- (b) (6) Patricia A. Hoffman of Virginia, Principal Deputy Assistant Secretary for Electricity Delivery and Energy Reliability, to be Acting Under Secretary of Energy for Science
- (b) (6) William I. White of the District of Columbia, Chief of Staff and Associate Principal Deputy Administrator of the National Nuclear Security Administration, to be Acting Under Secretary of Energy for Nuclear Security

If you have any questions, please reach out to Rudy Mehrbani before 3pm on January 19th at

(b) (6)

Best,

Andrew



**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 13:43:11 +0000  
**From:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Andre', Karen" <Karen.Andre@hud.gov>  
**Message-ID:** <CY4PR09MB11922C91E9B7434AE49B70A8F57E0@CY4PR09MB1192.namprd09.prod.outlook.com>  
**MD5:** 477630af6f1f9b8a8b10032dd4115e5e

We have one addition.

Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management

Henry Hensley  
Office of Strategic Planning and Management  
Department of Housing and Urban Development  
451 7th St SW  
Washington, DC 20410  
Desk: 202-402-4360  
Mobile: (b) (6)

-----Original Message-----

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Tuesday, January 17, 2017 7:43 PM  
**To:** Hensley, Henry <Henry.Hensley@hud.gov>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov  
**Subject:** Re: Response requested by 1pm: Holdovers

Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.

Sent from my iPhone

On Jan 17, 2017, at 6:39 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:

Still some back and forth with the ART lead and our politicals. May be one addition. Can I have until tomorrow afternoon? I believe the intent of the data call is being realized if that helps.

Sent from my iPhone

On Jan 17, 2017, at 1:40 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:

Genger was not on my radar. Running down now. Sorry for delay, just landed from a flight.

Sent from my iPhone

On Jan 17, 2017, at 11:36 AM, Mayock, Andrew EOP/OMB  
<(b) (6)> [mailto:(b) (6)] wrote:

Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

By 1pm please:

- 1) Validate this list of holdovers matches your understanding, including
- 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

<Holdover Requests 1-17-17.pdf>

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 15:51:09 +0000  
**From:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Andre', Karen" <Karen.Andre@hud.gov>  
**Message-ID:** <CY4PR09MB11925FDD3E632FF935B946CFF57E0@CY4PR09MB1192.namprd09.prod.outlook.com>  
**MD5:** dece0e3970d253f5efdc3197e972f96

Genger Charles is also confirmed.

Henry

Henry Hensley  
Office of Strategic Planning and Management  
Department of Housing and Urban Development  
451 7th St SW  
Washington, DC 20410  
Desk: 202-402-4360  
Mobile: (b) (6)

-----Original Message-----

**From:** Hensley, Henry  
**Sent:** Thursday, January 19, 2017 8:43 AM  
**To:** 'Mirza, Asma Y. EOP/OMB' <(b) (6)>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>  
**Subject:** RE: Response requested by 1pm: Holdovers

We have one addition.

Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management

Henry Hensley  
Office of Strategic Planning and Management Department of Housing and Urban Development  
451 7th St SW  
Washington, DC 20410  
Desk: 202-402-4360  
Mobile: (b) (6)

-----Original Message-----

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Tuesday, January 17, 2017 7:43 PM  
**To:** Hensley, Henry <Henry.Hensley@hud.gov>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov  
**Subject:** Re: Response requested by 1pm: Holdovers

Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.

Sent from my iPhone

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tomorrow afternoon? I believe the intent of the data call is being realized if that helps.

Sent from my iPhone

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<(b) (6) mailto:(b) (6) wrote:

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Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

<Holdover Requests 1-17-17.pdf>

**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 14:17:28 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Robinson, Jozetta R" <Jozetta.Robinson@opm.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Timothy Horne - 8P (tim.horne@gsa.gov)" <tim.horne@gsa.gov>  
**Message-ID:** <C9A5E604-15F2-418F-B517-C11CF80B5D5D@omb.eop.gov>  
**MD5:** c064c92fa56cd21158e23b67f5419931

Great - thank you.

Sent from my iPhone

On Jan 19, 2017, at 8:53 AM, Robinson, Jozetta R  
<Jozetta.Robinson@opm.govmailto:Jozetta.Robinson@opm.gov>> wrote:

Her assistant was a Schedule C so we're working on that now. You can send them to me in the meantime. My staff will be assisting with her scheduling. We will have someone dedicated to her by next week.

Sent from my iPad

On Jan 18, 2017, at 8:20 PM, Mirza, Asma Y. EOP/OMB  
<(b) (6)>mailto:(b) (6)> wrote:

Thank you Josie. If we need to schedule a meeting with the Acting OPM Director, is there a staff point of contact / an assistant we should coordinate with?

From: Robinson, Jozetta R [mailto:Jozetta.Robinson@opm.gov]  
Sent: Wednesday, January 18, 2017 4:28 PM  
To: Mayock, Andrew EOP/OMB  
<(b) (6)>mailto:(b) (6)> Timothy Horne - 8P (tim.horne@gsa.govmailto:tim.horne@gsa.gov) <tim.horne@gsa.govmailto:tim.horne@gsa.gov>;  
Mirza, Asma Y. EOP/OMB <(b) (6)>mailto:(b) (6)>  
Subject: RE: Acting Agency Leadership: Contact Information due 12 noon 1/19

Good afternoon,

Attached is OPM's info.

Josie

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Wednesday, January 18, 2017 4:16 PM  
To: Robinson, Jozetta R; Kevin.A.Shea@aphis.usda.gov<mailto:Kevin.A.Shea@aphis.usda.gov>;  
DALvord@doc.gov<mailto:DALvord@doc.gov>; lcasias@doc.gov<mailto:lcasias@doc.gov>;  
michael.l.rhodes32.civ@mail.mil<mailto:michael.l.rhodes32.civ@mail.mil>;  
Denise.Carter@ed.gov<mailto:Denise.Carter@ed.gov>;  
Ingrid.kolb@hq.doe.gov<mailto:Ingrid.kolb@hq.doe.gov>;  
John.gentile@hhs.gov<mailto:John.gentile@hhs.gov>;  
Vincent.Micone@hq.dhs.gov<mailto:Vincent.Micone@hq.dhs.gov>;  
Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>;  
Edward.keable@sol.doi.gov<mailto:Edward.keable@sol.doi.gov>; Lofthus, Lee EOP;  
Hugler.Edward@dol.gov<mailto:Hugler.Edward@dol.gov>;  
kenneyka2@state.gov<mailto:kenneyka2@state.gov>;  
Lana.Hurdle@dot.gov<mailto:Lana.Hurdle@dot.gov>;  
Beverly.Babers@treasury.gov<mailto:Beverly.Babers@treasury.gov>; Snyder, Robert EOP;  
Kenny.shannon@epa.gov<mailto:Kenny.shannon@epa.gov>;  
tom.cremins-1@nasa.gov<mailto:tom.cremins-1@nasa.gov>;  
BARBARA.CARSON@SBA.GOV<mailto:BARBARA.CARSON@SBA.GOV>;  
skfinlay@oge.gov<mailto:skfinlay@oge.gov>; chris.naylor@nara.gov<mailto:chris.naylor@nara.gov>;  
Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA;  
nathan.kreoger@gsa.gov<mailto:nathan.kreoger@gsa.gov>; Patel, Angeli H.; Martha Allen - 8P;  
linden.dahlkemper@gsa.gov<mailto:linden.dahlkemper@gsa.gov>; Freshwater, Meg E. EOP/NSC; Mirza,

Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov<mailto:EDWARDTL@nctc.gov>'

Cc: Mirza, Asma Y. EOP/OMB

Subject: Acting Agency Leadership: Contact Information due 12 noon 1/19

All - as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best - Andrew & Tim

**Subject:** Re: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 16:01:40 +0000  
**From:** "Parker, Nealin" <Nealin.Parker@hud.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Hensley, Henry" <Henry.Hensley@hud.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>, "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)>, "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Andre', Karen" <Karen.Andre@hud.gov>  
**Message-ID:** <A62DCCF0-8655-4334-B428-0A41A7FA1D1C@hud.gov>  
**MD5:** d394975cbfd2c52f58991e54d94482f3

Thanks, May I ask who is on the list as acting Sec then? Just want to make sure the right people are read in for their jobs.

Nealin

Sent from my iPhone

> On Jan 19, 2017, at 10:59 AM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:  
>  
> Thanks Henry; we do not have him on the official list from the PETT so you should flag that for your ART. Not sure if there is enough time on the clock at this point to change it, but worth raising up the flag pole.  
>  
> -----Original Message-----  
> From: Hensley, Henry [mailto:Henry.Hensley@hud.gov]  
> Sent: Thursday, January 19, 2017 8:43 AM  
> To: Mirza, Asma Y. EOP/OMB <(b) (6)>  
> Cc: Mayock, Andrew EOP/OMB <(b) (6)>, McLaughlin, Meg T. T. EOP/WHO <(b) (6)>, tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>  
> Subject: RE: Response requested by 1pm: Holdovers  
>  
> We have one addition.  
>  
> Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management  
>  
> Henry Hensley  
> Office of Strategic Planning and Management  
> Department of Housing and Urban Development  
> 451 7th St SW  
> Washington, DC 20410  
> Desk: 202-402-4360  
> Mobile: (b) (6)  
>  
>  
> -----Original Message-----  
> From: Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
> Sent: Tuesday, January 17, 2017 7:43 PM  
> To: Hensley, Henry <Henry.Hensley@hud.gov>  
> Cc: Mayock, Andrew EOP/OMB <(b) (6)>, McLaughlin, Meg T. T. EOP/WHO <(b) (6)>, tim.horne@gsa.gov  
> Subject: Re: Response requested by 1pm: Holdovers  
>  
> Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.  
>  
> Sent from my iPhone  
>  
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>

>

>

> Best,

>

>

>

> Andrew & Tim

>

> <Holdover Requests 1-17-17.pdf>

**Subject:** Re: USTDA Beach Head Team Names  
**Date:** Sat, 21 Jan 2017 01:30:09 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Ebong, Enoch" <eebong@ustda.gov>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>, Jamise Harper - WPTAA <jamise.harper@gsa.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>  
**Message-ID:** <30B89A28-1545-4E33-BB2A-CE1F1A495A30@omb.eop.gov>  
**MD5:** e419fb1ef3a15e1a659286ffed98c5fb

Hi Enoch,

Good question; Tim do you or Jamise know?

Sent from my iPhone

On Jan 20, 2017, at 7:47 PM, Ebong, Enoch <eebong@ustda.govmailto:eebong@ustda.gov>> wrote:

Hi Asma,

Just a quick email to let you know that I have reached out directly to the beach head team for all of the necessary HR information. They have reached out to the PTT, but have also asked that I check again to see if you are able to provide any further information on this. Should we expect all information on HR matters to come either from the PTT or the beach head team?

Many thanks for all of your assistance.

Enoh

Enoh T. Ebong  
Acting Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard, Suite 1600  
Arlington, VA 22201  
T: 703.875.4357  
eebong@ustda.govmailto:eebong@ustda.gov

From: Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]mailto:(b) (6)  
Sent: Wednesday, January 18, 2017 8:10 PM  
To: Ebong, Enoch <eebong@ustda.govmailto:eebong@ustda.gov>>; Timothy Horne - 8P <tim.horne@gsa.govmailto:tim.horne@gsa.gov>>; Zak, Leocadia <lzak@ustda.govmailto:lzak@ustda.gov>>  
Cc: Jamise Harper - WPTAA <jamise.harper@gsa.govmailto:jamise.harper@gsa.gov>>; Mayock, Andrew EOP/OMB <(b) (6)>mailto:(b) (6)  
Subject: RE: USTDA Beach Head Team Names

Hi Enoch – you can reach out to the beach head teams directly to obtain the necessary HR information to begin the process. Let us know though if there are questions you need Tim and his team to run down.

Best,

Asma

From: Ebong, Enoch [mailto:eebong@ustda.gov]  
Sent: Wednesday, January 18, 2017 6:43 PM  
To: Timothy Horne - 8P <tim.horne@gsa.govmailto:tim.horne@gsa.gov>>; Zak, Leocadia <lzak@ustda.govmailto:lzak@ustda.gov>>  
Cc: Jamise Harper - WPTAA <jamise.harper@gsa.govmailto:jamise.harper@gsa.gov>>; Mayock, Andrew EOP/OMB <(b) (6)>mailto:(b) (6) Mirza, Asma Y. EOP/OMB <(b) (6)>mailto:(b) (6)  
Subject: RE: USTDA Beach Head Team Names

Tim,

Just a quick follow up to our emails this morning: we have not yet received the information necessary to begin the human resource actions for our 4 Beach Head Team members. Given the intended EOD of January 20th, is there any action we should be taking to facilitate the receipt of the information?

Thanks,  
Enoh

Enoh T. Ebong  
Deputy Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard, Suite 1600  
Arlington, VA 22201  
T: 703.875.4357  
eebong@ustda.gov<mailto:eebong@ustda.gov>

From: Ebong, Enoh  
Sent: Wednesday, January 18, 2017 9:16 AM  
To: 'Timothy Horne - 8P' <tim.horne@gsa.gov<mailto:tim.horne@gsa.gov>>; Zak, Leocadia <lzak@ustda.gov<mailto:lzak@ustda.gov>>  
Cc: Jamise Harper - WPTAA <jamise.harper@gsa.gov<mailto:jamise.harper@gsa.gov>>; Mayock, Andrew <(b) (6) <mailto:(b) (6)>> Asma Mirza <(b) (6) <mailto:(b) (6)>>  
Subject: RE: USTDA Beach Head Team Names

Many thanks, Tim. We have notified our HR Shared Service Provider and are standing by to receive the appropriate information referenced in the email sent yesterday so that the process of onboarding can begin.

Best regards,  
Enoh

Enoh T. Ebong  
Deputy Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard, Suite 1600  
Arlington, VA 22201  
T: 703.875.4357  
eebong@ustda.gov<mailto:eebong@ustda.gov>

From: Timothy Horne - 8P [mailto:tim.horne@gsa.gov]  
Sent: Wednesday, January 18, 2017 8:23 AM  
To: Zak, Leocadia <lzak@ustda.gov<mailto:lzak@ustda.gov>>  
Cc: Jamise Harper - WPTAA <jamise.harper@gsa.gov<mailto:jamise.harper@gsa.gov>>; Mayock, Andrew <(b) (6) <mailto:(b) (6)>> Asma Mirza <(b) (6) <mailto:(b) (6)>> Ebong, Enoh <eebong@ustda.gov<mailto:eebong@ustda.gov>>  
Subject: Re: USTDA Beach Head Team Names

Thanks Lee.  
I appreciate the update.

Enoh - if you or your HR staff has any questions about the process please let me know.

On Jan 17, 2017, at 7:02 PM, Zak, Leocadia <lzak@ustda.gov<mailto:lzak@ustda.gov>> wrote:  
Thank you for your email. We will move forward as indicated below and USTDA will be prepared to receive the Beach Head Team.

To ensure efficient future communication, I would like to provide additional contact information. Enoh Ebong, our Deputy Director (career SES) has been designated the Agency Transition Director and is the best person to receive communications regarding this matter. Her email address is : eebong@ustda.gov<mailto:eebong@ustda.gov> . I will be departing on January 20 and Liz Gustafson, our finance officer, left the agency several years ago.

Thank you,

**Leocadia I. Zak**  
**Director**  
**U.S. Trade and Development Agency**  
**Lzak@ustda.gov**  
**703-875-4311**

## Greetings!

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

## Email From Rick Dearborn

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,  
Rick Dearborn

**Subject:** Re: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 13:46:53 -0500  
**From:** Neil Skidmore - CNB <neil.skidmore@gsa.gov>  
**To:** Jack St John <(b) (6)>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>, Emily Murphy <(b) (6)>  
Emily Murphy <emily.w.murphy@ptt.gov>  
**Message-ID:** <-6247085851629420307@unknownmsgid>  
**MD5:** 297f78a0ae996b3cbc5865b2e5921613

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

On Jan 21, 2017, at 1:15 PM, Jack St John <(b) (6)> wrote:

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** "(b) (6)" <(b) (6)>  
**Cc:** "(b) (6)" <(b) (6)>, "(b) (6)" <(b) (6)>  
<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!

<170120 - Final COS Regulatory Freeze Memo (002).pdf>

**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 15:50:31 -0500  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** Joanna Rosato <joanna.rosato@gsa.gov>, Anthony Costa <tony.costa@gsa.gov>  
**Message-ID:** <5892549915256876436@unknownmsgid>  
**MD5:** ecdb84b0c8c5da30ee006887c4538950

Begin forwarded message:

**From:** Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
**Date:** January 21, 2017 at 3:45:22 PM EST  
**To:** [giancarlo.brizzi@gsa.gov](mailto:giancarlo.brizzi@gsa.gov), [cynthia.metzler@gsa.gov](mailto:cynthia.metzler@gsa.gov)  
**Cc:** "Jack St. John" <(b) (6)> Emily Murphy <(b) (6)> [tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)  
**Subject:** Fwd: Executing section 2 of the Reg Freeze memo

Hi GC and Cynthia. Please review the email message below regarding the regulation freeze and confirm with me you have received this message. Thank you in advance for your assistance.

Sent from my iPhone

Begin forwarded message:

**From:** Jack St John <(b) (6)>  
**Date:** January 21, 2017 at 1:48:29 PM EST  
**To:** Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
**Cc:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, Emily Murphy <(b) (6)> Emily Murphy <(b) (6)>  
**Subject:** Re: Executing section 2 of the Reg Freeze memo

Great. Thank you. Please copy me.

On Jan 21, 2017, at 1:46 PM, Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)> wrote:

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

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Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** <(b) (6)> <(b) (6)>  
**Cc:** <(b) (6)> <(b) (6)> <(b) (6)>  
<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo



Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!

<170120 - Final COS Regulatory Freeze Memo (002).pdf>

**Subject:** Thank you  
**Date:** Fri, 20 Jan 2017 05:16:37 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
"Jozetta.Robinson@opm.gov" <Jozetta.Robinson@opm.gov>,  
"Kevin.A.Shea@aphis.usda.gov" <Kevin.A.Shea@aphis.usda.gov>, "DALvord@doc.gov" <DALvord@doc.gov>,  
"lcasias@doc.gov" <lcasias@doc.gov>,  
"michael.l.rhodes32.civ@mail.mil" <michael.l.rhodes32.civ@mail.mil>,  
"Denise.Carter@ed.gov" <Denise.Carter@ed.gov>, "Ingrid.kolb@hq.doe.gov" <Ingrid.kolb@hq.doe.gov>,  
"John.gentile@hhs.gov" <John.gentile@hhs.gov>,  
"Vincent.Micone@hq.dhs.gov" <Vincent.Micone@hq.dhs.gov>,  
"Henry.Hensley@hud.gov" <Henry.Hensley@hud.gov>, "Edward.keable@sol.doi.gov" <Edward.keable@sol.doi.gov>,  
"Lofthus, Lee EOP" <lee.j.lofthus@usdoj.gov>,  
"Hugler.Edward@dol.gov" <Hugler.Edward@dol.gov>, "kenneyka2@state.gov" <kenneyka2@state.gov>,  
"Lana.Hurdle@dot.gov" <Lana.Hurdle@dot.gov>,  
"Beverly.Babers@treasury.gov" <Beverly.Babers@treasury.gov>, "Snyder, Robert EOP" <robert.snyder@va.gov>,  
"Kenny.shannon@epa.gov" <Kenny.shannon@epa.gov>,  
"tom.cremains-1@nasa.gov" <tom.cremains-1@nasa.gov>,  
"BARBARA.CARSON@SBA.GOV" <BARBARA.CARSON@SBA.GOV>, "skfinlay@oge.gov" <skfinlay@oge.gov>,  
"chris.naylor@nara.gov" <chris.naylor@nara.gov>, "Llano, Rayden EOP/OMB" <(b) (6)> "Jamise Harper - WPTAA" <jamise.harper@gsa.gov>,  
"nathan.kreoger@gsa.gov" <nathan.kreoger@gsa.gov>,  
"Patel, Angeli H. EOP/OMB" <(b) (6)> "Martha Allen - 8P" <martha.allen@gsa.gov>,  
"linden.dahlkemper@gsa.gov" <linden.dahlkemper@gsa.gov>,  
"Freshwater, Margaret E. EOP/NSC" <(b) (6)>  
"EDWARDTL@nctc.gov" <EDWARDTL@nctc.gov>  
**Cc:** "Timothy Horne - 8P" <Tim.horne@gsa.gov>  
**Message-ID:** <90ae74cdb8d462fb59d13c0296c0226@CNSSEExch2.whca.mil>  
**MD5:** 8d05d571a8d0541ce1bb7cf0212ac4a7

Agency Transition Directors,

Today is Andrew's last day at OMB and he asked me to pass along a message (below). On a personal note, it's been a honor working with you and your teams on the Presidential transition. I hope we have an opportunity to work together again in my new role on the OMB Performance & Personnel Management (PPM) team which starts Monday.

Best,

Asma Mirza

---

Agency Transition Directors,

In 2008 I join the PETT for then President-elect Obama. After serving on ARTs I started on day 1 of the Administration as an initial team at Treasury, benefiting greatly from the time and professionalism put in by the Bush Administration. Eight years later, it's been an honor to work with you on this transition over the past eight months. While many will never see all the work that goes in behind the scenes to make the transition as smooth as possible during a time of inherent change and uncertainty, I know it would not be possible without this dedicated crew.

Thank you for serving this Administration, the next Administration, and the American people. —Andrew Mayock



**Subject:** RE: Acting Leadership  
**Date:** Thu, 19 Jan 2017 15:39:14 +0000  
**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**To:** "Alvord, Dennis (Federal)" <DAlvord@doc.gov>, "Mirza, Asma Y. EOP/OMB" <(b) (6)>, Tim Horne <Tim.horne@gsa.gov>  
**Cc:** "Casias, Lisa (Federal)" <lcasias@doc.gov>  
**Message-ID:** <ea6f4769066d4bf2a3fab8ef68f6f4d6@CN399Exch1.whca.mil>  
**MD5:** daf63d393e1c08279e4ea645eb7f1412

I know the agencies are making their own internal communication.  
I believe some comms shops are confirming when asked by press.

-----Original Message-----

**From:** Alvord, Dennis (Federal) [mailto:DAlvord@doc.gov]  
**Sent:** Thursday, January 19, 2017 9:00 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)>, Mirza, Asma Y. EOP/OMB <(b) (6)>, Tim Horne <Tim.horne@gsa.gov>  
**Cc:** Casias, Lisa (Federal) <lcasias@doc.gov>  
**Subject:** Acting Leadership

Good morning,

Just curious whether you are hearing anything about the timing of Department announcements about who will be acting in leadership roles on the 20th.

Dennis

Sent from my iPhone

**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 15:45:22 -0500  
**From:** Neil Skidmore - CNB <neil.skidmore@gsa.gov>  
**To:** giancarlo.brizzi@gsa.gov, cynthia.metzler@gsa.gov  
**Cc:** "Jack St. John" <(b) (6)> Emily Murphy <(b) (6)>  
tim.horne@gsa.gov  
**Message-ID:** <-8900549610358558318@unknownmsgid>  
**MD5:** cbdd0a52a7bd8c589f986c7dc450ed1a

Hi GC and Cynthia. Please review the email message below regarding the regulation freeze and confirm with me you have received this message. Thank you in advance for your assistance.

Sent from my iPhone  
Begin forwarded message:

**From:** Jack St John <(b) (6)>  
**Date:** January 21, 2017 at 1:48:29 PM EST  
**To:** Neil Skidmore - CNB <neil.skidmore@gsa.gov>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>, Emily Murphy <(b) (6)> Emily Murphy  
(b) (6)  
**Subject:** Re: Executing section 2 of the Reg Freeze memo

Great. Thank you. Please copy me.

On Jan 21, 2017, at 1:46 PM, Neil Skidmore - CNB <neil.skidmore@gsa.gov> wrote:

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

On Jan 21, 2017, at 1:15 PM, Jack St John <(b) (6)> wrote:

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** (b) (6) <(b) (6)>  
**Cc:** (b) (6) <(b) (6)> (b) (6)  
<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!

<170120 - Final COS Regulatory Freeze Memo (002).pdf>

**Subject:** Re: Copy of POTUS Designations  
**Date:** Fri, 20 Jan 2017 01:45:10 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** Daniel Corle <dcorle@usaid.gov>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <059F4C94-A29E-4C04-BE4A-BC0C1DFFEDFD@omb.eop.gov>  
**MD5:** 3201068c794989a5529cf3f5179c3e0b

Glad to hear it

Sent from my iPhone

On Jan 19, 2017, at 4:53 PM, Daniel Corle <dcorle@usaid.gov<mailto:dcorle@usaid.gov>> wrote:

Thank you. This was very much appreciated and meant a lot to (Gordon) Wade Warren.

On Thu, Jan 19, 2017 at 1:21 PM, Mirza, Asma Y. EOP/OMB

<(b) (6)> <mailto:(b) (6)> wrote:  
Daniel - for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

--

Daniel Corle  
Deputy Chief of Staff  
U.S. Agency for International Development (USAID)  
1300 Pennsylvania Avenue, NW  
Washington, DC 20523  
dcorle@usaid.gov<mailto:dcorle@usaid.gov>  
corleda@state.sgov.gov<mailto:corleda@state.sgov.gov>  
office: 202.712.5096<tel:(202)%20712-5096>  
cell: (b) (6)

USAID partners to end extreme poverty and promote resilient, democratic societies while advancing our security and prosperity.

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 23:53:28 +0000  
**From:** "Shea, Kevin A - APHIS" <Kevin.A.Shea@aphis.usda.gov>  
**To:** ""Mayock, Andrew EOP/OMB"" <(b) (6)> ""Timothy Horne - 8P"" <tim.horne@gsa.gov>  
**Cc:** ""Mirza, Asma Y. EOP/OMB"" <(b) (6)>  
**Message-ID:** <7311d4e5171e4cf5b9a31edf782fd701@CY1PR0204MB0102.001f.mgd2.msft.net>  
**MD5:** 5b81759856793cd96ee60d7dd6df9035

I regret that I am having difficulty working in this spreadsheet. The best I can do at this point is give the info in this message, as follows.

Agency is Agriculture. Acting Agency Head is Mike Young. He is a career employee. His e-mail address is [Mike.Young@obpa.usda.gov](mailto:Mike.Young@obpa.usda.gov). His phone number is 202-720-3323.

The contact for meetings is Shelia Trollinger. Her e-mail address is [Shelia.Trollinger@osec.usda.gov](mailto:Shelia.Trollinger@osec.usda.gov). Her phone number is 202-720-6052.

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Shea, Kevin A - APHIS <Kevin.A.Shea@aphis.usda.gov>; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP <robert.snyder@va.gov>; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB <(b) (6)> Timothy Horne - 8P <Tim.horne@gsa.gov>; Jamise Harper - WPTAA <jamise.harper@gsa.gov>; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB <(b) (6)> Martha Allen - 8P <martha.allen@gsa.gov>; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC <(b) (6)> EDWARDTL@nctc.gov  
Mirza, Asma Y. EOP/OMB <(b) (6)>  
<EDWARDTL@nctc.gov>  
**Cc:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

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**Subject:** Fwd: GSA Welcomes New Leadership  
**Date:** Fri, 20 Jan 2017 19:11:10 -0800  
**From:** Inger Whitfield - 9P1PRE <inger.whitfield@gsa.gov>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CALNFQ4Dy7c68S5XAvBmJz+5=Ujf7bPeC5dNvwmO=UXpBEghrnw@mail.gmail.com>  
**MD5:** 76ee2742cef1eb20e352f2a9a5fdecd5

Dear Mr Horne,

Please allow me to extend  
sincere congratulations to you on your appointment

Respectfully,

Inger Whitfield  
Federal Realty Specialist/Lease Contracting Officer  
Federal Branch - San Francisco (9P1PRE)  
Real Estate Acquisition Division  
50 United Nations Plaza, 2 West - Room 2298  
San Francisco, California 94102-3434

0415-522-2013 (b) (6)  
Email: [inger.whitfield@gsa.gov](mailto:inger.whitfield@gsa.gov)

----- Forwarded message -----

From: "GSA Info Message" <[gsainfo@notify.gsa.gov](mailto:gsainfo@notify.gsa.gov)>  
Date: Jan 20, 2017 4:52 PM  
Subject: GSA Welcomes New Leadership  
To: <[inger.whitfield@gsa.gov](mailto:inger.whitfield@gsa.gov)>  
Cc:



GSA Office of Strategic Communication

Effective immediately, President Trump has named [Tim Horne](#) Acting Administrator of the U.S. General Services Administration. Tim has served in various positions across GSA since 1993 and is well acquainted with the agency's work.

In addition, Tony Costa will serve as Acting GSA Deputy Administrator, Joanna Rosato will serve as Acting GSA Chief of Staff, and the following individuals will serve as Acting Regional Administrators in their respective Regions:

- Region One: Glenn Rotondo
- Region Two: Frank Santella
- Region Three: Bob McCall
- Region Four: Erv Koehler
- Region Five: John Cooke
- Region Six: Dennis O'Connell

Region Seven: Jim Weller  
Region Eight: Leigh Ann Bunetta  
Region Nine: Dan Brown  
Region Ten: Tiffany Hixson  
Region Eleven: Paula Demuth

Tim, Tony, Joanna, and the regional leaders listed above will serve in an acting capacity until the  
joins individuals for these leadership positions.



**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 22:20:34 +0000  
**From:** "Shea, Kevin A - APHIS" <Kevin.A.Shea@aphis.usda.gov>  
**To:** "'Mirza, Asma Y. EOP/OMB'" <(b) (6)>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Message-ID:** <25b39d495aa3420794380d00036b0cb0@CY1PR0204MB0102.001f.mgd2.msft.net>  
**MD5:** 44be6e608b88fd20014a66603c3b5498

Thanks very much.

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 12:46 PM  
**To:** Shea, Kevin A - APHIS <Kevin.A.Shea@aphis.usda.gov>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Subject:** Copy of POTUS Designations

Kevin – for your records, attached is the designation from the President.

Asma

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.



**Subject:** RE: USTDA Beach Head Team Names  
**Date:** Sat, 21 Jan 2017 00:47:17 +0000  
**From:** "Ebong, Enoh" <eebong@ustda.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Cc:** Jamise Harper - WPTAA <jamise.harper@gsa.gov>, "Mayock, Andrew EOP/OMB"  
<(b) (6)>  
**Message-ID:** <BN6PR09MB13165A2EC93F453905380E26D9700@BN6PR09MB1316.namprd09.prod.outlook.com>  
**MD5:** 9735a5f3c325e69d8cde274a98bb4343

Hi Asma,

Just a quick email to let you know that I have reached out directly to the beach head team for all of the necessary information. They have reached out to the PTT, but have also asked that I check again to see if you are able to provide any further information on this. Should we expect all information on HR matters to come either from the PTT or the beach head team?

Many thanks for all of your assistance.

Enoh

Enoh T. Ebong  
Acting Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard Suite 1600  
Arlington VA 22201  
T: 703.875.4357  
eebong@ustda.gov

**From:** Mirza, Asma Y. EOP/OMB [mailto:Asma\_Y.\_Mirza@omb.eop.gov]  
**Sent:** Wednesday, January 18, 2017 8:10 PM  
**To:** Ebong Enoh <eebong@ustda.gov>; Timothy Horne - 8P  
<tim.horne@gsa.gov>; Zak Leocadia <lzak@ustda.gov>  
**Cc:** Jamise Harper - WPTAA <jamise.harper@gsa.gov>; Mayock Andrew EOP/OMB  
<Andrew\_Mayock@omb.eop.gov>  
**Subject:** RE: USTDA Beach Head Team Names

Hi Enoh— you can reach out to the beach head team directly to obtain the necessary information to begin the process. Let us know though if there are questions you need Tim and his team to run down.

Best,

Asma

**From:** Ebong Enoh [mailto:eebong@ustda.gov]  
**Sent:** Wednesday, January 18, 2017 6:43 PM  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>; Zak Leocadia <lzak@ustda.gov>  
**Cc:** Jamise Harper - WPTAA <jamise.harper@gsa.gov>; Mayock Andrew EOP/OMB  
<(b) (6)>; Mirza, Asma Y. EOP/OMB  
<(b) (6)>  
**Subject:** RE: USTDA Beach Head Team Names

Tim,

Just a quick follow up to our email this morning we have not yet received the

information necessary to begin the human resource action for our 4 Beach Head Team members. Given the intended EOD of January 20<sup>th</sup>, is there any action we should be taking to facilitate the receipt of the information?

Thanks,  
Enoh

Enoh T. Ebong  
Deputy Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard Suite 1600  
Arlington VA 22201  
T: 703.875.4357  
[eebong@ustda.gov](mailto:eebong@ustda.gov)

**From:** Ebong, Enoh  
**Sent:** Wednesday, January 18, 2017 9:16 AM  
**To:** 'Timothy Horne- 8P' <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; Zak Leocadia <[lzak@ustda.gov](mailto:lzak@ustda.gov)>  
**Cc:** Jamise Harper- WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; Mayock Andrew <(b) (6)>; Asma Mirza <(b) (6)>  
**Subject:** RE: USTDA Beach Head Team Names

Many thanks Tim. We have notified our HR Share Service Provider and are standing by to receive the appropriate information referenced in the emails sent yesterday so that the process of onboarding can begin.

Best regards,  
Enoh

Enoh T. Ebong  
Deputy Director  
U.S. Trade and Development Agency  
1000 Wilson Boulevard Suite 1600  
Arlington VA 22201  
T: 703.875.4357  
[eebong@ustda.gov](mailto:eebong@ustda.gov)

**From:** Timothy Horne- 8P [<mailto:tim.horne@gsa.gov>]  
**Sent:** Wednesday, January 18, 2017 8:23 AM  
**To:** Zak Leocadia <[lzak@ustda.gov](mailto:lzak@ustda.gov)>  
**Cc:** Jamise Harper- WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; Mayock Andrew <(b) (6)>; Asma Mirza <(b) (6)>; Ebong Enoh <[eebong@ustda.gov](mailto:eebong@ustda.gov)>  
**Subject:** Re: USTDA Beach Head Team Names

Thanks Lee.

I appreciate the update.

Enoh - if you or your HR staff has any questions about the process please let me know.

On Jan 17, 2017, at 7:02 PM, Zak, Leocadia <[lzak@ustda.gov](mailto:lzak@ustda.gov)> wrote:

Thank you for your email. We will move forward as indicated below and USTDA will be prepared to receive the Beach Head Team.

To ensure efficient future communication, I would like to provide additional contact information. Enoch Ebong, our Deputy Director (career SES) has been designated the Agency Transition Director and is the best person to receive communications regarding this matter. Her email address is : [eebong@ustda.gov](mailto:eebong@ustda.gov) . I will be departing on January 20 and Liz Gustafson, our finance officer, left the agency several years ago.

Thank you,  
Lee

Leocadia I. Zak  
Director  
U.S. Trade and Development Agency  
[Lzak@ustda.gov](mailto:Lzak@ustda.gov)  
703-875-4311

**From:** [jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov) [<mailto:jamise.harper@gsa.gov>] **On Behalf Of** Timothy Horne- 8 P  
**Sent:** Tuesday, January 17, 2017 3:13 PM  
**To:** Zak, Leocadia <[Lzak@ustda.gov](mailto:Lzak@ustda.gov)> ; Gustafson, Liz <[lgustafson@ustda.gov](mailto:lgustafson@ustda.gov)> ; Jennings, Clark <[Cjennings@ustda.gov](mailto:Cjennings@ustda.gov)>  
**Cc:** Jamise Harper- WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)> ; Mayock, Andrew <(b) (6)> ; Asma Mirza <(b) (6)>  
**Subject:** USTDA Beach Head Team Names

Greetings!

Attached is a list of individuals that the PETT would like to have on-board on January 20th. I have pasted an email from Rick Dearborn to me which articulates what the PETT is looking for. This is for purposes of getting appointees on board by January 20th only. The process for sharing agency information has not changed. If the individual(s) requests access to agency information prior to January 20th, the procedures laid out in the WH MOU with the PETT should be followed.

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

**Email From Rick Dearborn**

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

Rick Dearborn

**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Fri, 20 Jan 2017 00:15:05 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Shea, Kevin A - APHIS" <Kevin.A.Shea@aphis.usda.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <291188FD-F57E-494F-BDE6-50A5611F0298@omb.eop.gov>  
**MD5:** a9b12d8836dbe32541e81dad1d7c36a9

Thank you!

Sent from my iPhone

On Jan 19, 2017, at 6:53 PM, Shea, Kevin A - APHIS  
<Kevin.A.Shea@aphis.usda.govmailto:Kevin.A.Shea@aphis.usda.gov>> wrote:

I regret that I am having difficulty working in this spreadsheet. The best I can do at this point is give the info in this message, as follows.

Agency is Agriculture. Acting Agency Head is Mike Young. He is a career employee. His e-mail address is Mike.Young@obpa.usda.govmailto:Mike.Young@obpa.usda.gov. His phone number is 202-720-3323.

The contact for meetings is Shelia Trollinger. Her e-mail address is Shelia.Trollinger@osec.usda.govmailto:Shelia.Trollinger@osec.usda.gov Her phone number is 202-720-6052.

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Wednesday, January 18, 2017 4:16 PM  
To: Jozetta.Robinson@opm.govmailto:Jozetta.Robinson@opm.gov; Shea, Kevin A - APHIS  
<Kevin.A.Shea@aphis.usda.govmailto:Kevin.A.Shea@aphis.usda.gov>;  
DALvord@doc.govmailto:DALvord@doc.gov; lcasias@doc.govmailto:lcasias@doc.gov;  
michael.l.rhodes32.civ@mail.milmailto:michael.l.rhodes32.civ@mail.mil;  
Denise.Carter@ed.govmailto:Denise.Carter@ed.gov;  
Ingrid.kolb@hq.doe.govmailto:Ingrid.kolb@hq.doe.gov;  
John.gentile@hhs.govmailto:John.gentile@hhs.gov;  
Vincent.Micone@hq.dhs.govmailto:Vincent.Micone@hq.dhs.gov;  
Henry.Hensley@hud.govmailto:Henry.Hensley@hud.gov;  
Edward.keable@sol.doi.govmailto:Edward.keable@sol.doi.gov; Lofthus, Lee EOP  
<lee.j.lofthus@usdoj.govmailto:lee.j.lofthus@usdoj.gov>;  
Hugler.Edward@dol.govmailto:Hugler.Edward@dol.gov;  
kenneyka2@state.govmailto:kenneyka2@state.gov;  
Lana.Hurdle@dot.govmailto:Lana.Hurdle@dot.gov;  
Beverly.Babers@treasury.govmailto:Beverly.Babers@treasury.gov; Snyder, Robert EOP  
<robert.snyder@va.govmailto:robert.snyder@va.gov>;  
Kenny.shannon@epa.govmailto:Kenny.shannon@epa.gov;  
tom.cremains-1@nasa.govmailto:tom.cremains-1@nasa.gov;  
BARBARA.CARSON@SBA.GOVmailto:BARBARA.CARSON@SBA.GOV;  
skfinlay@oge.govmailto:skfinlay@oge.gov; chris.naylor@nara.govmailto:chris.naylor@nara.gov;  
Llano, Rayden EOP/OMB <(b) (6)mailto:(b) (6)>  
Timothy Horne - 8P <Tim.horne@gsa.govmailto:Tim.horne@gsa.gov>; Jamise Harper - WPTAA  
<jamise.harper@gsa.govmailto:jamise.harper@gsa.gov>;  
nathan.kreoger@gsa.govmailto:nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB  
<(b) (6)mailto:(b) (6)> Martha Allen - 8P  
<martha.allen@gsa.govmailto:martha.allen@gsa.gov>;  
linden.dahlkemper@gsa.govmailto:linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC  
<(b) (6)mailto:(b) (6)> Mirza, Asma  
Y. EOP/OMB <(b) (6)mailto:(b) (6)>  
'EDWARDTL@nctc.govmailto:EDWARDTL@nctc.gov'  
<EDWARDTL@nctc.govmailto:EDWARDTL@nctc.gov>  
Cc: Mirza, Asma Y. EOP/OMB <(b) (6)mailto:(b) (6)>  
Subject: Acting Agency Leadership: Contact Information due 12 noon 1/19

All - as mentioned in our previous meeting, we would like to collect the contact information for the

acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best - Andrew & Tim

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

**Subject:** Re: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 13:48:29 -0500  
**From:** Jack St John <(b) (6)>  
**To:** Neil Skidmore - CNB <neil.skidmore@gsa.gov>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>, Emily Murphy <(b) (6)>  
Emily Murphy <(b) (6)>  
**Message-ID:** <57349931-C906-4950-9AE0-09BCD184745F@me.com>  
**MD5:** 5d43c718670a3de9b0db43b337549f49

Great. Thank you. Please copy me.

On Jan 21, 2017, at 1:46 PM, Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)> wrote:

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

On Jan 21, 2017, at 1:15 PM, Jack St John <(b) (6)> wrote:

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** "(b) (6)" <(b) (6)>  
**Cc:** "(b) (6)" <(b) (6)>, "(b) (6)" <(b) (6)>, "(b) (6)" <(b) (6)>  
"(b) (6)" <(b) (6)>, "Freeland, Jeffrey K. EOP/OMB"  
**Subject:** Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!

<170120 - Final COS Regulatory Freeze Memo (002).pdf>

**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 17:45:14 -0500  
**From:** "Jack St. John" <(b) (6)>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>, tony.costa@gsa.gov  
**Message-ID:** <E71E6AEA-858F-482F-9B9E-D0B20AD4AF39@me.com>  
**MD5:** ea61a43998f91ddb3d03ebf493acb722

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** "stjohnjj@me.com" <stjohnjj@me.com>  
**Cc:** "(b) (6)" <(b) (6)>, "(b) (6)" <(b) (6)>, "Freeland, Jeffrey K. EOP/OMB" <(b) (6)>

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!



**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 22:47:14 +0000  
**From:** Bob Stafford - H1 <bob.stafford@gsa.gov>  
**To:** Theresa Ottery - H1AA <theresa.ottery@gsa.gov>  
**Cc:** Anthony Costa <tony.costa@gsa.gov>, "Cynthia Metzler (H)" <cynthia.metzler@gsa.gov>, "Neil Skidmore (CD)" <neil.skidmore@gsa.gov>, Timothy Horne <tim.horne@gsa.gov>  
**Message-ID:** <CABMTR3OUcFWWN3VPb=x+=Q6fS=rDuEdNTw3DsJK3s2M58Tn62w@mail.gmail.com>  
**MD5:** 9e2215a002746c4b78f5b7085a951945

Hi Theresa -

Per our conversation, please look at the ask below and provide everyone CC'd with a list of regulations proposed by GSA that qualify. You mentioned there were a couple things you know already went back to OGC last week, so please include those just so we see the whole picture. We need to produce this info as soon as possible. Thanks!

Bob

----- Forwarded message -----

From: Tony Costa - AG <[tony.costa@gsa.gov](mailto:tony.costa@gsa.gov)>  
Date: Sat, Jan 21, 2017 at 5:32 PM  
Subject: Fwd: Executing section 2 of the Reg Freeze memo  
To: Bob Stafford <[bob.stafford@gsa.gov](mailto:bob.stafford@gsa.gov)>

Tony Costa  
Senior Advisor to the Administrator  
FedScape  
U.S. General Services Administration  
(b) (6) - mobile



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FedScape

----- Forwarded message -----

From: **Timothy Horne - 8P** <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
Date: Sat, Jan 21, 2017 at 3:50 PM  
Subject: Fwd: Executing section 2 of the Reg Freeze memo  
To: Joanna Rosato <[joanna.rosato@gsa.gov](mailto:joanna.rosato@gsa.gov)>, Anthony Costa <[tony.costa@gsa.gov](mailto:tony.costa@gsa.gov)>

Begin forwarded message:

From: Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
Date: January 21, 2017 at 3:45:22 PM EST  
To: [giancarlo.brizzi@gsa.gov](mailto:giancarlo.brizzi@gsa.gov), [cynthia.metzler@gsa.gov](mailto:cynthia.metzler@gsa.gov)  
Cc: "Jack St. John" <(b) (6)> Emily Murphy <(b) (6)> [tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)  
Subject: Fwd: Executing section 2 of the Reg Freeze memo

Hi GC and Cynthia. Please review the email message below regarding the regulation freeze and confirm with me you have received this message. Thank you in advance for your assistance.

Sent from my iPhone

Begin forwarded message:

From: Jack St John <(b) (6)>  
Date: January 21, 2017 at 1:48:29 PM EST  
To: Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
Cc: Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, Emily Murphy <(b) (6)> Emily Murphy <(b) (6)>  
Subject: Re: Executing section 2 of the Reg Freeze memo

Great. Thank you. Please copy me.

On Jan 21, 2017, at 1:46 PM, Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)> wrote:

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

On Jan 21, 2017, at 1:15 PM, Jack St John <(b) (6)> wrote:

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

From: "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
Date: January 21, 2017 at 1:02:25 PM EST  
To: "(b) (6)" <(b) (6)>  
Cc: "(b) (6)" <(b) (6)> "(b) (6)" <(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
<(b) (6)>  
Subject: Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This

needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy

officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be

forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock

OMB Office of Information and Regulatory Affairs

[202 881 7188](tel:2028817188)

PS Hi Emily!

**Subject:** Re: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 17:47:12 -0500  
**From:** Tony Costa - AG <tony.costa@gsa.gov>  
**To:** "Jack St. John" <(b) (6)>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CAFBmGyf28NW15ry1OUK-k=2NwtLxmcZ4j-Faw=MRGe0YBziXmw@mail.gmail.com>  
**MD5:** df66021b20f8a4c17f74dea3dbb1f666

Thanks!

t

Tony Costa  
Senior Advisor to the Administrator  
FedScape  
U.S. General Services Administration  
(b) (6) - mobile



On Sat, Jan 21, 2017 at 5:45 PM, Jack St. John <(b) (6)> wrote:

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** (b) (6)  
**Cc:** (b) (6) <(b) (6)>, (b) (6), "Freeland, Jeffrey K. EOP/OMB" <(b) (6)>

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
[202 881 7188](tel:2028817188)

PS Hi Emily!

**Subject:** Re: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 18:45:30 -0500  
**From:** Theresa Ottery - H1AA <theresa.ottery@gsa.gov>  
**To:** Bob Stafford - H1 <bob.stafford@gsa.gov>  
**Cc:** Anthony Costa <tony.costa@gsa.gov>, "Cynthia Metzler (H)" <cynthia.metzler@gsa.gov>, "Neil Skidmore (CD)" <neil.skidmore@gsa.gov>, Timothy Horne <tim.horne@gsa.gov>  
**Message-ID:** <CAAc1Dcwje+jq8fRCnCq8wq4s1qi4zvrwQ1f2kw9MZi3JPtJYCg@mail.gmail.com>  
**MD5:** 02ac4fb2229a64ff51ce8adb6292505c

All:

Giancarlo Brizzi and OGP's Regulatory Secretariat would have the definitive list of what has been sent to the OFR recently, including anything signed within OGP.

I am aware of only three items pending and these are all at GSA.

Barring the freeze, these would have been headed to the OFR following Administrator approval (FMR re mail regulations, FMR re utility regulations, and FMR re Art & Architecture,, The first two have been approved by OIRA, and are in final review with OGC. The last, a proposed final rule, is with PBS.

Let me know if you need more detail.

Theresa Ottery  
Director  
GSA, OAS, Executive Secretariat  
O: 202-590-7465



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On Sat, Jan 21, 2017 at 5:47 PM, Bob Stafford - H1 <[bob.stafford@gsa.gov](mailto:bob.stafford@gsa.gov)> wrote:

Hi Theresa -

Per our conversation, please look at the ask below and provide everyone CC'd with a list of regulations proposed by GSA that qualify. You mentioned there were a couple things you know already went back to OGC last week, so please include those just so we see the whole picture. We need to produce this info as soon as possible. Thanks!

Bob

----- Forwarded message -----

From: Tony Costa - AG <[tony.costa@gsa.gov](mailto:tony.costa@gsa.gov)>  
Date: Sat, Jan 21, 2017 at 5:32 PM  
Subject: Fwd: Executing section 2 of the Reg Freeze memo  
To: Bob Stafford <[bob.stafford@gsa.gov](mailto:bob.stafford@gsa.gov)>

Tony Costa  
Senior Advisor to the Administrator  
FedScape  
U.S. General Services Administration  
(b) (6) - mobile



FedScape

----- Forwarded message -----

From: Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
Date: Sat, Jan 21, 2017 at 3:50 PM  
Subject: Fwd: Executing section 2 of the Reg Freeze memo  
To: Joanna Rosato <[joanna.rosato@gsa.gov](mailto:joanna.rosato@gsa.gov)>, Anthony Costa <[tony.costa@gsa.gov](mailto:tony.costa@gsa.gov)>

Begin forwarded message:

From: Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
Date: January 21, 2017 at 3:45:22 PM EST  
To: [giancarlo.brizzi@gsa.gov](mailto:giancarlo.brizzi@gsa.gov), [cynthia.metzler@gsa.gov](mailto:cynthia.metzler@gsa.gov)  
Cc: "Jack St. John" <(b) (6)>, Emily Murphy <(b) (6)> [tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)  
Subject: Fwd: Executing section 2 of the Reg Freeze memo

Hi GC and Cynthia. Please review the email message below regarding the regulation freeze and confirm with me you have received this message. Thank you in advance for your assistance.

Sent from my iPhone

Begin forwarded message:

From: Jack St John <(b) (6)>  
Date: January 21, 2017 at 1:48:29 PM EST  
To: Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)>  
Cc: Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, Emily Murphy <(b) (6)> Emily Murphy

(b) (6) v>

Subject: Re: Executing section 2 of the Reg Freeze memo

Great. Thank you. Please copy me.

On Jan 21, 2017, at 1:46 PM, Neil Skidmore - CNB <[neil.skidmore@gsa.gov](mailto:neil.skidmore@gsa.gov)> wrote:

Hi Jack. I will forward your message to Giancarlo Brizzi from OGP for governmentwide issues and Cynthia Metzler from Office of Administrative Services for internal implementation.

Sent from my iPhone

On Jan 21, 2017, at 1:15 PM, Jack St John <(b) (6)> wrote:

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

From: "Peacock, Marcus C. EOP/OMB" <(b) (6)>

Date: January 21, 2017 at 1:02:25 PM EST

To: "(b) (6)" <(b) (6)>

Cc: "(b) (6)" <(b) (6)> "(b) (6)"

<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"

<(b) (6)>

Subject: Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This

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officer (sometimes called “regulatory second”) has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock

OMB Office of Information and Regulatory Affairs

[202 881 7188](tel:2028817188)

PS Hi Emily!

<170120 - Final COS Regulatory Freeze Memo (002).pdf>

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 16:14:46 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Hensley, Henry'" <Henry.Hensley@hud.gov>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Andre', Karen" <Karen.Andre@hud.gov>, "Coloretti, Nani A" <Nani.A.Coloretti@hud.gov>, "Mann, Benjamin E" <Benjamin.E.Mann@hud.gov>, "Robinson, Tonya T" <Tonya.T.Robinson@hud.gov>  
**Message-ID:** <68612622993348d19f915a609e04a3c6@CNSSEExch2.whca.mil>  
**MD5:** 06e651ed7b20d63faa6a577a4374d9bf

Copy - thank you.

-----Original Message-----

**From:** Hensley, Henry [mailto:Henry.Hensley@hud.gov]  
**Sent:** Thursday, January 19, 2017 11:14 AM  
**To:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>; Coloretti, Nani A <Nani.A.Coloretti@hud.gov>; Mann, Benjamin E <Benjamin.E.Mann@hud.gov>; Robinson, Tonya T <Tonya.T.Robinson@hud.gov>  
**Subject:** Re: Response requested by 1pm: Holdovers

Thanks Asma. In the absence of that designation, our acting dep Sec would have the functional authorities. We will inform the Trump team to prepare to take action.

Sent from my iPhone

> On Jan 19, 2017, at 10:59 AM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:  
>

> Thanks Henry; we do not have him on the official list from the PETT so you should flag that for your ART. Not sure if there is enough time on the clock at this point to change it, but worth raising up the flag pole.  
>

> -----Original Message-----

> **From:** Hensley, Henry [mailto:Henry.Hensley@hud.gov]  
> **Sent:** Thursday, January 19, 2017 8:43 AM  
> **To:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
> **Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>  
> **Subject:** RE: Response requested by 1pm: Holdovers  
>

> We have one addition.

>  
> Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management  
>

> Henry Hensley  
> Office of Strategic Planning and Management  
> Department of Housing and Urban Development  
> 451 7th St SW  
> Washington, DC 20410  
> Desk: 202-402-4360  
> Mobile: (b) (6)  
>  
>

> -----Original Message-----

> **From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
> **Sent:** Tuesday, January 17, 2017 7:43 PM  
> **To:** Hensley, Henry <Henry.Hensley@hud.gov>  
> **Cc:** Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO

<(b) (6)> tim.horne@gsa.gov

> Subject: Re: Response requested by 1pm: Holdovers

>

> Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.

>

> Sent from my iPhone

>

> On Jan 17, 2017, at 6:39 PM, Hensley, Henry

<Henry.Hensley@hud.govmailto:Henry.Hensley@hud.gov>> wrote:

>

> Still some back and forth with the ART lead and our politicals. May be one addition. Can I have until tomorrow afternoon? I believe the intent of the data call is being realized if that helps.

>

> Sent from my iPhone

>

> On Jan 17, 2017, at 1:40 PM, Hensley, Henry

<Henry.Hensley@hud.govmailto:Henry.Hensley@hud.gov>> wrote:

>

> Genger was not on my radar. Running down now. Sorry for delay, just landed from a flight.

>

> Sent from my iPhone

>

> On Jan 17, 2017, at 11:36 AM, Mayock, Andrew EOP/OMB

<(b) (6)mailto:(b) (6)> wrote:

>

>

> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

>

>

>

> By 1pm please:

>

> 1) Validate this list of holdovers matches your understanding, including

>

> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

>

>

>

> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

>

>

>

> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

>

>

>

> Best,

>

>

>

> Andrew & Tim

>

> <Holdover Requests 1-17-17.pdf>

**Subject:** Update on Holdovers  
**Date:** Thu, 19 Jan 2017 17:07:32 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Micone, Vincent'" <Vincent.Micone@hq.dhs.gov>  
**Cc:** "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>  
**Message-ID:** <8ab1cd6fde2c4f3c8a31a27d89ee5c42@CNSSEExch2.whca.mil>  
**MD5:** c6cc7f63b74f24bd2e731cd1a1159071

Vince,

I wanted to let you know that the PETT has decided to holdover the following individual:

- Alan Metzler, Chief of Staff at TSA

Best,

Asma

**Subject:** RE: DOC - Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:40:14 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Marston, Diane (Federal)'" <DMarston@doc.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>, "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>  
**Cc:** "Casias, Lisa (Federal)" <lcasias@doc.gov>  
**Message-ID:** <bc5fc999e4c5489dad6e7790c2f0608@CNSSEExch2.whca.mil>  
**MD5:** 9efb0843c6919710553f10c272fd2d19

Thank you

**From:** Marston, Diane (Federal) [mailto:DMarston@doc.gov]  
**Sent:** Thursday, January 19, 2017 11:32 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)> Mirza, Asma Y. EOP/OMB <(b) (6)>, Tim.horne@gsa.gov  
**Cc:** Casias, Lisa (Federal) <lcasias@doc.gov>  
**Subject:** DOC - Acting Agency Leadership: Contact Information due 12 noon 1/19

The following is sent on behalf of Lisa Casias, Deputy Assistant Secretary for Administration:

Per the request below, attached is the Department of Commerce's submission.

Please feel free to contact me at (b) (6) if you have any questions.

---

Diane Marston  
Office of the Deputy Assistant Secretary  
for Administration  
Department of Commerce  
Telephone: 202-482-1294

Begin forwarded message:

**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**Date:** January 18, 2017 at 4:16:01 PM EST  
**To:** "Jozetta.Robinson@opm.gov" <Jozetta.Robinson@opm.gov>, "Kevin.A.Shea@aphis.usda.gov" <Kevin.A.Shea@aphis.usda.gov>, "DALvord@doc.gov" <DALvord@doc.gov>, "lcasias@doc.gov" <lcasias@doc.gov>, "michael.l.rhodes32.civ@mail.mil" <michael.l.rhodes32.civ@mail.mil>, "Denise.Carter@ed.gov" <Denise.Carter@ed.gov>, "Ingrid.kolb@hq.doe.gov" <Ingrid.kolb@hq.doe.gov>, "John.gentile@hhs.gov" <John.gentile@hhs.gov>, "Vincent.Micone@hq.dhs.gov" <Vincent.Micone@hq.dhs.gov>, "Henry.Hensley@hud.gov" <Henry.Hensley@hud.gov>, "Edward.keable@sol.doi.gov" <Edward.keable@sol.doi.gov>, "Loftthus, Lee EOP" <lee.j.loftthus@usdoj.gov>, "Hugler.Edward@dol.gov" <Hugler.Edward@dol.gov>, "kenneyka2@state.gov" <kenneyka2@state.gov>, "Lana.Hurdle@dot.gov" <Lana.Hurdle@dot.gov>, "Beverly.Babers@treasury.gov" <Beverly.Babers@treasury.gov>, "Snyder, Robert EOP" <robert.snyder@va.gov>, "Kenny.shannon@epa.gov" <Kenny.shannon@epa.gov>, "tom.cremens-1@nasa.gov" <tom.cremens-1@nasa.gov>, "BARBARA.CARSON@SBA.GOV" <BARBARA.CARSON@SBA.GOV>, "skfinlay@oge.gov" <skfinlay@oge.gov>, "chris.naylor@nara.gov" <chris.naylor@nara.gov>, "Llano, Rayden EOP/OMB" <Rayden.Llano@omb.eop.gov>, Timothy Horne - 8P <Tim.horne@gsa.gov>, "Jamise Harper - WPTAA" <jamise.harper@gsa.gov>, "nathan.kreoger@gsa.gov" <nathan.kreoger@gsa.gov>, "Patel, Angeli H. EOP/OMB" <(b) (6)>, "Martha Allen - 8P" <martha.allen@gsa.gov>, "linden.dahlkemper@gsa.gov" <linden.dahlkemper@gsa.gov>, "Freshwater, Meg E. EOP/NSC" <(b) (6)>, "Mirza, Asma Y. EOP/OMB"

<(b) (6)> ""EDWARDTL@nctc.gov"" <EDWARDTL@nctc.gov>  
Cc: "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
Subject: Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** Re: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 16:14:08 +0000  
**From:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Andre', Karen" <Karen.Andre@hud.gov>, "Coloretti, Nani A" <Nani.A.Coloretti@hud.gov>, "Mann, Benjamin E" <Benjamin.E.Mann@hud.gov>, "Robinson, Tonya T" <Tonya.T.Robinson@hud.gov>  
**Message-ID:** <1A879ABB-EB19-46E7-9A81-B22CEA5EB8CD@hud.gov>  
**MD5:** f7b408b8490e487af6f72400076f7c4d

Thanks Asma. In the absence of that designation, our acting dep Sec would have the functional authorities. We will inform the Trump team to prepare to take action.

Sent from my iPhone

> On Jan 19, 2017, at 10:59 AM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:  
>  
> Thanks Henry; we do not have him on the official list from the PETT so you should flag that for your ART. Not sure if there is enough time on the clock at this point to change it, but worth raising up the flag pole.  
>  
> -----Original Message-----  
> From: Hensley, Henry [mailto:Henry.Hensley@hud.gov]  
> Sent: Thursday, January 19, 2017 8:43 AM  
> To: Mirza, Asma Y. EOP/OMB <(b) (6)>  
> Cc: Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov; Parker, Nealin <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>  
> Subject: RE: Response requested by 1pm: Holdovers  
>  
> We have one addition.  
>  
> Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management  
>  
> Henry Hensley  
> Office of Strategic Planning and Management  
> Department of Housing and Urban Development  
> 451 7th St SW  
> Washington, DC 20410  
> Desk: 202-402-4360  
> Mobile: (b) (6)  
>  
> -----Original Message-----  
> From: Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
> Sent: Tuesday, January 17, 2017 7:43 PM  
> To: Hensley, Henry <Henry.Hensley@hud.gov>  
> Cc: Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO <(b) (6)> tim.horne@gsa.gov  
> Subject: Re: Response requested by 1pm: Holdovers  
>  
> Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.  
>  
> Sent from my iPhone  
>  
> On Jan 17, 2017, at 6:39 PM, Hensley, Henry <Henry.Hensley@hud.gov> wrote:  
>  
> Still some back and forth with the ART lead and our politicals. May be one addition. Can I have until tomorrow afternoon? I believe the intent of the data call is being realized if that helps.

>  
> Sent from my iPhone  
>  
> On Jan 17, 2017, at 1:40 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:  
>  
> Genger was not on my radar. Running down now. Sorry for delay, just landed from a flight.  
>  
> Sent from my iPhone  
>  
> On Jan 17, 2017, at 11:36 AM, Mayock, Andrew EOP/OMB  
<(b) (6) mailto:(b) (6) wrote:  
>  
>  
> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.  
>  
>  
>  
> By 1pm please:  
>  
> 1) Validate this list of holdovers matches your understanding, including  
>  
> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.  
>  
>  
>  
> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.  
>  
>  
>  
> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.  
>  
>  
>  
> Best,  
>  
>  
>  
> Andrew & Tim  
>  
> <Holdover Requests 1-17-17.pdf>



**Subject:** RE: State - Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 17:18:47 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Smith, Demian'" <SmithD3@state.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)> "Timothy Horne" <tim.horne@gsa.gov>  
**Cc:** "Kenney, Kristie A" <KenneyKA2@state.gov>  
**Message-ID:** <29fb61038beb4212a9549572e5ff0846@CNSSEExch2.whca.mil>  
**MD5:** 77e5e6338ff42e46bd1abc57b6d33c24

Thank you

**From:** Smith, Demian [mailto:SmithD3@state.gov]  
**Sent:** Thursday, January 19, 2017 11:31 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)> 'Timothy Horne' <tim.horne@gsa.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Kenney, Kristie A <KenneyKA2@state.gov>  
**Subject:** State - Acting Agency Leadership: Contact Information due 12 noon 1/19

Andrew, Tim, Asma – on Kristie's behalf, here is State's submission for PC/DC contingency planning. The number listed is the State Department Operations Center, which is the most reliable way to reach anyone listed at any moment.

Let us know if you need more.

Thanks,  
Demian

Demian Smith  
Chief of Staff  
Office of the Counselor (C)  
202-647-6115

**Official**  
**UNCLASSIFIED**

---

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DALvord@doc.gov; lcasias@doc.gov; \_michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; \_Hugler.Edward@dol.gov; Kenney, Kristie A; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP; Kenny.shannon@epa.gov; tom.cremens-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; \_chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; Freshwater, Margaret; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:22:51 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" (b) (6)  
**To:** "'Micone, Vincent'" <Vincent.Micone@hq.dhs.gov>, "Mayock, Andrew EOP/OMB" (b) (6), Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <e4b0e1b546074d67b1b59d03386e6193@CNSSEExch2.whca.mil>  
**MD5:** 9f30a977efccfbfd1eb1d6f741af53c5

Thanks!

**From:** Micone, Vincent [mailto:Vincent.Micone@hq.dhs.gov]  
**Sent:** Thursday, January 19, 2017 11:20 AM  
**To:** Mayock, Andrew EOP/OMB (b) (6), Timothy Horne - 8P <tim.horne@gsa.gov>; Mirza, Asma Y. EOP/OMB (b) (6)  
**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19

Andrew, Tim, and Asma –

Attached is the DHS submission. Copied below as well.

Thanks,  
Vince

---

#### Acting Agency Leadership

As of January 20, 2017

Agency Name	Agency Head Name	Type (Career, Holdover, Other)	Email	Phone
DHS	Chip Fulghum	Career Acting Secretary	<a href="mailto:chip.fulghum@hq.dhs.gov">chip.fulghum@hq.dhs.gov</a>	(b) (6)

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** [Jozetta.Robinson@opm.gov](mailto:Jozetta.Robinson@opm.gov); [Kevin.A.Shea@aphis.usda.gov](mailto:Kevin.A.Shea@aphis.usda.gov); [DALvord@doc.gov](mailto:DALvord@doc.gov); [lcasias@doc.gov](mailto:lcasias@doc.gov); [michael.l.rhodes32.civ@mail.mil](mailto:michael.l.rhodes32.civ@mail.mil); [Denise.Carter@ed.gov](mailto:Denise.Carter@ed.gov); [Ingrid.kolb@hq.doe.gov](mailto:Ingrid.kolb@hq.doe.gov); [John.gentile@hhs.gov](mailto:John.gentile@hhs.gov); Micone, Vincent <Vincent.Micone@HQ.DHS.GOV>; [Henry.Hensley@hud.gov](mailto:Henry.Hensley@hud.gov); [Edward.keable@sol.doi.gov](mailto:Edward.keable@sol.doi.gov); Lofthus, Lee EOP <[lee.j.lofthus@usdoj.gov](mailto:lee.j.lofthus@usdoj.gov)>; [Hugler.Edward@dol.gov](mailto:Hugler.Edward@dol.gov); [kenneyka2@state.gov](mailto:kenneyka2@state.gov); [Lana.Hurdle@dot.gov](mailto:Lana.Hurdle@dot.gov); [Beverly.Babers@treasury.gov](mailto:Beverly.Babers@treasury.gov); Snyder, Robert EOP <[robert.snyder@va.gov](mailto:robert.snyder@va.gov)>; [Kenny.shannon@epa.gov](mailto:Kenny.shannon@epa.gov); [tom.cremmins-1@nasa.gov](mailto:tom.cremmins-1@nasa.gov); [BARBARA.CARSON@SBA.GOV](mailto:BARBARA.CARSON@SBA.GOV); [skfinlay@oge.gov](mailto:skfinlay@oge.gov); [chris.naylor@nara.gov](mailto:chris.naylor@nara.gov); Llano, Rayden EOP/OMB <[Rayden.Llano@omb.eop.gov](mailto:Rayden.Llano@omb.eop.gov)>; Timothy Horne - 8P <[Tim.horne@gsa.gov](mailto:Tim.horne@gsa.gov)>; Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; [nathan.kreoger@gsa.gov](mailto:nathan.kreoger@gsa.gov); Patel, Angeli H. EOP/OMB (b) (6); Martha Allen - 8P <[martha.allen@gsa.gov](mailto:martha.allen@gsa.gov)>; [linden.dahlkemper@gsa.gov](mailto:linden.dahlkemper@gsa.gov); Freshwater, Meg E. EOP/NSC (b) (6); Mirza, Asma Y. EOP/OMB (b) (6); EDWARDTL@nctc.gov <[EDWARDTL@nctc.gov](mailto:EDWARDTL@nctc.gov)>  
**Cc:** Mirza, Asma Y. EOP/OMB (b) (6)  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency

and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** Re: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 16:15:41 +0000  
**From:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**To:** "Parker, Nealin" <Nealin.Parker@hud.gov>  
**Cc:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Mayock, Andrew EOP/OMB" <(b) (6)> "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "Andre', Karen" <Karen.Andre@hud.gov>  
**Message-ID:** <BF7AE1C0-992B-448A-9D6A-8168546B1E35@hud.gov>  
**MD5:** c8cf0a07b0b96abc79f09db568217235

Ben Mann

Sent from my iPhone

> On Jan 19, 2017, at 11:01 AM, Parker, Nealin <Nealin.Parker@hud.gov> wrote:

>

> Thanks, May I ask who is on the list as acting Sec then? Just want to make sure the right people are read in for their jobs.

> Nealin

>

> Sent from my iPhone

>

>> On Jan 19, 2017, at 10:59 AM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:

>>

>> Thanks Henry; we do not have him on the official list from the PETT so you should flag that for your ART. Not sure if there is enough time on the clock at this point to change it, but worth raising up the flag pole.

>>

>> -----Original Message-----

>> From: Hensley, Henry [mailto:Henry.Hensley@hud.gov]

>> Sent: Thursday, January 19, 2017 8:43 AM

>> To: Mirza, Asma Y. EOP/OMB <(b) (6)>

>> Cc: Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO

>> <(b) (6)> tim.horne@gsa.gov; Parker, Nealin

>> <Nealin.Parker@hud.gov>; Andre', Karen <Karen.Andre@hud.gov>

>> Subject: RE: Response requested by 1pm: Holdovers

>>

>> We have one addition.

>>

>> Antonio Riley, Regional Administrator, Region V, Chicago, Office of Field Policy and Management

>>

>> Henry Hensley

>> Office of Strategic Planning and Management

>> Department of Housing and Urban Development

>> 451 7th St SW

>> Washington, DC 20410

>> Desk: 202-402-4360

>> Mobile: (b) (6)

>>

>>

>> -----Original Message-----

>> From: Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]

>> Sent: Tuesday, January 17, 2017 7:43 PM

>> To: Hensley, Henry <Henry.Hensley@hud.gov>

>> Cc: Mayock, Andrew EOP/OMB <(b) (6)> McLaughlin, Meg T. T. EOP/WHO

>> <(b) (6)> tim.horne@gsa.gov

>> Subject: Re: Response requested by 1pm: Holdovers

>>

>> Thanks Henry - we may flag tonight what we know at this point for the PETT given how much time is on the clock and note the issue you're working to resolve.

>>

>> Sent from my iPhone

>>

>> On Jan 17, 2017, at 6:39 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:  
>>  
>> Still some back and forth with the ART lead and our politicals. May be one addition. Can I have until tomorrow afternoon? I believe the intent of the data call is being realized if that helps.  
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>> Sent from my iPhone  
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>> On Jan 17, 2017, at 1:40 PM, Hensley, Henry  
<Henry.Hensley@hud.gov<mailto:Henry.Hensley@hud.gov>> wrote:  
>>  
>> Genger was not on my radar. Running down now. Sorry for delay, just landed from a flight.  
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>> Sent from my iPhone  
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>> On Jan 17, 2017, at 11:36 AM, Mayock, Andrew EOP/OMB  
<(b) (6) mailto:(b) (6) wrote:  
>>  
>>  
>> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.  
>>  
>>  
>>  
>> By 1pm please:  
>>  
>> 1) Validate this list of holdovers matches your understanding, including  
>>  
>> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.  
>>  
>>  
>>  
>> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.  
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>> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.  
>>  
>>  
>>  
>> Best,  
>>  
>>  
>>  
>> Andrew & Tim  
>>  
>> <Holdover Requests 1-17-17.pdf>

**Subject:** Re: Holdover update  
**Date:** Thu, 19 Jan 2017 11:32:08 -0500  
**From:** Rick Dearborn ((b) (6))  
**To:** "Mayock, Andrew EOP/OMB" <((b) (6))>  
**Cc:** "Blakemore, Emily D. EOP/WHO" <((b) (6))> "Breckenridge,  
Anita J. EOP/WHO" <((b) (6))> Eric Ueland  
((b) (6)), Jeffrey Freeland ((b) (6)), John Destefano  
((b) (6)) >, ((b) (6)) >, Ken Nahigian  
((b) (6)) v>, ((b) (6)) "Mehrani,  
Rudy A. EOP/WHO" ((b) (6)) Sean Doocey  
((b) (6)) >, Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CAK1FhScLs4Sit1HfKsA3UmqzMaHLVdsZvRHU5NfrpjwEBPMMKg@mail.gmail.com>  
**MD5:** cf58ac964d2ed2d0c52f3a1d4c5cc492

Andrew. There is no longer any discrepancy with regard to Sec. Johnson, he is to be added.

We have four additional holdovers.

We would like to add:

Deborah Birx, the US Global AIDS Coordinator

Alan Metzler, Chief of Staff at TSA.

Jennifer Yeager Kaplan, Director, the White House Fellows program

and Ashley E. Keenan, Deputy Director. the White House Fellows program

My best,

RAD

On Wed, Jan 18, 2017 at 11:17 PM, Rick Dearborn ((b) (6)) wrote:

Andrew, thank you.

Am told there may be a discrepancy re:  
Sen. Hatch v Sec Johnson, but I'll learn more in the am.

There was another add at ODNI --

Ray Cook, the ODNI CIO.

Appreciate the NNSA add and there is one other position being vetted in the am.

Good on the other items. Understood at State. We would retain the right to reassign the FSOs upon transfer.

Will circle back on the few outstanding items in the am.

RAD

On Wed, Jan 18, 2017 at 11:09 PM Mayock, Andrew EOP/OMB <(b) (6)> wrote:

Attached is the latest list with DOE Klotz added per your request and Sec Johnson added per our understanding. The Treasury people noted in your email below have been removed.

Please confirm the latter.

Tomorrow, we will share revised resignation letters for those appointees who you asked to stay on and agreed to do so.

Regarding the State Department issue, we understand that the State Department has collected letters of resignation pertaining to the Deputy, Under or Assistant Secretary positions

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and the Department could operate effectively through the transition. You retain the authority to reassign the FSOs upon assuming office, should you choose to do so.

Thank you. -Andrew

From: Rick Dearborn [mailto:(b) (6)]

Sent: Wednesday, January 18, 2017 1:58 PM

To: Mayock, Andrew EOP/OMB <(b) (6)>

Cc: Breckenridge, Anita J. EOP/WHO ((b) (6)) (b) (6)  
(b) (6) >; Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; (b) (6)  
(b) (6)

(b) (6) ; Blakemore, Emily D. EOP/WHO <(b) (6)> (b) (6)  
(b) (6)

Subject: Re: Holdover update

Andrew, with regard to the eight new holdovers, understanding that the NASA slot (the 9th) is now not being held over, we would ask that only the following two Treasury additions should be removed:



Hannah Sutter

Sarah "Sally" Wrennall-Montes

Further, with the exception of the individuals we've placed on our holdover list for the State Department, we request that all career foreign service officers serving as Deputy, Under or Assistant Secretaries return to the foreign service

and vacate if serving in any of the aforementioned posts.

Thanks, Andrew.

RAD

On Wed, Jan 18, 2017 at 10:50 AM, Mayock, Andrew EOP/OMB  
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Thanks, Rick. In late breaking news, NASA reported this morning that their ART team said that the CFO  
is no longer on their list, so we are down to eight.

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Cc: Breckenridge, Anita J. EOP/WHO (b) (6) (b) (6)  
<(b) (6)>; Timothy Horne - 8P

<[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; (b) (6)

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<(b) (6)> Justin Clark (b) (6) ;

Mehrbani, Rudy A. EOP/WHO (b) (6)

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Andrew, I'm checking on the nine additions and a few other items we need to address. I know this is a process and appreciate your cooperation and patience. I hope to circle back

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As noted earlier today, we were checking your first list against what the ATDC have reported to us to identify any

potential gaps. A number of the people you added to the revised list were those identified by Agency Transition Directors. However, there are some additional people that Agency Transition Directors report are being asked to holdover by Agency Review Teams.

Accordingly, I have revised your latest list by adding nine names at the bottom of the list. (I also added numbers and kept your formatting re highlighting your new additions.) Please take a look.

Additionally, we wanted to respond to your questions re State Department career employees:

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Career Foreign Service Officers (FSOs) serving in PAS or PA positions have not been asked to submit their letters of resignation from those positions because of their underlying career status,

which is similar to members of the Senior Executive Service. Although these career FSOs were nominated/appointed to PAS positions or appointed to PA positions by the President, they are selected for PAS or PA positions (including both overseas ambassadorships

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Thank you again. -A

**From:** Rick Dearborn [mailto:(b) (6)]

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**To:** Mayock, Andrew EOP/OMB <(b) (6)>

**Subject:** Holdover update

Andrew,

Per my prior email, attached is the updated holdover list. You will note the additions highlighted in yellow at Commerce, DOD, OSTP, USDS, but please also note the removal of Dr.

Nicole Laurie from HHS.

Three of the additions were requested by Sec. Ash Carter at DOD to aid in his departure, and as a courtesy we wanted to honor his request.

Please let me know if you have any questions.

RAD

**Subject:** RE: Holdover update  
**Date:** Thu, 19 Jan 2017 17:18:18 +0000  
**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**To:** Rick Dearborn <(b) (6)>  
**Cc:** "Blakemore, Emily D. EOP/WHO" <(b) (6)> "Breckenridge, Anita J. EOP/WHO" <(b) (6)> "Eric Ueland" <(b) (6)>, Jeffrey Freeland <(b) (6)>, John Destefano <(b) (6)>, Justin Clark <(b) (6)>, Ken Nahigian <(b) (6)>, Mackenzie Smith <(b) (6)>, "Mehrani, Rudy A. EOP/WHO" <(b) (6)> Sean Doocey <(b) (6)>  
<sean.e.doocey@ptt.gov>, "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <841d2adb6eb1460ebf0c75f0131aa17c@CN399Exch1.whca.mil>  
**MD5:** 897689685850f03d7453d6a1582a3530

Appreciate the update and will make these adjustments. Thanks, Rick.

**From:** Rick Dearborn [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 11:32 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)>  
**Cc:** Blakemore, Emily D. EOP/WHO <(b) (6)> Breckenridge, Anita J. EOP/WHO <(b) (6)> Eric Ueland <(b) (6)> >; Jeffrey Freeland <(b) (6)> >; John Destefano <(b) (6)> >; Justin Clark <(b) (6)> >; Ken Nahigian <(b) (6)> >; Mackenzie Smith <(b) (6)> >; Mehrani, Rudy A. EOP/WHO <(b) (6)> >; Sean Doocey <(b) (6)> >; Timothy Horne - 8P <tim.horne@gsa.gov>  
**Subject:** Re: Holdover update

Andrew. There is no longer any discrepancy with regard to Sec. Johnson, he is to be added.

We have four additional holdovers.

We would like to add:

Deborah Bix, the US Global ADS Coordinator

Alan Metzler, Chief of Staff at TSA

Jennifer Yeager Kaplan, Director, the White House Fellows program

and Ashley E Keenan, Deputy Director, the White House Fellows program

My best,

RAD

On Wed, Jan 18, 2017 at 11:17 PM, Rick Dearborn <(b) (6)> wrote:

Andrew, thank you.

Am told there may be a discrepancy re:

Sen. Hatch v Sec Johnson, but I'll learn more in the am.

There was another add at ODNI --

Ray Cook, the ODNI CIO.

Appreciate the NNSA add and there is one other position being vetted in the am.

Good on the other items. Understood at State. We would retain the right to reassign the FSOs upon transfer.

Will circle back on the few outstanding items in the am.

RAD

On Wed, Jan 18, 2017 at 11:09 PM Mayock, Andrew EOP/OMB  
<(b) (6)> wrote:



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(b) (6); Blakemore, Emily D. EOP/WHO <(b) (6)> Justin  
Clark (b) (6); Mehrbani, Rudy A. EOP/WHO (b) (6) John

Destefano (b) (6)

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<[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; Mackenzie Smith (b) (6)>; Jeffrey Freeland  
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Mehrbani, Rudy A. EOP/WHO (b) (6)>

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Nicole Laurie from HHS.

Three of the additions were requested by Sec. Ash Carter at DOD to aid in his departure, and as a courtesy we wanted to honor his request.

Please let me know if you have any questions.

RAD

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 13:28:08 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>  
**Cc:** "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <42AB265AF683DB499BA9844148E9F83D4E0DF802@umechpahe.easf.csd.disa.mil>  
**MD5:** be64188a3e649ba4b826314998559fd0  
**Attachments:** smime.p7s

As follow-on, I understand the PTT re-submitted the names of those that were missing from the original list, with one substitute (John Gans instead of Alexandra Baker).

\* I subsequently have been informed from staff offices here that Deborah James and Robert Scher were contacted regarding adjusting their letters of resignation (thus I assume they are now on the approved holdover list).

\* HOWEVER, I am unaware as to whether Eric Rosenbach, Julie Park, and John Gans (in lieu of Alexandra Baker) have been formally added. From discussions to date, they believe they are staying for another 30+ days....so if not I need to speak with them.

Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

Regards,

Mike

-----Original Message-----

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Tuesday, January 17, 2017 12:37 PM  
**To:** 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** RE: Response requested by 1pm: Holdovers

Andrew --

Thank you.

All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

Holdover 30-60 days, supporting administrative and other actions associated with the departing SecDef: Mr. Eric Rosenbach (SecDef Chief of Staff), Ms. Alexandra Baker (Special Assistant to the SecDef), and Ms. Julie Park (Special Assistant to the SecDef).

Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).

Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

Regards,

Mike



-----Original Message-----

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Tuesday, January 17, 2017 11:36 AM  
To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremains-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'  
Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
Subject: Response requested by 1pm: Holdovers

Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

By 1pm please:

- 1) Validate this list of holdovers matches your understanding, including
- 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 13:03:04 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>, "Mirza, Asma" <(b) (6)>  
**Message-ID:** <42AB265AF683DB499BA9844148E9F83D4E0DF62A@umechpahe.easf.csd.disa.mil>  
**MD5:** bd6d78fc9a1930659b0e4d51b686ea75  
**Attachments:** smime.p7s

Andrew / Tim --

By our succession plans, the Deputy Secretary, HON Robert Work, will be Acting SecDef at noon tomorrow until a SecDef is confirmed/approved.

The normal comms for all requirements will remain in place, same as today (contacting all same offices/staff for Principals and Deputies meetings; contacting through SecDef Communications Office for critical connection, etc).

Given that, do you need other from us?

Regards,

Mike

-----Original Message-----

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAivord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All - as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best - Andrew & Tim

**Subject:** RE: Holdover update  
**Date:** Thu, 19 Jan 2017 04:08:06 +0000  
**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**To:** Rick Dearborn <(b) (6)>  
**Cc:** "Breckenridge, Anita J. EOP/WHO" <(b) (6)> "Sean Doocey" <(b) (6)>, Timothy Horne - 8P <tim.horne@gsa.gov>, Mackenzie Smith <(b) (6)>, Jeffrey Freeland <(b) (6)>, Eric Ueland <(b) (6)>, "Blakemore, Emily D. EOP/WHO" <(b) (6)>, Justin Clark <(b) (6)>, "Mehrani, Rudy A. EOP/WHO" <(b) (6)>, John Destefano <john.j.destefano@ptt.gov>  
**Message-ID:** <eb1ead0da881480cb0deda8ae41ea30a@CN399Exch1.whca.mil>  
**MD5:** dfa2b983e5846ee73bf1161ee36ce035  
**Attachments:** Holdover Requests updated - EOP Comments 1-18-17 10.30pm.xlsx

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**Date:** Thu, 19 Jan 2017 13:30:56 +0000  
**From:** "Kolb, Ingrid" <Ingrid.Kolb@hq.doe.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> 'Timothy Horne - 8P' <tim.horne@gsa.gov>, "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Message-ID:** <DM2PR09MB0319910E10FE8DED090A1B2AC87E0@DM2PR09MB0319.namprd09.prod.outlook.com>  
**MD5:** 5afa5b2bafc5fd24236a15d5dace47f5  
**Attachments:** Acting Agency Leadership 01-18-17 (002).xlsx

Attached is DOE's response. Asma, if you would confirm receipt, I would appreciate it! Thanks.

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Kolb, Ingrid <Ingrid.Kolb@hq.doe.gov>; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP <robert.snyder@va.gov>; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB <(b) (6)> Timothy Horne - 8P <Tim.horne@gsa.gov>; Jamise Harper - WPTAA <jamise.harper@gsa.gov>; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB <(b) (6)> Martha Allen - 8P <martha.allen@gsa.gov>; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC <(b) (6)> Mirza, Asma Y. EOP/OMB <(b) (6)> 'EDWARDTL@nctc.gov' <EDWARDTL@nctc.gov>  
**Cc:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim



**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 14:10:04 +0000  
**From:** "Cremins, Tom (HQ-AH000)" <tom.cremins-1@nasa.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>, "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Message-ID:** <20170119141003.5460050.6066.77076@nasa.gov>  
**MD5:** 228dd7fbbfae460e4028473beb4529f1  
**Attachments:** Copy of Acting Agency Leadership 01-18-17 (003).RLightfoot.xlsx

Nasa's attached. We have no formal acting Deputy- those duties and meetings, etc will be covered. I assume you are not requesting that individual and their information for this exercise. Best,Tom  
[Sent from my BlackBerry 10 smartphone.](#)

**From:** Mayock, Andrew EOP/OMB  
**Sent:** Wednesday, January 18, 2017 4:21 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DALvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP; Kenny.shannon@epa.gov; Cremins, Tom (HQ-AH000); BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 15:49:13 +0000  
**From:** "Hensley, Henry" <Henry.Hensley@hud.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>, "(b) (6)" <(b) (6)>  
**Cc:** "Coloretti, Nani A" <Nani.A.Coloretti@hud.gov>, "Parker, Nealin" <Nealin.Parker@hud.gov>, "Mann, Benjamin E" <Benjamin.E.Mann@hud.gov>, "Clemmensen, Craig T" <Craig.T.Clemmensen@hud.gov>, "Robinson, Tonya T" <Tonya.T.Robinson@hud.gov>  
**Message-ID:** <CY4PR09MB119285CFA2D772353A013290F57E0@CY4PR09MB1192.namprd09.prod.outlook.com>  
**MD5:** a21d7f28efc4884d4e987d9f055258b7  
**Attachments:** HUD Acting Agency Leadership 01-18-17.xlsx

Hi all,

See attached. Do you have a status update on when we can expect the paperwork designating Craig Clemmensen as Acting Secretary?

Henry

Henry Hensley  
Office of Strategic Planning and Management  
Department of Housing and Urban Development  
451 7th St SW  
Washington, DC 20410  
Desk: 202-402-4360  
Mobile: (b) (6)

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Hensley, Henry <Henry.Hensley@hud.gov>; Edward.keable@sol.doi.gov; Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP <robert.snyder@va.gov>; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB <(b) (6)> Timothy Horne - 8P <Tim.horne@gsa.gov>; Jamise Harper - WPTAA <jamise.harper@gsa.gov>; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB <(b) (6)> Martha Allen - 8P <martha.allen@gsa.gov>; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC <(b) (6)>  
**Mirza, Asma Y. EOP/OMB** <(b) (6)> "EDWARDTL@nctc.gov" <EDWARDTL@nctc.gov>  
**Cc:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

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Best – Andrew & Tim



**Subject:** Updated Invitation: Office of Government-wide Policy Briefing @ Fri Jan 27, 2017 7:30am - 9am (tim.horne@gsa.gov)  
**Date:** Mon, 23 Jan 2017 14:39:52 +0000  
**From:** Jonathan Clinton - M <jonathan.clinton@gsa.gov>  
**To:** tim.horne@gsa.gov, giancarlo.brizzi@gsa.gov, neil.skidmore@gsa.gov, jack.stjohn@gsa.gov, emily.murphy@gsa.gov  
**Message-ID:** <001a11450caaea93990546c3f810@google.com>  
**MD5:** dde1ce267b4f20f7feea9cd88eeee7c8  
**Attachments:** invite.ics

This event has been changed.

[more details »](#)

### Office of Government-wide Policy Briefing

Good Morning.

Per the request from Neil Skidmore, I'm scheduling a time Friday morning to conduct and OGP briefing. If there is a better time for your schedules, please let me know and I'll adjust accordingly.

Best,

Jon Clinton

----- Forwarded message -----

From: Neil Skidmore - CNB

Date: Sun, Jan 22, 2017 at 4:18 PM

Subject: OGP Meeting

To: "Jonathan Clinton (A)"

Cc: Giancarlo Brizzi - M1

Hi:

I am continuing my role in assisting the new appointees in learning more about GSA. Can you please coordinate the setting up a meeting with Jack St. John and Emily Murphy of the President's Beach Head Team and Tim Horne (Acting Administrator) for Friday morning to discuss OGP and key issues. Please include me in the invite. Please allow up to 90 minutes for the meeting.

Thanks.

Neil E. Skidmore

Director, Business & Administrative Management Division

OHRM I Human Capital Strategy, Management, & Performance

U.S. General Services Administration

202-501-0620 - desk

(b) (6) - cell

202-219-1391 - fax

*When*

**Changed:** Fri Jan 27, 2017 7:30am – 9am  
Mountain Time

*Where*

6238 ([map](#))

*Calendar*

tim.horne@gsa.gov

*Who*

ñññññ

jonathan.clinton@gsa.gov

V - organizer

ñññññ

giancarlo.brizzi@gsa.gov

	ñQMDX	neil.skidmore@gsa.gov
	ñQMDX	tim.horne@gsa.gov
	ñQMDX	jack.stjohn@gsa.gov
	ñQMDX	emily.murphy@gsa.gov
Going? <a href="#">Yes</a> - <a href="#">Maybe</a> - <a href="#">No</a> <a href="#">more options »</a>		

Invitation from [Google Calendar](#)  
You are receiving this email at the account tim.horne@gsa.gov because you are subscribed for updated invitations on calendar tim.horne@gsa.gov.  
To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.  
Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

**Subject:** Fwd: [Read/Action] PBS hosting Customer Forum for Planning and Requirements Management at 1800 F St NW 1/25/2017  
**Date:** Sun, 22 Jan 2017 19:32:29 -0500  
**From:** Joanna Rosato - 3P <[joanna.rosato@gsa.gov](mailto:joanna.rosato@gsa.gov)>  
**To:** Timothy Horne <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, "Anthony Costa (C)" <[tony.costa@gsa.gov](mailto:tony.costa@gsa.gov)>  
**Message-ID:** <-2177145412031866863@unknownmsgid>  
**MD5:** 35ae792cbbfb5701b65bf29654a11500  
**Attachments:** NoName\_1 ;  
Agenda\_January252017PlanningandRequirementsManagementCustomerEvent(1).pdf ;  
12012016\_Managing Customer Requirements External Fact Sheet.pdf ; NoName\_2 ;  
11302016\_Managing Customer Requirements Letter w Sept 2015 attachment.pdf ;  
NoName\_3 ;  
ClientEnrichmentSeriesQA\_RequirementsPlanningProcessesandProtocols\_12152016.pdf  
; NoName\_4 ; Client Enrichment Series- Planning and Requirements Management  
Training\_12-15-2016 Final.pdf ; NoName\_5

FYI

Sent from my iPhone  
Begin forwarded message:

**From:** Victoria Morrell - 3PTA <[vickie.morrell@gsa.gov](mailto:vickie.morrell@gsa.gov)>  
**To:** Joanna Rosato <[joanna.rosato@gsa.gov](mailto:joanna.rosato@gsa.gov)>, John Calhoun - 3PT <[john.calhoun@gsa.gov](mailto:john.calhoun@gsa.gov)>  
**Subject:** Fwd: [Read/Action] PBS hosting Customer Forum for Planning and Requirements Management at 1800 F St NW 1/25/2017

FYI

Victoria Morrell  
Regional Accounts Branch Chief  
GSA, Mid-Atlantic Region  
100 S. Independence Mall West  
Philadelphia, PA 19106

O: 215-446-4551  
C: (b) (6)  
e-Fax: 215-209-0563  
email: [victoria.morrell@gsa.gov](mailto:victoria.morrell@gsa.gov)

----- Forwarded message -----

**From:** Maria Torres (PRAB) <[maria.torres@gsa.gov](mailto:maria.torres@gsa.gov)>  
**Date:** Fri, Jan 20, 2017 at 3:46 PM  
**Subject:** [Read/Action] PBS hosting Customer Forum for Planning and Requirements Management at 1800 F St NW 1/25/2017  
**To:** Adam Menzies - 8PSMW <[adam.menzies@gsa.gov](mailto:adam.menzies@gsa.gov)>, "David Hofstetter (4PA)" <[david.hofstetter@gsa.gov](mailto:david.hofstetter@gsa.gov)>, Elizabeth Hua - PT <[elizabeth.hua@gsa.gov](mailto:elizabeth.hua@gsa.gov)>, JD Dennis - 4P1 <[johnm.dennis@gsa.gov](mailto:johnm.dennis@gsa.gov)>, "Jan Wright (9P3PSFB)" <[jan.wright@gsa.gov](mailto:jan.wright@gsa.gov)>, Jennifer Kendall <[jennifer.kendall@gsa.gov](mailto:jennifer.kendall@gsa.gov)>, John Harris - WPM <[john.harris@gsa.gov](mailto:john.harris@gsa.gov)>, John Hawkes <[jay.hawkes@gsa.gov](mailto:jay.hawkes@gsa.gov)>, John Palmer - 2PSE <[john.palmer@gsa.gov](mailto:john.palmer@gsa.gov)>, Keith Colella - PMCB <[keith.colella@gsa.gov](mailto:keith.colella@gsa.gov)>, "Kendra Turner (PRA)" <[kendra.turner@gsa.gov](mailto:kendra.turner@gsa.gov)>, Martin Gusky - WPMAB <[martin.gusky@gsa.gov](mailto:martin.gusky@gsa.gov)>, Matthew Madison <[matthew.madison@gsa.gov](mailto:matthew.madison@gsa.gov)>, Peter Gray <[peter.gray@gsa.gov](mailto:peter.gray@gsa.gov)>, Tracy Marcinowski - PQA <[tracy.marcinowski@gsa.gov](mailto:tracy.marcinowski@gsa.gov)>, Victoria Morrell - 3PTA

<[vickie.morrell@gsa.gov](mailto:vickie.morrell@gsa.gov)>, Matthew Poisson - 5P2RD <[matthew.poisson@gsa.gov](mailto:matthew.poisson@gsa.gov)>, Matthew Helmering - 6PRE <[matthew.helmering@gsa.gov](mailto:matthew.helmering@gsa.gov)>, "Denis Thibodeau (1P)" <[denis.thibodeau@gsa.gov](mailto:denis.thibodeau@gsa.gov)>, Vincent Scalcione <[vincent.scalcione@gsa.gov](mailto:vincent.scalcione@gsa.gov)>, John Calhoun - 3PSS <[john.calhoun@gsa.gov](mailto:john.calhoun@gsa.gov)>, Billy James - 5P2T <[bill.james@gsa.gov](mailto:bill.james@gsa.gov)>, Barbara Jo Schmitt-Cole - 6P2CT <[barbara.schmitt-cole@gsa.gov](mailto:barbara.schmitt-cole@gsa.gov)>, Ivan Swain - WPTB <[ivan.swain@gsa.gov](mailto:ivan.swain@gsa.gov)>, Walfrido Yanuario <[wally.yanuario@gsa.gov](mailto:wally.yanuario@gsa.gov)>, Leah Fant <[leah.fant@gsa.gov](mailto:leah.fant@gsa.gov)>, Arthur DelRosso <[art.delrosso@gsa.gov](mailto:art.delrosso@gsa.gov)>, "Maria.Torres@gsa.gov" <[maria.torres@gsa.gov](mailto:maria.torres@gsa.gov)>, "Andrew Heller (PTAC)" <[andrew.heller@gsa.gov](mailto:andrew.heller@gsa.gov)>, Wilma BOMMER - PTC <[wilma.bommer@gsa.gov](mailto:wilma.bommer@gsa.gov)>, Patricia Zucca <[pat.zucca@gsa.gov](mailto:pat.zucca@gsa.gov)>, Gregory Wright - 3PSSB <[greg.wright@gsa.gov](mailto:greg.wright@gsa.gov)>, John McDaniel - WPTB <[john.mcdaniel@gsa.gov](mailto:john.mcdaniel@gsa.gov)>, Beth Lemanski - WPT <[beth.lemanski@gsa.gov](mailto:beth.lemanski@gsa.gov)>, Megan Stefani - 9P1PRC <[megan.stefani@gsa.gov](mailto:megan.stefani@gsa.gov)>, Andrea Bell - PTCAA <[andrea.bell@gsa.gov](mailto:andrea.bell@gsa.gov)>, Jessica Best - PTCAA <[jessica.best@gsa.gov](mailto:jessica.best@gsa.gov)>, Katherine Dirks - BGF <[katherine.dirks@gsa.gov](mailto:katherine.dirks@gsa.gov)>, Shawna Penman - 6P2CTA <[shawna.penman@gsa.gov](mailto:shawna.penman@gsa.gov)>, Tasneem Bhabhrawala - 5P2TC <[tasneem.bhabhrawala@gsa.gov](mailto:tasneem.bhabhrawala@gsa.gov)>, Viri Chavez - 2PPC <[virichavez@gsa.gov](mailto:virichavez@gsa.gov)>  
Cc: Benjamin Kochanski - PTC <[benjamin.kochanski@gsa.gov](mailto:benjamin.kochanski@gsa.gov)>, Page Doane - PT <[page.doane@gsa.gov](mailto:page.doane@gsa.gov)>, Elizabeth Hua - PT <[lisa.hua@gsa.gov](mailto:lisa.hua@gsa.gov)>

## Regional PT and OCS Leaders, SDOs, and NSDOs:

As you are aware, GSA is hosting a PBS Customer Forum to discuss Planning and Managing Requirements on Wednesday, January 25, 2017 at GSA Central Office 1800 F St, NW from 10:00-12:00 PM in the GSA Auditorium.

The Customer Forum is an in person event in which we will discuss the national requirements development process improvements and any impacts to our customers. I've attached the event agenda for your review and distribution to your regional real property facilities or space requirements stakeholders. If you or your regional stakeholders are available and interested in attending this event, please take a moment to register using the following registration link: [https://docs.google.com/a/gsa.gov/forms/d/e/1FAIpQLSfP4Vu--BCe0ivEzLelGvg\\_fLG14xe12gKxu3um\\_uJdbR6fUA/viewform](https://docs.google.com/a/gsa.gov/forms/d/e/1FAIpQLSfP4Vu--BCe0ivEzLelGvg_fLG14xe12gKxu3um_uJdbR6fUA/viewform). Upon registration, our Event Planning team will follow up by sending you additional information regarding event registration confirmation and GSA Central Office building logistics. To see how has registered click [here](#).

As a reminder, our office also conducted a Client Enrichment Series (CES) webinar on

Requirements Development Processes and Protocols, which was held on December

15, 2016. We are sharing this CES training video (GSA YouTube website at

<https://youtu.be/pkR9l6pbB2s>), CES Presentation, and CES Customer Q&A attachments for

your awareness as these were shared with all CES Attendees and upcoming Customer

Forum registrants.

**One last request:** If you are sending regional folks to DC to support the

event, please ensure they have registered with the following link:

<https://docs.google.com/a/gsa.gov/forms/d/e/1FAIpQLSfP4Vu-->

[BCe0ivEzLeIGvg\\_fLGI4xe12gKxu3um\\_uJdbR6fUA/viewform](#) NLT Monday, January 23, 2017. We will be

hosting a 1 hour de-brief with internal GSA attendees following the forum.

Maria L. Torres

US General Services Administration - PBS  
Office of Customer Engagement  
[202-870-6548](tel:202-870-6548)

**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 20:34:57 +0000  
**From:** "Killingsworth, Cristina F (OCEO/OCEO-FO)" <killingsworthcf@mcc.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>, "Dunn, Christopher J (OCEO/OCEO-FO)" <dunncj@mcc.gov>, "McLaughlin, Margaret T. EOP/WHO" <(b) (6)>, "'Rudy.Sanchez@sss.gov'" <Rudy.Sanchez@sss.gov>  
**Message-ID:** <DM5PR09MB1468C0A2DE6CE9901552D821A57E0@DM5PR09MB1468.namprd09.prod.outlook.com>  
**MD5:** df01baf48ce167fb4d7e41d2c38830f6

Thanks Asma.

All, we understand that Amb. Charles Glazer from the State transition team was "recommending" that our General Counsel, Sarah Fandell, stay on board. We don't know who he was making the recommendation to or who is making the final decision, but we would obviously need to hear through formal channels before she were to stay. If you hear anything, please let me know.

Thanks,

Cristina

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 3:26 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>  
**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO) <dunncj@mcc.gov>; McLaughlin, Margaret T. EOP/WHO <(b) (6)> 'Rudy.Sanchez@sss.gov' <Rudy.Sanchez@sss.gov>  
**Subject:** RE: Copy of POTUS Designations

Cristina – PPO is off boarding shortly and they have been processing these requests. I'm not sure we have the ability to keep folks on board this late in the game, so adding them here.

**From:** Killingsworth, Cristina F (OCEO/OCEO-FO) [mailto:killingsworthcf@mcc.gov]  
**Sent:** Thursday, January 19, 2017 2:56 PM  
**To:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO) <dunncj@mcc.gov>  
**Subject:** RE: Copy of POTUS Designations

Asma/Tim,

We understand one of our politicals may be held over by the Trump team. Assuming the transition team's recommendation is approved, will we be receiving the official word from one of you? Or should we be in touch with the new PPO?

Thanks,

Cristina

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 1:24 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Subject:** Copy of POTUS Designations

Christina – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma



**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 20:26:03 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Killingsworth, Cristina F (OCEO/OCEO-FO)'" <killingsworthcf@mcc.gov>  
**Cc:** "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>, "Dunn, Christopher J (OCEO/OCEO-FO)" <dunncj@mcc.gov>, "McLaughlin, Margaret T. EOP/WHO" <(b) (6)>, "'Rudy.Sanchez@sss.gov'" <Rudy.Sanchez@sss.gov>  
**Message-ID:** <2c2b359e9ead49e6b9bb1204b9ca88e6@CNSSEExch2.whca.mil>  
**MD5:** aa55667638433cf031d06b51668a948a

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**Cc:** Tim.horne@gsa.gov; Dunn, Christopher J (OCEO/OCEO-FO) <dunncj@mcc.gov>  
**Subject:** RE: Copy of POTUS Designations

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Cristina

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**Sent:** Thursday, January 19, 2017 1:24 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Subject:** Copy of POTUS Designations

Christina – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Re: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 16:52:54 -0500  
**From:** Daniel Corle <dcorle@usaid.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CA+afbPB5\_uameLpNPwb3MFYG2JmBXQvnZBhMbsj027BtoPDNZw@mail.gmail.com>  
**MD5:** 9e56ccb7b4df476e564e1e21c6d2daf4

Thank you. This was very much appreciated and meant a lot to (Gordon) Wade Warren.

On Thu, Jan 19, 2017 at 1:21 PM, Mirza, Asma Y. EOP/OMB <(b) (6)> wrote:

Daniel – for your records, attached is the designation from the President. Let me know if you’re missing anything.

Asma

--

Daniel Corle  
Deputy Chief of Staff  
U.S. Agency for International Development (USAID)  
1300 Pennsylvania Avenue, NW  
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[dcorle@usaid.gov](mailto:dcorle@usaid.gov)  
[corleda@state.sgov.gov](mailto:corleda@state.sgov.gov)  
office: [202.712.5096](tel:202.712.5096)  
cell: (b) (6)

*USAID partners to end extreme poverty and promote resilient, democratic societies while advancing our security and prosperity.*

**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 19:56:17 +0000  
**From:** "Killingsworth, Cristina F (OCEO/OCEO-FO)" <killingsworthcf@mcc.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Tim.horne@gsa.gov" <Tim.horne@gsa.gov>, "Dunn, Christopher J (OCEO/OCEO-FO)" <dunncj@mcc.gov>  
**Message-ID:** <DM5PR09MB1468948538E572482288F596A57E0@DM5PR09MB1468.namprd09.prod.outlook.com>  
**MD5:** 41e3cb616bf1a149c6a2d3e65cda8a4d

Asma/Tim,

We understand one of our politicals may be held over by the Trump team. Assuming the transition team's recommendation is approved, will we be receiving the official word from one of you? Or should we be in touch with the new PPO?

Thanks,

Cristina

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 1:24 PM  
**To:** Killingsworth, Cristina F (OCEO/OCEO-FO) <killingsworthcf@mcc.gov>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Subject:** Copy of POTUS Designations

Christina – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Re: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 18:44:28 +0000  
**From:** "Cremins, Tom (HQ-AH000)" <tom.cremins-1@nasa.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>  
**Message-ID:** <20170119184427.5460050.70330.77170@nasa.gov>  
**MD5:** df5abfcd98741be867f95271d329b0d9

**Subject:** FW: Holdover update  
**Date:** Thu, 19 Jan 2017 20:44:09 +0000  
**From:** "Mehrbani, Rodin A. EOP/WHO" <(b) (6)>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>, "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Message-ID:** <ca2349ca74ec4d98835b2cffd5fd0143@CNSSEExch2.whca.mil>  
**MD5:** fdc89564cf6b611cf934667a352a639e

For your reference, Stephanie O'Sullivan from ODNI declined as well.

Signing off.

**From:** Mayock, Andrew EOP/OMB  
**Sent:** Thursday, January 19, 2017 3:40 PM  
**To:** Rick Dearborn <(b) (6)>  
**Cc:** Blakemore, Emily D. EOP/WHO <(b) (6)> Breckenridge, Anita J. EOP/WHO <(b) (6)> Eric Ueland <(b) (6)> ; Jeffrey Freeland <(b) (6)> ; John Destefano <(b) (6)> ; Justin Clark <(b) (6)> ; Ken Nahigian <(b) (6)> ; Mackenzie Smith <(b) (6)> ; Mehrbani, Rodin A. EOP/WHO <(b) (6)> ; Sean Doocey <(b) (6)> ; Timothy Horne - 8P <tim.horne@gsa.gov> ; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** RE: Holdover update

Rick Per our earlier exchange, attached are the resignation letters for the folks who you have asked to hold over so that you may accept their resignation whenever you choose. There are still one or two outstanding that you may receive once you're in place.

There are a few that are not included here for the following reasons;

- Deborah James – She is being appointed by the incoming administration as an NC-SES, so we do not need a revised letter for her PAS position.
- Tom Shannon – He is currently a career FSO.
- Laura Etim – Has already off-boarded and declined the opportunity to continue serving.

I am off boarding momentarily. And thus passing the shared baton to Tim Horne as my AIDC partner and Anita/Emily as EOP partners. Thank you to you and your team for your partnership through this important endeavor. -Andrew

**From:** Rick Dearborn [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 11:32 AM  
**To:** Mayock, Andrew EOP/OMB  
**Cc:** Blakemore, Emily D. EOP/WHO ; Breckenridge, Anita J. EOP/WHO ; Eric Ueland ; Jeffrey Freeland ; John Destefano ; Justin Clark ; Ken Nahigian ; Mackenzie Smith ; Mehrbani, Rudy A. EOP/WHO ; Sean Doocey ; Timothy Horne - 8P  
**Subject:** Re: Holdover update

Andrew. There is no longer any discrepancy with regard to Sec. Johnson, he is to be added.

We have four additional holdovers.

We would like to add:

Deborah Bix, the US Global ADS Coordinator

Alan Metzler, Chief of Staff at TSA

Jennifer Yeager Kaplan, Director, the White House Fellows program

and Ashley E Keenan, Deputy Director. the White House Fellows program

My best,

RAD

On Wed, Jan 18, 2017 at 11:17 PM, Rick Dearborn <(b) (6)> wrote:

Andrew, thank you.

Am told there may be a discrepancy re:

Sen. Hatch v Sec Johnson, but I'll learn more in the am.

There was another add at ODNI --

Ray Cook, the ODNI CIO.

Appreciate the NNSA add and there is one other position being vetted in the am.

Good on the other items. Understood at State. We would retain the right to reassign the FSOs upon transfer.

Will circle back on the few outstanding items in the am.

RAD

On Wed, Jan 18, 2017 at 11:09 PM Mayock, Andrew EOP/OMB

(b) (6) > wrote:

Attached is the latest list with DOE Klotz added per your request and Sec Johnson added per our understanding. The Treasury people noted in your email below have been removed.

Please confirm the latter.

Tomorrow, we will share revised resignation letters for those appointees who you asked to stay on and agreed to do so.

Regarding the State Department issue, we understand that the State Department has collected letters of resignation pertaining to the Deputy, Under or Assistant Secretary positions

occupied by career FSOs, which the incoming Administration may choose to accept upon assuming office. Again, in keeping with past precedent, we did not remove these career FSOs from their assignments, so that the incoming team would be provided maximum flexibility

and the Department could operate effectively through the transition. You retain the authority to reassign the FSOs upon assuming office, should you choose to do so.

Thank you. -Andrew

From: Rick Dearborn [mailto:(b) (6)]

**Sent:** Wednesday, January 18, 2017 1:58 PM

**To:** Mayock, Andrew EOP/OMB

(b) (6)

**Cc:** Breckenridge, Anita J. EOP/WHO

(b) (6)

Sean Doocey

(b) (6)

Timothy Horne - SP <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, Mackenzie Smith

, Jeffrey Freeland

(b) (6)

, Eric Ueland

(b) (6)

Emily D. EOP/WHO

(b) (6)

Justin

Rudy A. EOP/WHO

John

**Subject:** Re: Holdover update

Andrew, with regard to the eight new holdovers, understanding that the NASA slot (the 9th) is now not being held over, we would ask that only the following two Treasury additions should be removed:

Hannah Sutter

Sarah "Sally" Wrennall-Montes



Further, with the exception of the individuals we've placed on our holdover list for the State Department, we request that all career foreign service officers serving as Deputy, Under or Assistant Secretaries return to the foreign service

and vacate if serving in any of the aforementioned posts.

Thanks, Andrew.

RAD

On Wed, Jan 18, 2017 at 10:50 AM, Mayock, Andrew EOP/OMB

(b) (6) wrote:

Thanks, Rick. In late breaking news, NASA reported this morning that their ART team said that the CEO is no longer on their list, so we are down to eight.

From: Rick Dearborn [mailto:(b) (6)]

Sent: Wednesday, January 18, 2017 10:47 AM

To: Mayock, Andrew EOP/OMB <(b) (6)>

C c: Breckenridge, Anita J. EOP/WHO (b) (6); Sean Doocey (b) (6); Timothy Horne - 8P

<[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>, Mackenzie Smith <(b) (6)>, Jeffrey Freeland (b) (6)

(b) (6) Blakemore, Emily D. EOP/WHO  
Justin Clark (b) (6)

Mehrbani, Rudy A. EOP/WHO (b) (6)

Subject: Re: Holdover update

Andrew, I'm checking on the nine additions and a few other items we need to address. I know this is a process and appreciate your cooperation and patience. I hope to circle back

with our response in a couple of hours.

RAD

On Tue, Jan 17, 2017 at 11:27 PM, Mayock, Andrew EOP/OMB

<(b) (6)> wrote:

Thanks for the follow up and revised list earlier this eve, Rick. (I have added the other colleagues from our prior

email chain.)

As noted earlier today, we were checking your first list against what the AIDC have reported to us to identify any

potential gaps. A number of the people you added to the revised list were those identified by Agency Transition Directors. However, there are some additional people that Agency Transition Directors report are being asked to holdover by Agency Review Teams.

Accordingly, I have revised your latest list by adding nine names at the bottom of the list. (I also added numbers and kept your formatting re highlighting your new additions.) Please take a look.

Additionally, we wanted to respond to your questions re State Department career employees:

- 

Career Foreign Service Officers (FSOs) serving in PAS or PA positions have not been asked to submit their letters of resignation from those positions because of their underlying career status,

which is similar to members of the Senior Executive Service. Although these career FSOs were nominated/appointed to PAS positions or appointed to PA positions by the President, they are selected for PAS or PA positions (including both overseas ambassadorships

as well as PAS or PA positions at State and USAID) pursuant to Foreign Service processes separate from the political appointee selection process overseen by the White House Presidential Personnel Office. This approach is consistent with the approach taken

in prior transitions.

Do let us know if you want to move any of the nine above the line. In the absence of your confirmation, we will continue

to off board them as we look to you for the definitive list.

Thank you again. A

From: Rick Dearborn [mailto:

(b) (6)

Sent: Tuesday, January 17, 2017 5:26 PM

To: Mayock, Andrew EOP/OMB <

(b) (6)

>

Subject: Holdover update

Andrew,

Per my prior email, attached is the updated holdover list. You will note the additions highlighted in yellow at Commerce, DOD, OSTP, USDS, but please also note the removal of Dr.

Nicole Laurie from HHS.

Three of the additions were requested by Sec. Ash Carter at DOD to aid in his departure, and as a courtesy we wanted to honor his request.

Please let me know if you have any questions.

RAD

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 19:21:18 +0000  
**From:** "Mehrbani, Rodin A. EOP/WHO" <(b) (6)>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Rhodes, Michael L SES  
 OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden  
 EOP/OMB" <(b) (6)> Jamise Harper - WPTAA  
 <jamise.harper@gsa.gov>, "McLaughlin, Margaret T. EOP/WHO"  
 <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <472f7bctc0db48f3878bfa8172a971ae@CNSSEExch2.whca.mil>  
**MD5:** 84f9270206befa89df0110cff3e326e8

I can confirm that the most recent list of appointees requested to holdover received from the PETT, included:

Robert Work	Deputy Secretary of Defense
Steve Hedger	DSD Chief of Staff
Lacey Raymond	DSD Special Assistant - Protocol
Greg Grant	DSD Special Assistant - Speechwriter
Robert Speer	Assistant Secretary - Army - Financial Management & Comptroller
Sean Stackley	Assistant Secretary - Navy - Research, Development, & Acquisition
Lisa Disbrow	Under Secretary - Air Force
Gayle Henderson	Administrative Assistant - Office of the SecDef
Annie Powers	Deputy Protocol Officer
Chris Maier	DAS DDSD SOLIC
Eric Rosenbach	Chief of Staff- Department of Defense
Alexandria Baker	Special Assistant- Department of Defense
Julie Park	Special Assistant- Department of Defense
Bob Scher	Assistant to the Secretary of Defense
Deborah James	Secretary of the Air Force
John Gans	Speech Writer

-----Original Message-----

**From:** Mirza, Asma Y. EOP/OMB  
**Sent:** Thursday, January 19, 2017 2:15 PM  
**To:** Rhodes, Michael L SES OSD ODCMO (US) <michael.l.rhodes32.civ@mail.mil>  
**Cc:** Mayock, Andrew EOP/OMB <(b) (6)> Llano, Rayden EOP/OMB  
 <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>; McLaughlin,  
 Margaret T. EOP/WHO <(b) (6)> Timothy Horne - 8P  
 <tim.horne@gsa.gov>; Mehrbani, Rodin A. EOP/WHO <(b) (6)>  
**Subject:** Re: Response requested by 1pm: Holdovers

Mike - I'm adding in PPO. I'll be back at my desk in a little bit and will check the latest lists.

Sent from my iPhone

> On Jan 19, 2017, at 1:07 PM, Rhodes, Michael L SES OSD ODCMO (US)  
<michael.l.rhodes32.civ@mail.mil> wrote:

>

> Folks - any update? Personnel are preparing to leave.

>

> Sent from my BlackBerry 10 smartphone.

> Original Message

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Thursday, January 19, 2017 08:28

> To: Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

> As follow-on, I understand the PTT re-submitted the names of those that were missing from the original list, with one substitute (John Gans instead of Alexandra Baker).

> \* I subsequently have been informed from staff offices here that Deborah James and Robert Scher were contacted regarding adjusting their letters of resignation (thus I assume they are now on the approved holdover list).

> \* HOWEVER, I am unaware as to whether Eric Rosenbach, Julie Park, and John Gans (in lieu of Alexandra Baker) have been formally added. From discussions to date, they believe they are staying for another 30+ days....so if not I need to speak with them.

>

> Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

>

> Regards,

>

> Mike

>

>

>

> -----Original Message-----

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Tuesday, January 17, 2017 12:37 PM

> To: 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

> Andrew --

>

> Thank you.

>

> All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

>

> However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

>

> Holdover 30-60 days, supporting administrative and other actions associated with the departing SecDef: Mr. Eric Rosenbach (SecDef Chief of Staff), Ms. Alexandra Baker (Special Assistant to the SecDef), and Ms. Julie Park (Special Assistant to the SecDef).

>

> Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).



>

> Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

>

> Regards,

>

> Mike

>

> -----Original Message-----

> From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]

> Sent: Tuesday, January 17, 2017 11:36 AM

> To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DALvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremains-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: Response requested by 1pm: Holdovers

>

> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

>

>

>

> By 1pm please:

>

> 1) Validate this list of holdovers matches your understanding, including

>

> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

>

>

>

> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

>

>

>

> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

>

>

>

> Best,

>

>

>

> Andrew & Tim

>

>

>

>

**Subject:** Re: Holdover update  
**Date:** Thu, 19 Jan 2017 21:19:13 +0000  
**From:** Rick Dearborn <(b) (6)>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**Cc:** "Blakemore, Emily D. EOP/WHO" <(b) (6)> "Breckenridge, Anita J. EOP/WHO" <(b) (6)> Eric Ueland <eric.m.ueland@ptt.gov>, Jeffrey Freeland (b) (6), John Destefano (b) (6), Justin Clark (b) (6), Ken Nahigian <ken.r.nahigian@ptt.gov>, Mackenzie Smith (b) (6), "Mehrban, Rodin A. EOP/WHO" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)> Sean Doocey (b) (6) v>, Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <CAK1FhSdfRVx9wU\_+WLZvHeYaL=WE=FQgQPuZfqLXP2e5r5kKkQ@mail.gmail.com>  
**MD5:** b7e030e914e7558feceb900e62a738bd

Andrew, thank you for all our support. My best to you my friend.

RAD

On Thu, Jan 19, 2017 at 4:15 PM Mayock, Andrew EOP/OMB <(b) (6)> wrote:

Rick: Per our earlier exchange, attached are the resignation letters for the folks who you have asked to hold over so that you may accept their resignation whenever

you choose. There are still one or two outstanding that you may receive once you're in place.

There are a few that are not included here for the following reasons;

●○○○○○○○

Deborah James – She is being appointed by the incoming administration as an NC-SES, so we do not need a revised letter for her PAS position.

●○○○○○○○

Tom Shannon – He is currently a career FSO.

●○○○○○○○

Laura Etim – Has already off-boarded and declined the opportunity to continue serving.

I am off boarding momentarily. And thus passing the shared baton to Tim Horne as my AIDC partner and Anita/Emily as EOP partners. Thank you to you and your team

for your partnership through this important endeavor. -Andrew

**From:** Rick Dearborn [mailto:**(b) (6)**]

**Sent:** Thursday, January 19, 2017 11:32 AM

**To:** Mayock, Andrew EOP/OMB

**C c:** Blakemore, Emily D. EOP/WHO ; Breckenridge, Anita J. EOP/WHO ; Eric Ueland ; Jeffrey Freeland ; John Destefano ; Justin Clark ; Ken Nahigian ; Mackenzie Smith ; Mehrbani, Rudy A. EOP/WHO ; Sean Doocey ; Timothy Horne - 8P

**Subject:** Re: Holdover update

Andrew. There is no longer any discrepancy with regard to Sec. Johnson, he is to be added.

We have four additional holdovers.

We would like to add:

Deborah Birx, the US Global AIDS Coordinator

Alan Metzler, Chief of Staff at TSA

Jennifer Yeager Kaplan, Director, the  
White House Fellows program

and

Ashley E Keenan, Deputy Director. the  
White House Fellows program

My best,

RAD

On Wed, Jan 18, 2017 at 11:17 PM, Rick Dearborn <(b) (6)> wrote:

Andrew, thank you.

Am told there may be a discrepancy re:

Sen. Hatch v Sec Johnson, but I'll learn more in the am.

There was another add at ODNI --

Ray Cook, the ODNI CIO.

Appreciate the NNSA add and there is one other position being vetted in the am.

Good on the other items. Understood at State. We would retain the right to reassign the FSOs upon transfer.

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and Sec Johnson added per our understanding. The Treasury people noted in your email below have been removed.

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Tomorrow, we will share revised resignation letters for those appointees

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the incoming team would be provided maximum flexibility

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Thank you. -Andrew

**From:**

Rick Dearborn [mailto:(b) (6)]

**Sent:** Wednesday, January 18, 2017 1:58 PM

**To:** Mayock, Andrew EOP/OMB (b) (6)

Cc:

Breckenridge, Anita J. EOP/WHO <(b) (6)>

Sean Doocey <(b) (6)>

Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>;

Mackenzie Smith <(b) (6)>

Jeffrey Freeland <(b) (6)>

Eric Ueland

(b) (6)

Blakemore, Emily D. EOP/WHO <(b) (6)>

Justin Clark <(b) (6)>

Mehrbani, Rudy A. EOP/WHO <(b) (6)>

John Destefano <(b) (6)>

**Subject:** Re: Holdover update

Andrew, with regard to the eight new holdovers, understanding that the NASA slot (the 9th) is now not being held over, we would ask that only the following two Treasury additions

should be removed:

Hannah Sutter

Sarah "Sally" Wrennall-Montes

Further, with the exception of the individuals we've placed on our holdover list for the State Department, we request that all career foreign service officers serving as Deputy,

Under or Assistant Secretaries return to the foreign service

and vacate if serving in any of the aforementioned posts.

Thanks, Andrew.



RAD

On Wed, Jan 18, 2017 at 10:50 AM, Mayock, Andrew EOP/OMB  
<(b) (6)> wrote:

Thanks, Rick. In late breaking news, NASA reported  
this morning that their ART team said that the CFO

is no longer on their list, so we are down to eight.

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Rick Dearborn [mailto:(b) (6)]

**Sent:** Wednesday, January 18, 2017 10:47 AM

**To:** Mayock, Andrew EOP/OMB (b) (6)

**C c:** Breckenridge, Anita J. EOP/WHO (b) (6)

Sean Doocey <(b) (6)>

Timothy Horne - 8P

<[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>

Mackenzie Smith <(b) (6)>

Jeffrey Freeland <(b) (6)>

Eric Ueland <(b) (6)>

Blakemore, Emily D. EOP/WHO <(b) (6)>

Justin Clark <(b) (6)>

Mehrbani, Rudy A. EOP/WHO <(b) (6)>

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email chain.)

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Accordingly, I have revised your latest list by adding nine names at the bottom of the list. (I also added numbers and kept your formatting re highlighting your new additions.) Please take a look.

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positions because of their underlying career status,

which is similar to members of the Senior Executive Service. Although these career FSOs were nominated/appointed to PAS positions or appointed to PA positions by the President, they are selected for PAS or PA

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as well as PAS or PA positions at State and USAID) pursuant to Foreign Service processes separate from the political appointee selection process overseen by the White House Presidential Personnel Office. This

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**Sent:** Tuesday, January 17, 2017 5:26 PM

**To:** Mayock, Andrew EOP/OMB <**(b) (6)**>

**Subject:** Holdover update

Andrew,

Per my prior email, attached is the updated holdover list. You will note the additions highlighted in yellow at Commerce, DOD, OSTP, USDS, but please also note the removal of Dr.

Nicole Laurie from HHS.

Three of the additions were requested by Sec. Ash Carter at DOD to aid in his departure, and as a courtesy we wanted to honor his request.

Please let me know if you have any questions.

**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:55:21 +0000  
**From:** "Lofthus, Lee J (JMD)" <Lee.J.Lofthus@usdoj.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Lofthus, Lee EOP" <lee.j.lofthus@usdoj.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <CY1P110MB0038097A190C4FC4327D3431937E0@CY1P110MB0038.NAMP110.PROD.OUTLOOK.COM>  
**MD5:** 0a65cd82bb9aad755814c736b1cb2860

Thanks Asma. PS – you have been a pleasure to work with throughout the transition! Lee

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 1:13 PM  
**To:** Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Subject:** Copy of POTUS Designations

Lee – for your records, attached is the designation from the President.

Asma

**Subject:** Re: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 19:14:56 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>, "McLaughlin, Margaret T. EOP/WHO" <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>, "Mehrani, Rodin A. EOP/WHO" <(b) (6)>  
**Message-ID:** <DDA3BED1-4765-4D8A-B0CF-B552F8F77B11@omb.eop.gov>  
**MD5:** 71e46844020a0d964df299ef60ed04ae

Mike - I'm adding in PPO. I'll be back at my desk in a little bit and will check the latest lists.

Sent from my iPhone

> On Jan 19, 2017, at 1:07 PM, Rhodes, Michael L SES OSD ODCMO (US) <michael.l.rhodes32.civ@mail.mil> wrote:

>

> Folks - any update? Personnel are preparing to leave.

>

> Sent from my BlackBerry 10 smartphone.

> Original Message

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Thursday, January 19, 2017 08:28

> To: Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

> As follow-on, I understand the PTT re-submitted the names of those that were missing from the original list, with one substitute (John Gans instead of Alexandra Baker).

> \* I subsequently have been informed from staff offices here that Deborah James and Robert Scher were contacted regarding adjusting their letters of resignation (thus I assume they are now on the approved holdover list).

> \* HOWEVER, I am unaware as to whether Eric Rosenbach, Julie Park, and John Gans (in lieu of Alexandra Baker) have been formally added. From discussions to date, they believe they are staying for another 30+ days....so if not I need to speak with them.

>

> Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

>

> Regards,

>

> Mike

>

>

>

> -----Original Message-----

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Tuesday, January 17, 2017 12:37 PM

> To: 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

> Andrew --

>

> Thank you.

>

> All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

>

> However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

>

> Holdover 30-60 days, supporting administrative and other actions associated with the departing SecDef: Mr. Eric Rosenbach (SecDef Chief of Staff), Ms. Alexandra Baker (Special Assistant to the SecDef), and Ms. Julie Park (Special Assistant to the SecDef).

>

> Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).

>

> Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

>

> Regards,

>

> Mike

>

> -----Original Message-----

> From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]

> Sent: Tuesday, January 17, 2017 11:36 AM

> To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremains-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: Response requested by 1pm: Holdovers

>

> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

>

>

>

> By 1pm please:

>

> 1) Validate this list of holdovers matches your understanding, including

>

> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

>

>

>

> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

>

>

>

> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

>

>

>

> Best,

>

>

>

> Andrew & Tim

>

**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 17:40:31 -0500  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** Jeffrey Koses - M1V <jeffrey.koses@gsa.gov>, Anthony Costa <tony.costa@gsa.gov>  
**Message-ID:** <-6258066252970153841@unknownmsgid>  
**MD5:** 65f587c8076898a2080aa6d2dd668d23  
**Attachments:** NoName\_1 ; 170120 - Final COS Regulatory Freeze Memo (002).pdf

Begin forwarded message:

**From:** Jack St John <(b) (6)>  
**Date:** January 21, 2017 at 1:15:39 PM EST  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>, Neil Skidmore - Cnb <neil.skidmore@gsa.gov>  
**Cc:** Emily Murphy <(b) (6)> Emily Murphy <(b) (6)>  
**Subject:** Fwd: Executing section 2 of the Reg Freeze memo

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** (b) (6) <(b) (6)>  
**Cc:** (b) (6) <(b) (6)> (b) (6) <(b) (6)>  
<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo

Jack,

Last evening the President's Chief of Staff signed a memorandum freezing all regulations (see attached). Section 2 of this memorandum requires agencies immediately withdraw regulations from the Office of the Federal Register (OFR). This needs to be done as soon as possible. For instance, we know there was at least one proposed rule regarding the FAR pending at OFR on Thursday. There may well be other GSA rules due to be put on public inspection at OFR on Monday. Your acting regulatory policy officer (sometimes called "regulatory second") has been informed of this requirement and should be working on the paperwork necessary to withdraw these rules. I strongly suggest you work with them to make sure timely compliance today. More guidance may be forthcoming.

Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!



**Subject:** Fwd: Urgent: Request from PETT to Hold Over  
**Date:** Fri, 20 Jan 2017 00:57:52 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <3B070FAC-E06A-4EFC-B5D5-DD7F2CB07D06@omb.eop.gov>  
**MD5:** aec52a33cf7cd090fecb4b027e0a0ed5  
**Attachments:** [Untitled].pdf ; ATT00001.htm

Can you provide this letter to Ricky D in response to Andrew's last email?

Sent from my iPhone

Begin forwarded message:

From: "Raymond D. Cook" <RAYMOCO@dni.gov<mailto:RAYMOCO@dni.gov>>  
Date: January 19, 2017 at 5:28:26 PM EST  
To: "McLaughlin, Margaret T. EOP/WHO"  
<(b) (6)>mailto:(b) (6)> "Mirza, Asma Y.  
EOP/OMB" <(b) (6)>mailto:(b) (6)> "Neiman, Wanda M.  
EOP/WHO" <(b) (6)>  
Cc: "Mehrbani, Rodin A. EOP/WHO"  
<(b) (6)>mailto:(b) (6)> PATRILZ  
<patrilz@dni.gov<mailto:patrilz@dni.gov>>  
Subject: RE: Urgent: Request from PETT to Hold Over

Apparently there was an email address corruption as Meg's original email moved back and forth between various networks here. Attached is my updated resignation letter, per Meg's direction below.

Also, I am cc'ing Patricia Lewis (Deputy, ODNI Chief Management Office) to make sure she's in the loop

Cheers  
Ray

-----Original Message-----

From: McLaughlin, Margaret T. EOP/WHO  
[mailto:(b) (6)]mailto:(b) (6)  
Sent: Thursday, January 19, 2017 3:08 PM  
To: Raymond D. Cook <RAYMOCO@dni.gov<mailto:RAYMOCO@dni.gov>>; Mirza, Asma Y. EOP/OMB  
<(b) (6)>mailto:(b) (6)> Neiman, Wanda M. EOP/WHO  
<(b) (6)>  
Cc: Mehrbani, Rodin A. EOP/WHO  
<(b) (6)>mailto:(b) (6)  
Subject: RE: Urgent: Request from PETT to Hold Over  
Importance: High

Hello Mr. Clark - We still have not received a copy of your updated resignation letter. As I will be offboarding in the next hour, I am copying two colleagues, Asma Mirza of OMB and Wanda Neiman of the White House Executive Clerk's Office, who will remain onboard after Rudy and I offboard today. If you could make sure the two of them receive your updated letter we'd appreciate it. Thanks so much for your continued service.

Meg McLaughlin, Deputy Director  
The White House | Presidential Personnel Office  
Direct: 202-395-1608 | Cell: (b) (6)  
mmclaughlin@who.eop.gov<mailto:mmclaughlin@who.eop.gov>

-----Original Message-----

From: Raymond D. Cook [mailto:RAYMOCO@dni.gov]  
Sent: Thursday, January 19, 2017 1:35 PM  
To: McLaughlin, Margaret T. EOP/WHO  
<(b) (6)>mailto:(b) (6)  
Cc: Mehrbani, Rodin A. EOP/WHO  
<(b) (6)>mailto:(b) (6)

Subject: RE: Urgent: Request from PETT to Hold Over

Hello Meg -- thanks for the email! I re-wrote and signed my resignation letter per your direction below, and DNI ExecSec is working to get it to you. I wanted them to handle and transmit the letter, so there is internal record and knowledge of what's going on on this end.

Cheers

Ray

-----Original Message-----

From: McLaughlin, Meg T. T. EOP/WHO

[mailto:(b) (6)] mailto:(b) (6)

Sent: Thursday, January 19, 2017 10:56 AM

To: Raymond D. Cook <RAYMOCO@dni.gov<mailto:RAYMOCO@dni.gov>>

Cc: Mehrbani, Rudy A. EOP/WHO

<(b) (6)> mailto:(b) (6)

Subject: Urgent: Request from PETT to Hold Over

Importance: High

Hello Mr. Cook - We have been informed by the President-elect's transition team of their desire for you to continue serving for a period of time beyond Jan. 20th. Consistent with our dedication to providing the President-elect's team maximum flexibility, we are working to accommodate this request.

If you are willing to continue on beyond January 20, we will need you to submit a new resignation letter to President Obama, replacing the effective date of "January 20, 2017" with "at the pleasure of the President." We will keep this new letter on file and provide it to the President-Elect's transition team. You may continue to serve in your current position until notified otherwise by the incoming Administration.

Please email your new letter of resignation back to me and Director of PPO Rudy Mehrbani (copied on this email) as soon as possible. And don't hesitate to contact me if you have any questions. Thanks very much.

Meg McLaughlin, Deputy Director

The White House | Presidential Personnel Office

Direct: 202-395-1608 | Cell: (b) (6)

(b) (6)

**Subject:** Fwd: Executing section 2 of the Reg Freeze memo  
**Date:** Sat, 21 Jan 2017 13:15:39 -0500  
**From:** Jack St John <(b) (6)>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>, Neil Skidmore - Cnb <neil.skidmore@gsa.gov>  
**Cc:** Emily Murphy <(b) (6)> Emily Murphy <(b) (6)>  
**Message-ID:** <EA3AAEEA-863F-4836-BA48-7D61348E1FF4@me.com>  
**MD5:** 9d66ec8e1ffc57c96e63313f9af8c33b

Please see below. Who should I contact to ensure this occurs?

Begin forwarded message:

**From:** "Peacock, Marcus C. EOP/OMB" <(b) (6)>  
**Date:** January 21, 2017 at 1:02:25 PM EST  
**To:** "(b) (6)" <(b) (6)>  
**Cc:** "(b) (6)" <(b) (6)> "(b) (6)" <(b) (6)>  
<(b) (6)> "Freeland, Jeffrey K. EOP/OMB"  
<(b) (6)>  
**Subject:** Executing section 2 of the Reg Freeze memo

Jack,

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Thanks and let me know if you have any questions,

Marcus Peacock  
OMB Office of Information and Regulatory Affairs  
202 881 7188

PS Hi Emily!

**Subject:** Fwd: Urgent: Request from PETT to Hold Over  
**Date:** Thu, 19 Jan 2017 20:12:42 -0500  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** Timothy Horne <tim.horne@gsa.gov>  
**Message-ID:** <4065918165048585858@unknownmsgid>  
**MD5:** e8472f22808cf4ab49627614d1b5d0c2  
**Attachments:** NoName\_1 ; [Untitled].pdf

Begin forwarded message:

**From:** "Mirza, Asma Y. EOP/OMB" (b) (6)  
**Date:** January 19, 2017 at 7:57:52 PM EST  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Subject:** Fwd: Urgent: Request from PETT to Hold Over

Can you provide this letter to Ricky D in response to Andrew's last email?

Sent from my iPhone

Begin forwarded message:

**From:** "Raymond D. Cook" <RAYMOCO@dni.gov<mailto:RAYMOCO@dni.gov>>  
**Date:** January 19, 2017 at 5:28:26 PM EST  
**To:** "McLaughlin, Margaret T. EOP/WHO" (b) (6) "Mirza, Asma Y. EOP/OMB" (b) (6), "Neiman, Wanda M. EOP/WHO" (b) (6) >  
**Cc:** "Mehrbani, Rodin A. EOP/WHO" (b) (6), PATRILZ <patrilz@dni.gov<mailto:patrilz@dni.gov>>  
**Subject:** RE: Urgent: Request from PETT to Hold Over

Apparently there was an email address corruption as Meg's original email moved back and forth between various networks here. Attached is my updated resignation letter, per Meg's direction below.

Also, I am cc'ing Patricia Lewis (Deputy, ODNI Chief Management Office) to make sure she's in the loop

Cheers  
Ray

-----Original Message-----

**From:** McLaughlin, Margaret T. EOP/WHO [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 3:08 PM  
**To:** Raymond D. Cook <RAYMOCO@dni.gov<mailto:RAYMOCO@dni.gov>>; Mirza, Asma Y. EOP/OMB (b) (6); Neiman, Wanda M. EOP/WHO (b) (6) >>  
**Cc:** Mehrbani, Rodin A. EOP/WHO (b) (6)  
**Subject:** RE: Urgent: Request from PETT to Hold Over  
**Importance:** High

Hello Mr. Clark - We still have not received a copy of your updated resignation letter. As I will be offboarding in the next hour, I am copying two colleagues, Asma Mirza of OMB and Wanda Neiman of the White House Executive Clerk's Office, who will remain onboard after Rudy and I offboard today. If you could make sure the two of them receive your updated letter we'd appreciate it. Thanks so much for your continued service.

Meg McLaughlin, Deputy Director  
The White House | Presidential Personnel Office  
Direct: 202-395-1608 | Cell: (b) (6)

(b) (6)

-----Original Message-----

From: Raymond D. Cook [<mailto:RAYMOCO@dni.gov>]

Sent: Thursday, January 19, 2017 1:35 PM

To: McLaughlin, Margaret T. EOP/WHO

(b) (6)

Cc: Mehrbani, Rodin A. EOP/WHO

(b) (6)

Subject: RE: Urgent: Request from PETT to Hold Over

Hello Meg -- thanks for the email! I re-wrote and signed my resignation letter per your direction below, and DNI ExecSec is working to get it to you. I wanted them to handle and transmit the letter, so there is internal record and knowledge of what's going on on this end.

Cheers

Ray

-----Original Message-----

From: McLaughlin, Meg T. T. EOP/WHO

(b) (6)

Sent: Thursday, January 19, 2017 10:56 AM

To: Raymond D. Cook <[RAYMOCO@dni.gov](mailto:RAYMOCO@dni.gov)<<mailto:RAYMOCO@dni.gov>>>

Cc: Mehrbani, Rudy A. EOP/WHO

(b) (6)

Subject: Urgent: Request from PETT to Hold Over

Importance: High

Hello Mr. Cook - We have been informed by the President-elect's transition team of their desire for you to continue serving for a period of time beyond Jan. 20th. Consistent with our dedication to providing the President-elect's team maximum flexibility, we are working to accommodate this request.

If you are willing to continue on beyond January 20, we will need you to submit a new resignation letter to President Obama, replacing the effective date of "January 20, 2017" with "at the pleasure of the President." We will keep this new letter on file and provide it to the President-Elect's transition team. You may continue to serve in your current position until notified otherwise by the incoming Administration.

Please email your new letter of resignation back to me and Director of PPO Rudy Mehrbani (copied on this email) as soon as possible. And don't hesitate to contact me if you have any questions. Thanks very much.

Meg McLaughlin, Deputy Director  
The White House | Presidential Personnel Office  
Direct: 202-395-1608 | Cell: (b) (6)

(b) (6)

**Subject:** Reading Materials  
**Date:** Sat, 21 Jan 2017 17:19:02 -0500  
**From:** Brett Banks - WPT <brett.banks@gsa.gov>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>, Tony Costa - AG <tony.costa@gsa.gov>, Joanna Rosato - 3P <joanna.rosato@gsa.gov>  
**Cc:** Mary Gibert <mary.gibert@gsa.gov>, Tim Turano <tim.turano@gsa.gov>  
**Message-ID:** <CAJ-OXtVdH-eeFLewHChp0kDT7xVFWka2OBG6AhJisPys-0rMVQ@mail.gmail.com>  
**MD5:** 3d5b1755392e0103845a0427c2ec7c82  
**Attachments:** (b) (5) [REDACTED]

All, Here is the background presentation that we discussed. Additionally, I am also including a one pager of some highlighted issues, the bundled Hill correspondence, the bundled correspondence from the Tenant and finally the term from the deal that has been referenced frequently.

The correspondence on the ownership has not been released broadly and only the core team seen it.

Feel free to give me a call if you have any questions.

Thanks,  
Brett

--

Brett Banks  
Senior Asset Manager/Project Executive

U.S. General Services Administration  
Office of Portfolio Management  
Capital Planning Division  
301 7th Street, SW, Room 7600  
Washington, DC (b) (6) (Cell)



**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:20:24 +0000  
**From:** "Micone, Vincent" <Vincent.Micone@HQ.DHS.GOV>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov> (b) (6)  
(b) (6)  
**Message-ID:** <96B852EA95761242837E2B85F7637217F3630108@D2ASEPREA009>  
**MD5:** b5624c46c748983ca02a47261be4e30e  
**Attachments:** DHS Acting Agency Leadership 01-18-17.xlsx

Andrew, Tim, and Asma –

Attached is the DHS submission. Copied below as well.

Thanks,  
Vince

---

#### Acting Agency Leadership

As of January 20, 2017

Agency Name	Agency Head Name	Type (Career, Holdover, Other)	Email	Phone
DHS	Chip Fulghum	Career Acting Secretary	<a href="mailto:chip.fulghum@hq.dhs.gov">chip.fulghum@hq.dhs.gov</a>	202-447-3400/202-282-8101

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Micone, Vincent <Vincent.Micone@HQ.DHS.GOV>; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP <lee.j.lofthus@usdoj.gov>; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP <robert.snyder@va.gov>; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB <Rayden\_Llano@omb.eop.gov>; Timothy Horne - 8P <Tim.horne@gsa.gov>; Jamise Harper - WPTAA <jamise.harper@gsa.gov>; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB <Angeli\_H\_Patel@omb.eop.gov>; Martha Allen - 8P <martha.allen@gsa.gov>; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC <Margaret\_E\_Freshwater@nsc.eop.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)> 'EDWARDTL@nctc.gov' <EDWARDTL@nctc.gov>  
**Cc:** Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** DOC - Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:31:46 +0000  
**From:** "Marston, Diane (Federal)" <DMarston@doc.gov>  
**To:** "(b) (6)" <(b) (6)>  
"(b) (6)" <(b) (6)> "Tim.horne@gsa.gov"  
<Tim.horne@gsa.gov>  
**Cc:** "Casias, Lisa (Federal)" <lcasias@doc.gov>  
**Message-ID:** <MWHPR09MB1487B652C69FE7A1B8CEDF95DE7E0@MWHPR09MB1487.namprd09.prod.outlook.com>  
**MD5:** 7a330cd33281115199f4a3d095933bc3  
**Attachments:** DOC - Acting Agency Leadership 01-18-17.xlsx

The following is sent on behalf of Lisa Casias, Deputy Assistant Secretary for Administration:

Per the request below, attached is the Department of Commerce's submission.

Please feel free to contact me at (b) (6) if you have any questions.

---

Diane Marston  
Office of the Deputy Assistant Secretary  
for Administration  
Department of Commerce  
Telephone: 202-482-1294

Begin forwarded message:

**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**Date:** January 18, 2017 at 4:16:01 PM EST  
**To:** "Jozetta.Robinson@opm.gov" <Jozetta.Robinson@opm.gov>, "Kevin.A.Shea@aphis.usda.gov" <Kevin.A.Shea@aphis.usda.gov>, "DALvord@doc.gov" <DALvord@doc.gov>, "lcasias@doc.gov" <lcasias@doc.gov>, "michael.l.rhodes32.civ@mail.mil" <michael.l.rhodes32.civ@mail.mil>, "Denise.Carter@ed.gov" <Denise.Carter@ed.gov>, "Ingrid.kolb@hq.doe.gov" <Ingrid.kolb@hq.doe.gov>, "John.gentile@hhs.gov" <John.gentile@hhs.gov>, "Vincent.Micone@hq.dhs.gov" <Vincent.Micone@hq.dhs.gov>, "Henry.Hensley@hud.gov" <Henry.Hensley@hud.gov>, "Edward.keable@sol.doi.gov" <Edward.keable@sol.doi.gov>, "Lofthus, Lee EOP" <lee.j.lofthus@usdoj.gov>, "Hugler.Edward@dol.gov" <Hugler.Edward@dol.gov>, "kenneyka2@state.gov" <kenneyka2@state.gov>, "Lana.Hurdle@dot.gov" <Lana.Hurdle@dot.gov>, "Beverly.Babers@treasury.gov" <Beverly.Babers@treasury.gov>, "Snyder, Robert EOP" <robert.snyder@va.gov>, "Kenny.shannon@epa.gov" <Kenny.shannon@epa.gov>, "tom.cremins-1@nasa.gov" <tom.cremins-1@nasa.gov>, "BARBARA.CARSON@SBA.GOV" <BARBARA.CARSON@SBA.GOV>, "skfinlay@oge.gov" <skfinlay@oge.gov>, "chris.naylor@nara.gov" <chris.naylor@nara.gov>, "Llano, Rayden EOP/OMB" <(b) (6)> Timothy Horne - 8P <Tim.horne@gsa.gov>, "Jamise Harper - WPTAA" <jamise.harper@gsa.gov>, "nathan.kreoger@gsa.gov" <nathan.kreoger@gsa.gov>, "Patel, Angeli H. EOP/OMB" <(b) (6)> Martha Allen - 8P <martha.allen@gsa.gov>, "linden.dahlkemper@gsa.gov" <linden.dahlkemper@gsa.gov>, "Freshwater, Meg E. EOP/NSC" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)> "EDWARDTL@nctc.gov" <EDWARDTL@nctc.gov>  
**Cc:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate



Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:32:42 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Gentile, John (HHS/ASFR)'" <John.Gentile@hhs.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>, "'tim.horne@gsa.gov'" <tim.horne@gsa.gov>  
**Cc:** "Cochran, Norris (HHS/ASFR)" <norris.cochran@hhs.gov>, "Barros, Colleen (HHS/ASA)" <Colleen.Barros@hhs.gov>, "Coughlin, Janis (HHS/ASFR)" <Janis.Coughlin@hhs.gov>, "Major, Christine (HHS/ASA)" <Christine.Major@hhs.gov>, "Davis, Jeffrey (HHS/OGC)" <jeffrey.davis@hhs.gov>  
**Message-ID:** <27fd10abe8584f78930bad9ee66a116c@CNSSEExch2.whca.mil>  
**MD5:** 9bfc99363e4df8683e9310c3626d79d8  
**Attachments:** smime.p7s

Thank you!

**From:** Gentile, John (HHS/ASFR) [mailto:John.Gentile@hhs.gov]  
**Sent:** Thursday, January 19, 2017 11:28 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)>, 'tim.horne@gsa.gov' <tim.horne@gsa.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Cochran, Norris (HHS/ASFR) <norris.cochran@hhs.gov>; Barros, Colleen (HHS/ASA) <Colleen.Barros@hhs.gov>; Coughlin, Janis (HHS/ASFR) <Janis.Coughlin@hhs.gov>; Major, Christine (HHS/ASA) <Christine.Major@hhs.gov>; Davis, Jeffrey (HHS/OGC) <jeffrey.davis@hhs.gov>  
**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19

Andrew, Tim & Asma,

As requested here is the information for HHS.

Please let me know if you need anything further.

John

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; Gentile, John (HHS/ASFR); Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP; Kenny.shannon@epa.gov; tom.cremains-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

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Best – Andrew & Tim

**Subject:** Copy of POTUS Designation  
**Date:** Thu, 19 Jan 2017 17:31:16 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Snyder, Robert EOP" <robert.snyder@va.gov>  
**Cc:** "Timothy Horne" <tim.horne@gsa.gov>  
**Message-ID:** <006c6755b9014d648148799c98c13e9e@CNSSEExch2.whca.mil>  
**MD5:** 5fd65f187b6577ae181dbb8e53d8c8c4  
**Attachments:** 2017 POTUS Designations - VA.pdf

Bob – for your records, attached is the designation from the President. Congrats Mr. Secretary.

Asma

**Subject:** Beachhead Team  
**Date:** Thu, 19 Jan 2017 16:52:37 +0000  
**From:** "Gentile, John (HHS/ASFR)" <John.Gentile@hhs.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "tim.horne@gsa.gov"  
<tim.horne@gsa.gov>, "Mirza, Asma (b) (6)"  
<(b) (6)>  
**Cc:** "Coughlin, Janis (HHS/ASFR)" <Janis.Coughlin@hhs.gov>, "Major, Christine (HHS/ASA)"  
<Christine.Major@hhs.gov>, "Gill, Valerie (HHS/ASA)" <Valerie.Gill@hhs.gov>, "Davis,  
Jeffrey (HHS/OGC)" <jeffrey.davis@hhs.gov>  
**Message-ID:** <SN1PR09MB0989B89B0442E349D6696B388C7E0@SN1PR09MB0989.namprd09.prod.outlook.com>  
**MD5:** c72560393868870f77e9228f8a659a6c  
**Attachments:** smime.p7s

Andrew, Tim & Asma,

We have a couple of questions as we transition in the Beachhead team members.

By 12:01 tomorrow it's not likely that all Beachhead Team Members will have completed the full clearance process, and therefore not employees, but will expect to be treated as we did the ART members.

To become ART members you had them sign and affirm certain things, and did some sort of review.

Is it possible for you to share the paperwork you required to clear the ART members? We are assuming this included Conflict of Interest statements and other similar type statements.

Do you have any intel as to what other Agencies are doing around this that could be shared or that we could also use.

We are concerned about these Beachhead members in "limbo" and just how engaged we can allow them to be.

Thanks in advance for any info you can provide.

John

**Subject:** PBS Staff Meeting Minutes - 1-17-2017  
**Date:** Thu, 19 Jan 2017 09:48:15 -0700  
**From:** Martha Allen - 8P <martha.allen@gsa.gov>  
**To:** "&PBS Senior Leadership Team R08" <PBSBoardofDirectorsR08@gsa.gov>, "&PBS Business Leadership Council R08" <PBSBusinessLeadershipCouncilR08@gsa.gov>, "Lionel Montoya (8P2PM)" <lionel.montoya@gsa.gov>, Tracie Richardson - 8P2PQ <tracie.richardson@gsa.gov>, "Cheryl Zimmerman (CPJ)" <cheryl.zimmerman@gsa.gov>, "brenda.armijo" <brenda.armijo@gsa.gov>, Gloria Rue <gloria.rue@gsa.gov>, Shazuth Woods - CSSCA <shazuth.woods@gsa.gov>, Christopher Grigsby - 8P1PT <christopher.grigsby@gsa.gov>  
**Message-ID:** <CAEMMrWEBYGdPG22Xd+eibqhrQ4-bNcMxEAFR84v3G98k3nY1Zw@mail.gmail.com>  
**MD5:** 5b93ce46f7bea29853798dc82a888401  
**Attachments:** 1-17-17.docx

Hello -

Attached are the the PBS Staff meeting minutes from Tuesday, January 17, 2017.

Thank you!

--

Marta Allen  
General Services Administration  
Regional Commissioner's Office  
Rocky Mountain Region  
Office: (303) 236-7245  
Cell: (720) (b) (6)

**Subject:** State - Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:30:59 +0000  
**From:** "Smith, Demian" <SmithD3@state.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> 'Timothy Horne' <tim.horne@gsa.gov>, "'Mirza, Asma Y. EOP/OMB'" <(b) (6)>  
**Cc:** "Kenney, Kristie A" <KenneyKA2@state.gov>  
**Message-ID:** <93695C5E5363E7409BA16C5681B519C882B5F503@SESSMSVEXMB02U.ses.state.sbu>  
**MD5:** c2b28328f10357649705e85a5f445205  
**Attachments:** State - Acting Agency Leadership 01-18-17.xlsx

Andrew, Tim, Asma – on Kristie’s behalf, here is State’s submission for PC/DC contingency planning. The number listed is the State Department Operations Center, which is the most reliable way to reach anyone listed at any moment.

Let us know if you need more.

Thanks,  
Demian

Demian Smith  
Chief of Staff  
Office of the Counselor (C)  
202-647-6115

Official  
UNCLASSIFIED

---

**From:** Mayock, Andrew EOP/OMB [[mailto:\(b\) \(6\)](#)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** [Jozetta.Robinson@opm.gov](#); [Kevin.A.Shea@aphis.usda.gov](#); [DALvord@doc.gov](#); [lcasias@doc.gov](#); [\\_michael.l.rhodes32.civ@mail.mil](#); [Denise.Carter@ed.gov](#); [Ingrid.kolb@hq.doe.gov](#); [John.gentile@hhs.gov](#); [Vincent.Micone@hq.dhs.gov](#); [Henry.Hensley@hud.gov](#); [Edward.keable@sol.doi.gov](#); Lofthus, Lee EOP; [Hugler.Edward@dol.gov](#); Kenney, Kristie A; [Lana.Hurdle@dot.gov](#); [Beverly.Babers@treasury.gov](#); Snyder, Robert EOP; [Kenny.shannon@epa.gov](#); [tom.cremins-1@nasa.gov](#); [BARBARA.CARSON@SBA.GOV](#); [skfinlay@oge.gov](#); [\\_chris.naylor@nara.gov](#); Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; [nathan.kreoger@gsa.gov](#); Patel, Angeli H. EOP/OMB; Martha Allen - 8P; [linden.dahlkemper@gsa.gov](#); Freshwater, Margaret; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

All – as mentioned in our previous meeting, we would like to collect the contact information for the acting agency head and deputy to ensure we continue to have conductivity and as appropriate Deputies/Principals meetings as needed. Please complete the attached spreadsheet for your agency and send to us two and Asma by 12 noon tomorrow, Thursday. Thanks in advance for this quick turn.

Best – Andrew & Tim

**Subject:** RE: Acting Agency Leadership: Contact Information due 12 noon 1/19  
**Date:** Thu, 19 Jan 2017 16:27:44 +0000  
**From:** "Gentile, John (HHS/ASFR)" <John.Gentile@hhs.gov>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "tim.horne@gsa.gov"  
<tim.horne@gsa.gov>, "Mirza, Asma" <(b) (6)>  
<(b) (6)>  
**Cc:** "Cochran, Norris (HHS/ASFR)" <norris.cochran@hhs.gov>, "Barros, Colleen (HHS/ASA)"  
<Colleen.Barros@hhs.gov>, "Coughlin, Janis (HHS/ASFR)" <Janis.Coughlin@hhs.gov>,  
"Major, Christine (HHS/ASA)" <Christine.Major@hhs.gov>, "Davis, Jeffrey (HHS/OGC)"  
<jeffrey.davis@hhs.gov>  
**Message-ID:** <SN1PR09MB0989AD4AB1DD2C1B49F5F4818C7E0@SN1PR09MB0989.namprd09.prod.outlook.com>  
**MD5:** 450cfaa26de489cd6215d8e596bb7d90  
**Attachments:** smime.p7s

Andrew, Tim & Asma,

As requested here is the information for HHS.

Please let me know if you need anything further.

John

**From:** Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
**Sent:** Wednesday, January 18, 2017 4:16 PM  
**To:** Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; michael.l.rhodes32.civ@mail.mil; Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; Gentile, John (HHS/ASFR); Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert EOP; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Timothy Horne - 8P; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; Freshwater, Meg E. EOP/NSC; Mirza, Asma Y. EOP/OMB; 'EDWARDTL@nctc.gov'  
**Cc:** Mirza, Asma Y. EOP/OMB  
**Subject:** Acting Agency Leadership: Contact Information due 12 noon 1/19

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Best – Andrew & Tim

**Subject:** Copy of POTUS Designation  
**Date:** Thu, 19 Jan 2017 17:31:59 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Beverly.Babers@treasury.gov" <Beverly.Babers@treasury.gov>  
**Cc:** "Timothy Horne" <tim.horne@gsa.gov>  
**Message-ID:** <6ef9e493694647e68c6e3917679bf526@CNSSEExch2.whca.mil>  
**MD5:** c91f4f2571338bf84f371258181046dc  
**Attachments:** 2017 POTUS Designations - Treasury.pdf

Bev – for your records, attached are the designations from the President.

Asma



**Subject:** Fwd: (b) (5)  
**Date:** Thu, 19 Jan 2017 11:24:39 -0500  
**From:** Michael Gelber - PD <michael.gelber@gsa.gov>  
**To:** Stuart Burns - PT <johns.burns@gsa.gov>, Flavio Peres - PTZ <flavio.peres@gsa.gov>  
**Cc:** Gregg Trembl - P <gregg.trembl@gsa.gov>, Angie Lyons - H1A <angeletta.coutain@gsa.gov>, "glenn.rotondo@gsa.gov" <glenn.rotondo@gsa.gov>, Mike Goodwin - 4P <michael.goodwin@gsa.gov>, John Cooke - 5P <john.cooke@gsa.gov>, Timothy Horne - 8Q <tim.horne@gsa.gov>, Chaun Benjamin <chaun.benjamin@gsa.gov>, Lisa Pearson <lisa.pearson@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>, Barry Segal <barry.segal@gsa.gov>  
**Message-ID:** <CAOf79dSSKd=8n\_KK\_DAvMJJuOrrQkVNAuMM6SL5Yb2VdEniRcQ@mail.gmail.com>  
**MD5:** 91bab391331f21b5d577cde6f743e140  
**Attachments:** (b) (5)

Sharing for awareness and action as needed

----- Forwarded message -----

**From:** <Audits/GSAOIG@gsaig.gov>

**Date:** Thu, Jan 19, 2017 at 7:58 AM

**Subject:** (b) (5)

**To:** [norman.dong@gsa.gov](mailto:norman.dong@gsa.gov)

**Cc:** [carol.f.ochoa@gsaig.gov](mailto:carol.f.ochoa@gsaig.gov), [robert.erickson@gsaig.gov](mailto:robert.erickson@gsaig.gov), [andrew.heller@gsa.gov](mailto:andrew.heller@gsa.gov), [alexander.cross@gsa.gov](mailto:alexander.cross@gsa.gov), [lisa.wild@gsa.gov](mailto:lisa.wild@gsa.gov), [rick.thomas@gsa.gov](mailto:rick.thomas@gsa.gov), [aaron.hassinger@gsa.gov](mailto:aaron.hassinger@gsa.gov), [mark.stadsklev@gsa.gov](mailto:mark.stadsklev@gsa.gov), [silas.campbell@gsa.gov](mailto:silas.campbell@gsa.gov), [liam.murphy@gsa.gov](mailto:liam.murphy@gsa.gov), [gabrielle.sigel@gsa.gov](mailto:gabrielle.sigel@gsa.gov), [cynthia.metzler@gsa.gov](mailto:cynthia.metzler@gsa.gov), [sarah.breen@gsaig.gov](mailto:sarah.breen@gsaig.gov), [elizabeth.andrews@gsa.gov](mailto:elizabeth.andrews@gsa.gov), [leroy.ford@gsa.gov](mailto:leroy.ford@gsa.gov), [theresa.ottery@gsa.gov](mailto:theresa.ottery@gsa.gov), [les.painter@gsa.gov](mailto:les.painter@gsa.gov), [GAO-IGAuditMgmtDiv@gsa.gov](mailto:GAO-IGAuditMgmtDiv@gsa.gov), [claudia.davis@gsa.gov](mailto:claudia.davis@gsa.gov), [tanisha.nicholson@gsa.gov](mailto:tanisha.nicholson@gsa.gov), [rolando.goco@gsaig.gov](mailto:rolando.goco@gsaig.gov), [barbara.bouldin@gsaig.gov](mailto:barbara.bouldin@gsaig.gov), [lisa.blanchard@gsaig.gov](mailto:lisa.blanchard@gsaig.gov), [michiko.kraft@gsaig.gov](mailto:michiko.kraft@gsaig.gov), [kyle.plum@gsaig.gov](mailto:kyle.plum@gsaig.gov), [gary.vincent@gsaig.gov](mailto:gary.vincent@gsaig.gov), [michael.gelber@gsa.gov](mailto:michael.gelber@gsa.gov), [gregg.trembl@gsa.gov](mailto:gregg.trembl@gsa.gov), [angeletta.coutain@gsa.gov](mailto:angeletta.coutain@gsa.gov)

(b) (5)

(b) (5)

--



MICHAEL GELBER  
DEPUTY COMMISSIONER  
PUBLIC BUILDINGS SERVICE  
U.S. GENERAL SERVICES ADMINISTRATION  
202.501.1100

michael.gelber@gsa.gov      www.gsa.gov

**Subject:** RE: Beachhead Team  
**Date:** Thu, 19 Jan 2017 19:41:03 +0000  
**From:** "Gentile, John (HHS/ASFR)" <John.Gentile@hhs.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Mayock, Andrew EOP/OMB" <(b) (6)> "tim.horne@gsa.gov" <tim.horne@gsa.gov>  
**Cc:** "Coughlin, Janis (HHS/ASFR)" <Janis.Coughlin@hhs.gov>, "Major, Christine (HHS/ASA)" <Christine.Major@hhs.gov>, "Gill, Valerie (HHS/ASA)" <Valerie.Gill@hhs.gov>, "Davis, Jeffrey (HHS/OGC)" <jeffrey.davis@hhs.gov>  
**Message-ID:** <SN1PR09MB0989433FB65104DA1D2759868C7E0@SN1PR09MB0989.namprd09.prod.outlook.com>  
**MD5:** 88e3371fee6339101a4123e98cf92232  
**Attachments:** smime.p7s

Thank you Asma.

John

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 2:37 PM  
**To:** Gentile, John (HHS/ASFR); Mayock, Andrew EOP/OMB; 'tim.horne@gsa.gov'  
**Cc:** Coughlin, Janis (HHS/ASFR); Major, Christine (HHS/ASA); Gill, Valerie (HHS/ASA); Davis, Jeffrey (HHS/OGC)  
**Subject:** RE: Beachhead Team

Hi John – I'm attaching the documents each person signed. They also separately signed a code of ethical conduct with the PETT. As you know, the MOU sunsets at Inauguration so therefore ART members no longer have access to agencies unless they have become Federal employees as part of the beachhead.

**From:** Gentile, John (HHS/ASFR) [mailto:John.Gentile@hhs.gov]  
**Sent:** Thursday, January 19, 2017 11:53 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)> 'tim.horne@gsa.gov' <tim.horne@gsa.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Coughlin, Janis (HHS/ASFR) <Janis.Coughlin@hhs.gov>; Major, Christine (HHS/ASA) <Christine.Major@hhs.gov>; Gill, Valerie (HHS/ASA) <Valerie.Gill@hhs.gov>; Davis, Jeffrey (HHS/OGC) <jeffrey.davis@hhs.gov>  
**Subject:** Beachhead Team

Andrew, Tim & Asma,

We have a couple of questions as we transition in the Beachhead team members.

By 12:01 tomorrow it's not likely that all Beachhead Team Members will have completed the full clearance process, and therefore not employees, but will expect to be treated as we did the ART members.

To become ART members you had them sign and affirm certain things, and did some sort of review.

Is it possible for you to share the paperwork you required to clear the ART members? We are assuming this included Conflict of Interest statements and other similar type statements.

Do you have any intel as to what other Agencies are doing around this that could be shared or that we could also use.

We are concerned about these Beachhead members in "limbo" and just how engaged we can allow them to be.

Thanks in advance for any info you can provide.

John

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 19:29:36 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mehrbani, Rodin A. EOP/WHO" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>, "McLaughlin, Margaret T. EOP/WHO" <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <42AB265AF683DB499BA9844148E9F83D4E0E0738@umechpahe.easf.csd.disa.mil>  
**MD5:** ca28fb05b865c162b89557cf04ac01e0  
**Attachments:** smime.p7s

Thank you!!!! Sorry for the press. That's all I needed. Regards, Mike

-----Original Message-----

**From:** Mehrbani, Rodin A. EOP/WHO [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 2:21 PM  
**To:** Mirza, Asma Y. EOP/OMB; Rhodes, Michael L SES OSD ODCMO (US)  
**Cc:** Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; McLaughlin, Margaret T. EOP/WHO; Timothy Horne - 8P  
**Subject:** RE: Response requested by 1pm: Holdovers

I can confirm that the most recent list of appointees requested to holdover received from the PETT, included:

Robert Work

Deputy Secretary of Defense

Steve Hedger

DSD Chief of Staff

Lacey Raymond

DSD Special Assistant - Protocol

Greg Grant

DSD Special Assistant - Speechwriter

Robert Speer

Assistant Secretary - Army - Financial Management & Comptroller

Sean Stackley

Assistant Secretary - Navy - Research, Development, & Acquisition

Lisa Disbrow

Under Secretary - Air Force

Gayle Henderson

Administrative Assistant - Office of the SecDef

Annie Powers

Deputy Protocol Officer

Chris Maier

DAS DDS SOLIC

Eric Rosenbach

Chief of Staff- Department of Defense

Alexandria Baker

Special Assistant- Department of Defense

Julie Park

Special Assistant- Department of Defense

Bob Scher

Assistant to the Secretary of Defense

Deborah James

Secretary of the Air Force

John Gans

Speech Writer

-----Original Message-----

From: Mirza, Asma Y. EOP/OMB

Sent: Thursday, January 19, 2017 2:15 PM

To: Rhodes, Michael L SES OSD ODCMO (US) <michael.l.rhodes32.civ@mail.mil>

Cc: Mayock, Andrew EOP/OMB <(b) (6)> Llano, Rayden EOP/OMB  
<(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>; McLaughlin,  
Margaret T. EOP/WHO <(b) (6)> Timothy Horne - 8P  
<tim.horne@gsa.gov>; Mehrbani, Rodin A. EOP/WHO <(b) (6)>  
Subject: Re: Response requested by 1pm: Holdovers

Mike - I'm adding in PPO. I'll be back at my desk in a little bit and will check the latest lists.

Sent from my iPhone

> On Jan 19, 2017, at 1:07 PM, Rhodes, Michael L SES OSD ODCMO (US)  
<michael.l.rhodes32.civ@mail.mil> wrote:

>

> Folks - any update? Personnel are preparing to leave.

>

> Sent from my BlackBerry 10 smartphone.

> Original Message

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Thursday, January 19, 2017 08:28

> To: Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

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> Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

>

> Regards,

>

> Mike

>

>

>

> -----Original Message-----

> From: Rhodes, Michael L SES OSD ODCMO (US)

> Sent: Tuesday, January 17, 2017 12:37 PM

> To: 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: RE: Response requested by 1pm: Holdovers

>

> Andrew --

>

> Thank you.

>

> All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

>

> However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

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> Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).

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> Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

>

> Regards,

>

> Mike

>

> -----Original Message-----

> From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]

> Sent: Tuesday, January 17, 2017 11:36 AM

> To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremens-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'

> Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'

> Subject: Response requested by 1pm: Holdovers

>

> Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

>

>

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> By 1pm please:

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> 1) Validate this list of holdovers matches your understanding, including

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> 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

>

>

>

> If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

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> Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

>

>

>

> Best,

>

>

>

> Andrew & Tim

>

>

>

>



**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 19:07:46 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>  
**Cc:** "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <42AB265AF683DB499BA9844148E9F83D4E0E06BD@umechpahe.easf.csd.disa.mil>  
**MD5:** 913b4eee1d4b975cbf52feadc006d1fe  
**Attachments:** smime.p7s

Given tomorrow is a holiday, AND our parking lots have to be cleared by 4pm today (to allow for inauguration parade support preparations). I need to address this imminently. The DoD ART representatives and the WHLO designate indicate that all was resolved / submitted for the five. I know two were addressed subsequently, but unsure of the three from your perspective. I believe they are OK'd to stay for the additional 30-60 days to close out actions.....but I need to confirm since they weren't on your original list. If there are any issues with the three (Rosenbach, Park, and Gans) I have to address them now. They are preparing to depart. Thanks, Mike

-----Original Message-----

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Thursday, January 19, 2017 1:08 PM  
**To:** Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** Re: Response requested by 1pm: Holdovers

Folks - any update? Personnel are preparing to leave.

Sent from my BlackBerry 10 smartphone.

Original Message

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Thursday, January 19, 2017 08:28  
**To:** Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** RE: Response requested by 1pm: Holdovers

As follow-on, I understand the PTT re-submitted the names of those that were missing from the original list, with one substitute (John Gans instead of Alexandra Baker).

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Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

Regards,

Mike

-----Original Message-----

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Tuesday, January 17, 2017 12:37 PM  
**To:** 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** RE: Response requested by 1pm: Holdovers

Andrew --

Thank you.

All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

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Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).

Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

Regards,

Mike

-----Original Message-----

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Tuesday, January 17, 2017 11:36 AM  
To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DALvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'  
Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
Subject: Response requested by 1pm: Holdovers

Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

By 1pm please:

- 1) Validate this list of holdovers matches your understanding, including
- 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

**Subject:** RE: Beachhead Team  
**Date:** Thu, 19 Jan 2017 19:37:25 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Gentile, John (HHS/ASFR)" <John.Gentile@hhs.gov>, "Mayock, Andrew EOP/OMB" <(b) (6)>, "'tim.horne@gsa.gov'" <tim.horne@gsa.gov>  
**Cc:** "Coughlin, Janis (HHS/ASFR)" <Janis.Coughlin@hhs.gov>, "Major, Christine (HHS/ASA)" <Christine.Major@hhs.gov>, "Gill, Valerie (HHS/ASA)" <Valerie.Gill@hhs.gov>, "Davis, Jeffrey (HHS/OGC)" <jeffrey.davis@hhs.gov>  
**Message-ID:** <ede50450d4a8445686c8bc7339402e29@CNSSEExch2.whca.mil>  
**MD5:** 1d89724c283e85af49b82d7c715dbe2a  
**Attachments:** smime.p7s

Hi John – I'm attaching the documents each person signed. They also separately signed a code of ethical conduct with the PETT. As you know, the MOU sunsets at Inauguration so therefore ART members no longer have access to agencies unless they have become Federal employees as part of the beachhead.

**From:** Gentile, John (HHS/ASFR) [mailto:John.Gentile@hhs.gov]  
**Sent:** Thursday, January 19, 2017 11:53 AM  
**To:** Mayock, Andrew EOP/OMB <(b) (6)> 'tim.horne@gsa.gov' <tim.horne@gsa.gov>; Mirza, Asma Y. EOP/OMB <(b) (6)>  
**Cc:** Coughlin, Janis (HHS/ASFR) <Janis.Coughlin@hhs.gov>; Major, Christine (HHS/ASA) <Christine.Major@hhs.gov>; Gill, Valerie (HHS/ASA) <Valerie.Gill@hhs.gov>; Davis, Jeffrey (HHS/OGC) <jeffrey.davis@hhs.gov>  
**Subject:** Beachhead Team

Andrew, Tim & Asma,

We have a couple of questions as we transition in the Beachhead team members.

By 12:01 tomorrow it's not likely that all Beachhead Team Members will have completed the full clearance process, and therefore not employees, but will expect to be treated as we did the ART members.

To become ART members you had them sign and affirm certain things, and did some sort of review.

Is it possible for you to share the paperwork you required to clear the ART members? We are assuming this included Conflict of Interest statements and other similar type statements.

Do you have any intel as to what other Agencies are doing around this that could be shared or that we could also use.

We are concerned about these Beachhead members in "limbo" and just how engaged we can allow them to be.

Thanks in advance for any info you can provide.

John

**Subject:** RE: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 19:29:59 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>, "McLaughlin, Margaret T. EOP/WHO" <(b) (6)> Timothy Horne - 8P <tim.horne@gsa.gov>, "Mehrban, Rodin A. EOP/WHO" <(b) (6)>  
**Message-ID:** <42AB265AF683DB499BA9844148E9F83D4E0E0741@umechpahe.easf.csd.disa.mil>  
**MD5:** 56ddf4912539c17ae9efd4db3a969378  
**Attachments:** smime.p7s

Thank you.....sorry for the push. I greatly appreciate the assist.

-----Original Message-----

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 2:15 PM  
**To:** Rhodes, Michael L SES OSD ODCMO (US)  
**Cc:** Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; McLaughlin, Margaret T. EOP/WHO; Timothy Horne - 8P; Mehrban, Rodin A. EOP/WHO  
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Mike - I'm adding in PPO. I'll be back at my desk in a little bit and will check the latest lists.

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> Best,

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> Andrew & Tim

>

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>



**Subject:** RE: BBG Beach Head Team Names  
**Date:** Thu, 19 Jan 2017 21:01:45 +0000  
**From:** Marie Lennon <mlennon@bbg.gov>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <SN2PR03MB22534AC42EA259F106A3D1B8A87E0@SN2PR03MB2253.namprd03.prod.outlook.com>  
**MD5:** 4dedcdc762b03193d026d42dc419fd6b

Tim,

I had the pleasure of speaking with you earlier this week with Rob Fallon from BBG. As a reminder, I'm Marie Lennon, BBG's Director of Management Services. Our HR Director was able to talk with Laura Lynch today and we have some additional questions on the roles of Mr. Shuck and Mr. Ciepielowski that Laura suggested we run by you.

I'm sure you are crazy-busy and I'm happy to send you the questions via email or be available for a call if that's more convenient.

Many thanks,  
Marie

**Marie Lennon**  
Director of Management Services  
Broadcasting Board of Governors  
Office: 202-203-4504  
Mobile: (b) (6)  
[mlennon@bbg.gov](mailto:mlennon@bbg.gov)



**From:** Timothy Horne - 8P [mailto:[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)]  
**Sent:** Tuesday, January 17, 2017 4:46 PM  
**To:** Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>; Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>; Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; Mayock, Andrew (b) (6) Asma Mirza (b) (6)  
**Subject:** Re: BBG Beach Head Team Names

445 works for me. Call me at 303 941 6825.

On Jan 17, 2017, at 4:24 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:

Hi Timothy –

A call might be helpful for us. Are you available around 4:45 to talk with my HR director and me?

Rob

---

**From:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Date:** Tuesday, January 17, 2017 at 3:40 PM  
**To:** "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>, Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew"



<(b) (6)> Asma Mirza <(b) (6)>  
Subject: Re: BBG Beach Head Team Names

Hi Rob

My responses are in blue. Happy to jump on a call if it helps.

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.

The Trump team's expectation is that beach head teams will show up for work on January 20 and 12:01 pm (assuming they have been processed by the servicing HR office). Also, they recognize that some buildings may not be accessible due to inaugural activities, in these cases the request is that the appointees be processed as soon as possible.

- If different than 1/20, do you have any information on the actual start date for both appointees? Your WH Liaison can answer specific questions about expectations, please feel free to reach out to him.

- Regarding the appointment authority— I assume TIS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment? You are correct - TTS is Temporary Transition Schedule C.

- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?

Yes

On Tue, Jan 17, 2017 at 1:17 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:

Hi Timothy –

Thank you for reaching out! We were not sure if we were receiving a beachhead team but, of course, welcome the new team members.

I will double back with our HR team to determine what will be needed to process these appointments quickly. Could I ask a few questions to assist us as we do so?

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.

- If different than 1/20, do you have any information on the actual start date for both appointees?

- Regarding the appointment authority— I assume TIS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment?

- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?

Best,  
Rob

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**From:** <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)> on behalf of Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Date:** Tuesday, January 17, 2017 at 2:21 PM  
**To:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Grant Turner <[GTurner@bbg.gov](mailto:GTurner@bbg.gov)>, "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" <(b) (6)> Asma Mirza <(b) (6)>  
**Subject:** BBG Beach Head Team Names

Greetings!

Attached is a list of individuals that the PETT would like to have on-board on January 20th. I have pasted an email from Rick Dearborn to me which articulates what the PETT is looking for. This is for purposes of getting appointees on board by January 20th only. The process for sharing agency information has not changed. If the individual(s) requests access to agency information prior to January 20th, the procedures laid out in the WH MOU with the PETT should be followed.

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

**Email From Rick Dearborn**

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

Rick Dearborn

**Subject:** RE: Additional 5 names across 2 existing agencies: NSC and White House Office  
**Date:** Thu, 19 Jan 2017 20:29:15 +0000  
**From:** Glaser Lu-Ann <lglaser@fmcs.gov>  
**To:** "Mayock, Andrew EOP/OMB" (b) (6), "tim.horne@gsa.gov" <tim.horne@gsa.gov>  
**Cc:** Starr Dawn <dstarr@fmcs.gov>, Shields Will <WShields@fmcs.gov>  
**Message-ID:** <SN1PR09MB08648C02DA3BA9ED34E23C05D37E0@SN1PR09MB0864.namprd09.prod.outlook.com>  
**MD5:** ad84fe6cde08885118f7556674f2b608

Hello Andrew and Tim – will you continue to be our main points of contact for the transition? And do all of the same rules apply to who we should or shouldn't engage with?

Best,

**Lu-Ann Glaser**

**Manager of National Programs & Initiatives**

Federal Mediation and Conciliation Service (FMCS)

**Please Note Our New Headquarters Address:**

One Independence Square

250 E Street, SW

Washington, DC 20427

(202) 606-2222 – office and fax

(b) (6) cell

[lglaser@fmcs.gov](mailto:lglaser@fmcs.gov)

Connect with FMCS:



For more information about our agency and the services we provide, visit our website at [www.fmcs.gov](http://www.fmcs.gov)

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**From:** Mayock, Andrew EOP/OMB [mailto:Andrew\_Mayock@omb.eop.gov]

**Sent:** Tuesday, January 17, 2017 10:32 AM

**To:** Mirza, Asma Y. EOP/OMB (b) (6); 'Tim.horne@gsa.gov' <Tim.horne@gsa.gov>; 'jamise.harper@gsa.gov' <jamise.harper@gsa.gov>; 'nathan.kreoger@gsa.gov' <nathan.kreoger@gsa.gov>; 'linden.dahlkemper@gsa.gov' <linden.dahlkemper@gsa.gov>; Mulugheta, Niyat EOP/OMB (b) (6); Le, Nai D. EOP/OMB (Intern)

(b) (6); Patel, Angeli H. EOP/OMB (b) (6)

**Subject:** Additional 5 names across 2 existing agencies: NSC and White House Office

Attached and below please find updated list of PETT members with whom these agencies' transition directors are authorized to engage as part of the Presidential Transition. We will follow up directly with agencies regarding PETT members security clearances. We have provided the PETT with contact info for these agencies and you should expect to be hearing from them.

**Additional PETT Names: Since our last email, we have authorized 5 additional names across 2 existing agencies: NSC and White House Offices. The new names are in bold below.**

Today's authorized total brings the overall count to 55 agencies with 384 members. Please see attached the tally of ART members by agency.

The President-elect's Transition Team Chair has certified that the attached individuals have met the public disclosure, ethics, and conflict of interest requirements in the MOU. Also, each individual PETT member has signed the PETT Code of Ethical Conduct (attached) as well as formally acknowledged the requirements in the MOU (also see attached form). We remind you that the only individuals authorized below (and in subsequent lists) are allowed to engage your agency. If someone not on this list attempts to engage your agency, please let us know.

**Next Steps:** We look forward to receipt of additional authorized PETT members for other Federal entities, and we will let you know when we have received them. We will continue to send updates, daily or as needed, to reflect additions and removals from this list.

If you have any questions, please reach out to Asma, Rayden, Jamise or either of us. Once again, thank you for your leadership and continued engagement. Best, Andrew & Tim

**President-Elect Transition Team Members Authorized for Agency Engagement**

As of January 17, 10am

<input type="checkbox"/>			
1	Commisson on Civil Rights	Earl Matthews	Y
2	Commodity Futures and Trading Commission	Sharon Brown-Hruska	Y
3	Commodity Futures and Trading Commission	Peter Barrett	
4	Consumer Financial Protection Bureau	Paul Atkins	Y
5	Consumer Financial Protection Bureau	C.J. Jordan	
6	Consumer Financial Protection Bureau	Kyle Hauptman	
7	Consumer Financial Protection Bureau	Julie B. Lindsay	
8	Department of Agriculture	Joel Leftwich	Y
9	Department of Agriculture	Brian Klippenstein	
10	Department of Agriculture	Carrie Castille	
11	Department of Agriculture	Lance Kotschwar	
12	Department of Agriculture	Russell Laird	
13	Department of Agriculture	Stephen Vaden	
14	Department of Commerce	David Bohigian	
15	Department of Commerce	Joan Maginnis	
16	Department of Commerce	Ray Washburne	Y
17	Department of Commerce	William Gaynor	
18	Department of Commerce	Tom Leppert	

19	Department of Commerce	George Sifakis	
20	Department of Commerce	A. Mark Neuman	
21	Department of Commerce	Kevin Harrington	
22	Department of Commerce	Kenneth Haapala	
23	Department of Commerce	Scott Rayder	
24	Department of Commerce	James Uthmeier	
25	Department of Defense	Mira Ricardel	Y
26	Department of Defense	J. Keith Kellogg	Y
27	Department of Defense	Tom Carter	
28	Department of Defense	Earl Matthews	
29	Department of Defense	Bert Mizusawa	
30	Department of Defense	Mike Duffey	
31	Department of Defense	Bill Hartzog	
32	Department of Defense	Justin Johnson	
33	Department of Defense	Sergio de la Pena	
34	Department of Defense	Greg Gardner	
35	Department of Defense	Trae Stephens	
36	Department of Defense	Craig Duehring	
37	Department of Defense	Dakota Wood	
38	Department of Defense	David Trachtenberg	
39	Department of Defense	Kenneth Braithwaite	
40	Department of Defense	Mark Albrecht	
41	Department of Defense	Chris Hassler	
42	Department of Defense	Kendell Pease	
43	Department of Defense	Michael Egan	
44	Department of Defense	David McCracken	
45	Department of Defense	Whitney Meyers	
46	Department of Defense	Mark D. Scraba	
47	Department of Defense	Jennifer Buck	
48	Department of Education	James Manning	Y

49	Department of Education	Williamson Evers	
50	Department of Education	Thomas Wheeler	
51	Department of Education	Kathleen Madigan Rebarber	
52	Department of Education	Kent Dean Talbert	
53	Department of Energy	Thomas Pyle	Y
54	Department of Energy	Kelly Mitchell	
55	Department of Energy	Travis Fisher	
56	Department of Energy	Martin Dannenfelser, Jr.	
57	Department of Energy	David Jonas	
58	Department of Energy	Jack Spencer	
59	Department of Energy	Daniel R. Simmons	
60	Department of Energy	Mark Maddox	
61	Department of Energy	William Greene	
62	Department of Energy	Thomas Del Norris	
63	Department of Energy	John Giordano	
64	Department of Health and Human Services	Andrew Bremberg	Y
65	Department of Health and Human Services	Renee Amooore	
66	Department of Health and Human Services	Paula Stannard	
67	Department of Health and Human Services	John Brooks	
68	Department of Health and Human Services	Marie Meszaros	
69	Department of Health and Human Services	Eric Hargan	
70	Department of Health and Human Services	Nina Owcharenko Schaefer	
71	Department of Health and Human Services	Scott Gottlieb	
72	Department of Health and Human Services	Ed Haislmaier	
73	Department of Health and Human Services	Kamran Daravi	
74	Department of Health and Human Services	Maggie Wynne	
75	Department of Health and Human Services	Demetrios L. Kouzoukas	
76	Department of Health and Human Services	Patrick Lawler	
77	Department of Health and Human Services	Manuel Iglesias	
78	Department of Homeland Security	Michael Dougherty	Y

79	Department of Homeland Security	James Carafano	Y
80	Department of Homeland Security	Katie Gorka	
81	Department of Homeland Security	Thomas DiNanno	
82	Department of Homeland Security	Hugo Teufel	
83	Department of Homeland Security	John Barsa	
84	Department of Homeland Security	John Sanders	
85	Department of Homeland Security	Lora Ries	
86	Department of Homeland Security	John Spaner	
87	Department of Homeland Security	Brad Buswell	
88	Department of Homeland Security	Joseph DeFelice	
89	Department of Housing and Urban Development	Elvis Solivan	
90	Department of Housing and Urban Development	John Bravacos	Y
91	Department of Housing and Urban Development	Jimmy Kemp	
92	Department of Housing and Urban Development	Shawn Krause	
93	Department of Housing and Urban Development	David Worley	
94	Department of Housing and Urban Development	Heather Flick	
95	Department of Justice	Brian Benczkowski	Y
96	Department of Justice	Zina Bash	
97	Department of Justice	Greg Katsas	
98	Department of Justice	Patrick Rowan	
99	Department of Justice	Jessie Liu	
100	Department of Justice	Ronald Tenpas	
101	Department of Justice	James Burnham	
102	Department of Justice	William Cleveland	
103	Department of Justice	Stefani Carter	
104	Department of Justice	Thomas Wheeler	
105	Department of Justice	Lizette Benedi	



10 6	Department of Justice	Steven Engel	
10 7	Department of Justice	David Higbee	
10 8	Department of Justice	Edmund Searby	
10 9	Department of Justice	Michael Battle	
11 0	Department of Justice	Andrew Bray Davis	
11 1	Department of Justice	Chad Robert Mizelle	
11 2	Department of Justice	John Savage Moran	
11 3	Department of Justice	Nicholas Theodore Matich	
11 4	Department of Labor	Loren Smith	Y
11 5	Department of Labor	Nathan Mehrens	
11 6	Department of Labor	Richard Manning	
11 7	Department of Labor	Diana Furchtgott-Roth	
11 8	Department of Labor	Vincent Frank Vernuccio III	
11 9	Department of Labor	Eric Stefan Dreiband	
12 0	Department of Labor	Mark Douglas Cowan	
12 1	Department of Labor	Mark Zelden	
12 2	Department of State	Erin Walsh	Y
12 3	Department of State	Alex Gray	
12 4	Department of State	Jackie Wolcott	
12 5	Department of State	Charles Glazer	Y

12 6	Department of State	Ashley Bell	
12 7	Department of State	Steven Groves	
12 8	Department of State	Chris Burnham	
12 9	Department of State	Robert Blau	
13 0	Department of State	Catharine O'Neill	
13 1	Department of State	Andrew Peek	
13 2	Department of State	Herman Pirchner	
13 3	Department of State	Amy Bradshaw	
13 4	Department of State	Karina Julia Rollins	
13 5	Department of State	Kristal Quarker Hartsfield	
13 6	Department of State	Paul Vorbeck Lettow	
13 7	Department of State	Robert James Castro	
13 8	Department of State	Kiron Skinner	
13 9	Department of the Interior	Doug Domenech	Y
14 0	Department of the Interior	Kathy Benedetto	
14 1	Department of the Interior	Daniel Jorjani	
14 2	Department of the Interior	Scott Cameron	
14 3	Department of the Interior	Karen Budd-Falen	
14 4	Department of the Interior	Mary Amelia Bomar	
14 5	Department of the Interior	Ned Mamula	

14 6	Department of the Interior	Thomas Pyle	
14 7	Department of the Treasury	Curtis Dubay	
14 8	Department of the Treasury	Judy Shelton	
14 9	Department of the Treasury	Mauricio Claver-Carone	
15 0	Department of the Treasury	Bill Walton	Y
15 1	Department of the Treasury	Eileen O'Connor	
15 2	Department of the Treasury	Thomas Feddo	
15 3	Department of the Treasury	Michael Friedman	
15 4	Department of the Treasury	Edward Casey O'Callaghan	
15 5	Department of the Treasury	Keith Noreika	
15 6	Department of the Treasury	Kimberly Reed	
15 7	Department of the Treasury	Mark Woolway	
15 8	Department of the Treasury	Todd R. Steggerda	
15 9	Department of the Treasury	Andrew Gideon Tuchman	
16 0	Department of the Treasury	Brian Carlton Roseboro	
16 1	Department of the Treasury	Daniel J. Kowalski	
16 2	Department of the Treasury	Reed Rubinstein	
16 3	Department of the Treasury	Kaitlyn Ferguson	
16 4	Department of the Treasury	Craig Phillips	
16 5	Department of the Treasury	Rebecca Spicer	

16 6	Department of Transportation	Nancy Butler	Y
16 7	Department of Transportation	Shirley Ybarra	
16 8	Department of Transportation	Bo Denysyk	
16 9	Department of Transportation	Brigham McCown	
17 0	Department of Transportation	T. Finch Fulton	
17 1	Department of Transportation	Marcus James Lemon	
17 2	Department of Transportation	Karen Czarnecki	
17 3	Department of Transportation	Daniel Elwell	
17 4	Department of Veterans Affairs	Michael Meese	Y
17 5	Department of Veterans Affairs	Lola Zinke	
17 6	Department of Veterans Affairs	Amber Smith	
17 7	Department of Veterans Affairs	Darin Selnick	
17 8	Department of Veterans Affairs	Ellen Embrey	
17 9	Department of Veterans Affairs	J. Keith Kellogg	
18 0	Department of Veterans Affairs	Lynda Davis	
18 1	Department of Veterans Affairs	Steve Buyer	
18 2	Department of Veterans Affairs	Bill Chatfield	
18 3	Department of Veterans Affairs	Philip Spencer	
18 4	Department of Veterans Affairs	Ronald Thomas	
18 5	Department of Veterans Affairs	Lawrence B. Connell	

186	Department of Veterans Affairs	John Jagers	
187	Department of Veterans Affairs	John Gore	
188	Environmental Protection Agency	Myron Ebell	Y
189	Environmental Protection Agency	Amy Oliver Cooke	
190	Environmental Protection Agency	Austin Lipari	
191	Environmental Protection Agency	David Stevenson	
192	Environmental Protection Agency	David Kreutzer	
193	Environmental Protection Agency	David Schnare	
194	Environmental Protection Agency	George Sugiyama	
195	Environmental Protection Agency	Christopher Cochran Horner	
196	Environmental Protection Agency	Harlan Leroy Watson	
197	Equal Employment Opportunity Commission	Earl Matthews	Y
198	Equal Employment Opportunity Commission	Eric Dreiband	
199	Export-Import Bank	Bradley Bondi	Y
200	Export-Import Bank	Chelsea Pizzola	
201	Farm Credit Administration	Sharon Brown-Hruska	Y
202	Farm Credit Administration	William L. Anderson	
203	Federal Communications Commission	Mark Jamison	
204	Federal Communications Commission	Jeff Eisenach	Y
205	Federal Communications Commission	Roslyn Layton	

206	Federal Communications Commission	David Morken	
207	Federal Communications Commission	Carolyn Roddy	
208	Federal Communications Commission	Patricia J. Paoletta	
209	Federal Deposit Insurance Corporation	Paul Atkins	Y
210	Federal Deposit Insurance Corporation	Bimal Patel	
211	Federal Deposit Insurance Corporation	Heath Tarbert	Y
212	Federal Deposit Insurance Corporation	Matthew Lusco	
213	Federal Energy Regulatory Commission	Travis Fisher	Y
214	Federal Energy Regulatory Commission	Sean Branley Cunningham	
215	Federal Housing Finance Agency	Timothy Bitsberger	Y
216	Federal Housing Finance Agency	Alex Pollock	
217	Federal Housing Finance Agency	Edward Pinto	
218	Federal Housing Finance Agency	Michael Ahern	
219	Federal Labor Relations Authority	Loren Smith	Y
220	Federal Mediation and Conciliation Service	Loren Smith	Y
221	Federal Reserve Board	Ralph Ferrara	Y
222	Federal Reserve Board	Julie B. Lindsay	
223	Federal Trade Commission	Alex Pollock	Y
224	Federal Trade Commission	Paul Atkins	
225	Federal Trade Commission	Robert Barker	Y

22 6	Federal Trade Commission	Jeffrey Dinwoodie	
22 7	Federal Trade Commission	Chelsea Pizzola	
22 8	Federal Trade Commission	Abbott Bennett Lipsky, Jr.	
22 9	Financial Stability Oversight Council (Treasury)	Julie B. Lindsay	
23 0	Financial Stability Oversight Council (Treasury)	Kyle Hauptman	
23 1	Financial Stability Oversight Council (Treasury)	Alex Pollock	Y
23 2	General Services Administration	Robert Mackichan	Y
23 3	General Services Administration	Casey Coleman	
23 4	General Services Administration	Charles James	
23 5	General Services Administration	Don Williams	
23 6	General Services Administration	Kurt Stout	
23 7	General Services Administration	George Nesterczuk	
23 8	General Services Administration	Robert K. Tompkins	
23 9	General Services Administration	Richard D. Milone	
24 0	Government Printing Office	Jason Klitenic	Y
24 1	Indian Gaming Commission	Douglas Domenech	Y
24 2	National Aeronautics and Space Administration	Christopher Shank	Y
24 3	National Aeronautics and Space Administration	Greg Autry	
24 4	National Aeronautics and Space Administration	Jack O. Burns	
24 5	National Aeronautics and Space Administration	Jeff Waksman	

24 6	National Aeronautics and Space Administration	Rodney Liesveld	
24 7	National Aeronautics and Space Administration	Sandra Hall Magnus	
24 8	National Aeronautics and Space Administration	Charles Miller	
24 9	National Archives and Records Administration	Jason Klitenic	Y
25 0	National Credit Union Administration	Michael Fryzel	Y
25 1	National Credit Union Administration	Chelsea Pizzola	
25 2	National Credit Union Administration	Peter Barrett	
25 3	National Labor Relations Board	Loren Smith	Y
25 4	National Mediation Board	Loren Smith	Y
25 5	National Science Foundation	Christopher Shank	Y
25 6	National Security Council	Marshall Billingslea	Y
25 7	National Security Council	Tom Higgins	
25 8	National Security Council	Tera Dahl	
25 9	National Security Council	Sven Kramer	
26 0	National Security Council	Kiron Skinner	
26 1	National Security Council	Mark D. Scraba	
26 2	National Security Council	Lisa Marie Cheney	
26 3	National Security Council	Yleem Poblete	
26 4	National Security Council	Brad Hansell	
26 5	National Security Council	Jennifer Arangio	



26 6	National Security Council	J. Keith Kellogg	
26 7	National Security Council	Katherine Troia McFarland	
26 8	National Security Council	Mark D. Scraba	
26 9	National Security Council	Matthew Forbes Pottinger	
27 0	National Security Council	Michael T. Flynn	
27 1	National Security Council	Christopher Ford	Y
27 2	National Security Council	Megan Badasch	
27 3	National Security Council	Robin Townley	
27 4	National Security Council	Sarah Flaherty	
27 5	National Security Council	Christopher P. Costa	
27 6	National Security Council	John W. Reed	
27 7	National Security Council	Joshua Steinman	
27 8	National Security Council	Monica Crowley	
27 9	National Security Council	Thomas P. Bossert	
28 0	National Security Council	Victoria Coates	
28 1	National Security Council	Jonathan R. Hoffman	
28 2	National Security Council	John N. Rader	
28 3	<b>National Security Council</b>	<b>Cari Lutkins</b>	
28 4	National Transportation Safety Board	Nancy Butler	
28 5	Office of Management and Budget	Linda Springer	Y

286	Office of Management and Budget	Dan Kowalski	Y
287	Office of Management and Budget	Russ Vought	
288	Office of Management and Budget	Karen Evans	
289	Office of Management and Budget	Mark Robbins	
290	Office of Management and Budget	Pat Pizzella	
291	Office of Management and Budget	Paul Winfree	
292	Office of Management and Budget	Justin Bogie	
293	Office of Management and Budget	David Burton	
294	Office of Management and Budget	Daniel Hanlon	
295	Office of Management and Budget	John Gray	
296	Office of Management and Budget	William S. Laragy	
297	Office of Personnel Management	Paul Conway	Y
298	Office of Personnel Management	James Imoehl	
299	Office of Personnel Management	John Mullins	
300	Office of Personnel Management	James Sherk	
301	Office of the Comptroller of the Currency (Treasury)	Heath Tarbert	Y
302	Office of the Comptroller of the Currency (Treasury)	Chelsea Pizzola	
303	Office of the Comptroller of the Currency (Treasury)	Paul Atkins	Y
304	Office of the Comptroller of the Currency (Treasury)	Matthew Lusco	
305	Office of the Director of National Intelligence	Geof Kahn	Y

306	Office of the Director of National Intelligence	Bryan Smith	Y
307	Office of the Director of National Intelligence	L. Roger Mason, Jr.	Y
308	Office of the Director of National Intelligence	Paul Becker	Y
309	Office of the Director of National Intelligence	Brad Hansell	
310	Office of the Director of National Intelligence	Benjamin Powell	
311	Office of the Director of National Intelligence	Juan Zarate	
312	Office of the Director of National Intelligence	James M. Hoskins	
313	Office of the Director of National Intelligence	Annette Lynne Torrisi	
314	Office of the Director of National Intelligence	Bijan Rafiekian	
315	Office of the Director of National Intelligence	James Lee Renne	
316	Office of the Director of National Intelligence	Thomas J. Higgins	
317	Office of the Director of National Intelligence	Reagan Thompson	
318	Office of the U.S. Trade Representative	Robert Lighthizer	
319	Office of the U.S. Trade Representative	Dan DiMicco	Y
320	Office of the U.S. Trade Representative	Stephen Vaughn	
321	Office of the U.S. Trade Representative	Nova Daly	
322	Office of the U.S. Trade Representative	Jeff Gerrish	
323	Office of the U.S. Trade Representative	Rolf Lundberg	
324	Office of the U.S. Trade Representative	Lawrence A. Kogan	
325	Peace Corps	Robert Blau	

326	Pension Benefit Guaranty Corporation	Loren Smith	Y
327	Postal Regulatory Commission	Jason Klitenic	Y
328	Small Business Administration	Mary Ann Bradfield	Y
329	Small Business Administration	Deanna Bass	
330	Small Business Administration	Anthony Michael Paranzino	
331	Small Business Administration	William Muir Manger	
332	Small Business Administration	Auborn Joseph Shepard II	
333	Small Business Administration	Anthony W. Parker	
334	Social Security Administration	Tom Leppert	Y
335	Social Security Administration	David Black	
336	Surface Transportation Board	Nancy Butler	
337	U.S. Agency for International Development	Erin Walsh	Y
338	U.S. Agency for International Development	Ashley Bell	
339	U.S. Agency for International Development	Andrew Peek	
340	U.S. Agency for International Development	Catharine O'Neill	
341	U.S. Postal Service	Jason Klitenic	Y
342	U.S. Securities and Exchange Commission	Sharon Brown-Hruska	Y
343	U.S. Securities and Exchange Commission	Alexander F. Cohen	Y
344	U.S. Securities and Exchange Commission	James Lloyd	
345	U.S. Securities and Exchange Commission	Matthew Martens	

34 6	White House Offices	Katie Walsh	
34 7	White House Offices	Reince Priebus	
34 8	White House Offices	Don McGahn	
34 9	White House Offices	Jennifer Pavlick	
35 0	White House Offices	Sean Cairncross	
35 1	White House Offices	Marcia Lee Kelly	
35 2	White House Offices	Rick Dearborn	
35 3	White House Offices	Joshua Pitcock	
35 4	White House Offices	Joseph W. Hagin	
35 5	White House Offices	Matthew Morgan	
35 6	White House Offices	Marc Lotter	
35 7	White House Offices	Mark Paoletta	
35 8	White House Offices	Robert Peede	
35 9	White House Offices	Thomas Bossert	
36 0	White House Offices	Jessica Ditto	
36 1	White House Offices	Sean Spicer	
36 2	White House Offices	Vanessa Morrone	
36 3	White House Offices	Dirk Eyman	
36 4	White House Offices	Elizabeth Steil	
36 5	White House Offices	Gerrit Lansing	

36 6	White House Offices	Reed Cordish	
36 7	White House Offices	J. Keith Kellogg	
36 8	White House Offices	Megan Badasch	
36 9	White House Offices	Raj Shah	
37 0	White House Offices	Ory Rinat	
37 1	White House Offices	Daniel J. Scavino, Jr.	
37 2	White House Offices	Jeremy Katz	
37 3	White House Offices	Kenneth I. Juster	
37 4	White House Offices	Kirk Marshall	
37 5	White House Offices	James Burnham	
37 6	White House Offices	John D. McEntee II	
37 7	White House Offices	Robert R. Porter	
37 8	White House Offices	Stefan Passantino	
37 9	White House Offices	Stephanie Grisham	
38 0	<b>White House Offices</b>	<b>Lindsay Walters</b>	
38 1	<b>White House Offices</b>	<b>Andrea L. Thompson</b>	
38 2	<b>White House Offices</b>	<b>Michael J. Boisvenue</b>	
38 3	<b>White House Offices</b>	<b>Dan Coats</b>	
38 4	White House Offices	Ann M. Donaldson	

**Bold** indicates new name since last update on 1/12 10am

**Subject:** RE: Holdover update  
**Date:** Thu, 19 Jan 2017 20:39:55 +0000  
**From:** "Mayock, Andrew EOP/OMB" <(b) (6)>  
**To:** Rick Dearborn <(b) (6)>  
**Cc:** "Blakemore, Emily D. EOP/WHO" <(b) (6)> "Breckenridge, Anita J. EOP/WHO" <(b) (6)> "Eric Ueland" <eric.m.ueland@ptt.gov>, Jeffrey Freeland <jeffrey.k.freeland@ptt.gov>, John Destefano <john.j.destefano@ptt.gov>, Justin Clark <justin.clark@ptt.gov>, Ken Nahigian <ken.r.nahigian@ptt.gov>, Mackenzie Smith <mackenzie.j.smith@ptt.gov>, "Mehrani, Rodin A. EOP/WHO" <(b) (6)> Sean Doocey <sean.e.doocey@ptt.gov>, "Timothy Horne - 8P" <tim.horne@gsa.gov>, "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Message-ID:** <8d3b60f03ba142f487c5bfb365e881e0@CN399Exch1.whca.mil>  
**MD5:** e1d05c654573fd833721d62fea156d34  
**Attachments:** Catherine A Novelli Updated Resignation 01 18 2017.pdf ; Collins Resignation Ltr to POTUS\_011817.pdf ; Disbrow Letter.pdf ; New Resignation letter Coppedge.pdf ; Recision Letter for Michelle Lee.pdf ; Resignation Kinsley.pdf ; Resignation Letter - Work.pdf ; Resignation Letter Jan2017 Scher.pdf ; Resignation Letter\_Ellen Herbst.pdf ; Resignation Sewall 2017.pdf ; Resignation update Speer.pdf ; Resignation update Stackley 2017.pdf ; Revised LOR\_DIR\_NCTC\_NJRasmussen\_01-18-2017.pdf ; Revised Resignation Letter - Haney AMB Costa Rica.pdf ; Yates Letter.pdf ; Revised Resignation Letter (Klotz).pdf ; RESIGNATION LETTER.PDF ; Birx\_2.pdf

Rick: Per our earlier exchange, attached are the resignation letters for the folks who you have asked to hold over so that you may accept their resignation whenever you choose. There are still one or two outstanding that you may receive once you're in place.

There are a few that are not included here for the following reasons;

- Deborah James – She is being appointed by the incoming administration as an NC-SES, so we do not need a revised letter for her PAS position.
- Tom Shannon – He is currently a career FSO.
- Laura Etim – Has already off-boarded and declined the opportunity to continue serving.

I am off boarding momentarily. And thus passing the shared baton to Tim Horne as my AIDC partner and Anita/Emily as EOP partners. Thank you to you and your team for your partnership through this important endeavor. -Andrew

**From:** Rick Dearborn [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 11:32 AM  
**To:** Mayock, Andrew EOP/OMB  
**Cc:** Blakemore, Emily D. EOP/WHO ; Breckenridge, Anita J. EOP/WHO ; Eric Ueland ; Jeffrey Freeland ; John Destefano ; Justin Clark ; Ken Nahigian ; Mackenzie Smith ; Mehrani, Rudy A. EOP/WHO ; Sean Doocey ; Timothy Horne - 8P  
**Subject:** Re: Holdover update

Andrew. There is no longer any discrepancy with regard to Sec. Johnson, he is to be added.

We have four additional holdovers.

We would like to add:

Deborah Birx, the US Global AIDS Coordinator

Alan Metzler, Chief of Staff at TSA.

Jennifer Yeager Kaplan, Director, the White House Fellows program

and Ashley E. Keenan, Deputy Director. the White House Fellows program

My best,

RAD

On Wed, Jan 18, 2017 at 11:17 PM, Rick Dearborn <(b) (6)> wrote:

Andrew, thank you.

Am told there may be a discrepancy re:

Sen. Hatch v Sec Johnson, but I'll learn more in the am.

There was another add at ODNI --

Ray Cook, the ODNI CIO.

Appreciate the NNSA add and there is one other position being vetted in the am.

Good on the other items. Understood at State. We would retain the right to reassign the FSOs upon transfer.

Will circle back on the few outstanding items in the am.

RAD



On Wed, Jan 18, 2017 at 11:09 PM Mayock, Andrew EOP/OMB

<(b) (6)> wrote:

Attached is the latest list with DOE Klotz added per your request and Sec Johnson added per our understanding. The Treasury people noted in your email below have been removed.

Please confirm the latter.

Tomorrow, we will share revised resignation letters for those appointees who you asked to stay on and agreed to do so.

Regarding the State Department issue, we understand that the State Department has collected letters of resignation pertaining to the Deputy, Under or Assistant Secretary positions

occupied by career FSOs, which the incoming Administration may choose to accept upon assuming office. Again, in keeping with past precedent, we did not remove these career FSOs from their assignments, so that the incoming team would be provided maximum flexibility

and the Department could operate effectively through the transition. You retain the authority to reassign the FSOs upon assuming office, should you choose to do so.

Thank you. -Andrew

**From:** Rick Dearborn [mailto:[rick.a.dearborn@ptt.gov](mailto:rick.a.dearborn@ptt.gov)]

**Sent:** Wednesday, January 18, 2017 1:58 PM

**To:** Mayock, Andrew EOP/OMB <(b) (6)>

**Cc:** Breckenridge, Anita J. EOP/WHO <(b) (6)>; Sean Doocey  
(b) (6); Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; Mackenzie Smith  
(b) (6); Jeffrey Freeland <(b) (6)>; Eric Ueland  
(b) (6); Blakemore, Emily D. EOP/WHO <(b) (6)>; Justin  
Clark <(b) (6)>; Mehrbani, Rudy A. EOP/WHO <(b) (6)>; John  
Destefano <(b) (6)>

**Subject:** Re: Holdover update

Andrew, with regard to the eight new holdovers, understanding that the NASA slot (the 9th) is now not being held over, we would ask that only the following two Treasury additions should be removed:

Hannah Sutter

Sarah "Sally" Wrennall-Montes

Further, with the exception of the individuals we've placed on our holdover list for the State Department, we request that all career foreign service officers serving as Deputy, Under or Assistant Secretaries return to the foreign service

and vacate if serving in any of the aforementioned posts.

Thanks, Andrew.

RAD

On Wed, Jan 18, 2017 at 10:50 AM, Mayock, Andrew EOP/OMB

(b) (6) > wrote:

Thanks, Rick. In late breaking news, NSA reported this morning that their ART team said that the CEO is no longer on their list, so we are down to eight.

From: Rick Dearborn [mailto:(b) (6)]

Sent: Wednesday, January 18, 2017 10:47 AM

To: Mayock, Andrew EOP/OMB <(b) (6)>

Cc: Breckenridge, Anita J. EOP/WHO <(b) (6)>; Sean Doocey  
(b) (6) Timothy Horne - SP

<[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>; Mackenzie Smith <(b) (6)>; Jeffrey Freeland  
(b) (6)

Eric Ueland (b) (6) <(b) (6)>; Blakemore, Emily D. EOP/WHO  
(b) (6) Justin Clark <(b) (6)>

Mehrbani, Rudy A. EOP/WHO (b) (6)

Subject: Re: Holdover update

Andrew, I'm checking on the nine additions and a few other items we need to address. I know this is a process and appreciate your cooperation and patience. I hope to circle back with our response in a couple of hours.

RAD

On Tue, Jan 17, 2017 at 11:27 PM, Mayock, Andrew EOP/OMB  
<(b) (6)> wrote:

Thanks for the follow up and revised list earlier this eve, Rick. (I have added the other colleagues from our prior email chain.)

As noted earlier today, we were checking your first list against what the AIDC have reported to us to identify any

potential gaps. A number of the people you added to the revised list were those identified by Agency Transition Directors. However, there are some additional people that Agency Transition Directors report are being asked to holdover by Agency Review Teams.

Accordingly, I have revised your latest list by adding nine names at the bottom of the list. (I also added numbers and kept your formatting re highlighting your new additions.) Please take a look.

Additionally, we wanted to respond to your questions re State Department career employees:

- 

Career Foreign Service Officers (FSOs) serving in PAS or PA positions have not been asked to submit their letters of resignation from those positions because of their underlying career status,

which is similar to members of the Senior Executive Service. Although these career FSOs were nominated/appointed to PAS positions or appointed to PA positions by the President, they are selected for PAS or PA positions (including both overseas ambassadorships

as well as PAS or PA positions at State and USAID) pursuant to Foreign Service processes separate from the political appointee selection process overseen by the White House Presidential Personnel Office. This approach is consistent with the approach taken

in prior transitions.

Do let us know if you want to move any of the nine above the line. In the absence of your confirmation, we will continue

to off board them as we look to you for the definitive list.

Thank you again. A

From: Rick Dearborn [mailto:**(b) (6)**]

Sent: Tuesday, January 17, 2017 5:26 PM

To: Mayock, Andrew EOP/OMB <(b) (6)>

**Subject:** Holdover update

Andrew,

Per my prior email, attached is the updated holdover list. You will note the additions highlighted in yellow at Commerce, DOD, OSTP, USDS, but please also note the removal of Dr.

Nicole Laurie from HHS.

Three of the additions were requested by Sec. Ash Carter at DOD to aid in his departure, and as a courtesy we wanted to honor his request.

Please let me know if you have any questions.

RAD



**Subject:** Authoritative report of GSA green building practices and results  
**Date:** Thu, 19 Jan 2017 15:23:08 -0500  
**From:** Laura Stagner - PCB <laura.stagner@gsa.gov>  
**To:** Gianne Conard <gianne.conard@gsa.gov>, "Eric Cook (PCBH)" <eric.cook@gsa.gov>, John Singleton <john.singleton@gsa.gov>, John Morrell <john.morrell@gsa.gov>, Beverly Bigham <beverly.bigham@gsa.gov>, John Dennis <johnm.dennis@gsa.gov>, Lucrezia Patruno <lucrezia.patruno@gsa.gov>, Linda Phillips <linda.phillips@gsa.gov>, Tracy Graham <tracy.graham@gsa.gov>, Ann Martini <ann.martini@gsa.gov>, "G. W. Emge - 8PA" <gw.emge@gsa.gov>, Kim Bailey <kim.bailey@gsa.gov>, "Matthew Jear (9P2)" <matthew.jear@gsa.gov>, "todd.gillies@gsa.gov" <todd.gillies@gsa.gov>, Daniel Brown <dan.brown@gsa.gov>, Dean Smith <dean.smith@gsa.gov>, John Borges <john.borges@gsa.gov>, Janice Ramsey <janice.ramsey@gsa.gov>, "David McDonald (2P1PF)" <david.mcdonald@gsa.gov>, Albert Torjman - 3PR <al.torjman@gsa.gov>, ian.grey@gsa.gov, courtney.debord@gsa.gov, Brian Singleton - 4PC1 <brian.singleton@gsa.gov>, Robert Green <robert.green@gsa.gov>, John Caswell - 5PCC <john.caswell@gsa.gov>, John Topi <john.topi@gsa.gov>, "maria.ciprazo@gsa.gov" <maria.ciprazo@gsa.gov>, Shapour Ebadi <shapour.ebadi@gsa.gov>, Sean Garrett <Sean.garrett@gsa.gov>, Brian Kimsey - 4PCQ <Brian.kimsey@gsa.gov>, Robert Theel <Robert.theel@gsa.gov>, "james.snedegar@gsa.gov" <James.snedegar@gsa.gov>, Dennis Miller <Dennis.miller@gsa.gov>, Steve Burke - 8PC <Steve.burke@gsa.gov>, Story Swett - 10PCE <Story.swett@gsa.gov>, Antonio Alonso <Tony.alonso@gsa.gov>, William Sonenberg - PCBI <william.sonenberg@gsa.gov>, Curtis Berg <curtis.berg@gsa.gov>, Pam Howe - 5PCCM <pam.howe@gsa.gov>, "Larry Boreali (PCB)" <larry.boreali@gsa.gov>, David Insinga <david.insinga@gsa.gov>, "Patrick Duffy (3PCMB)" <patrick.duffy@gsa.gov>, Jeffrey Jay Osmond - PCBH <jeffrey.osmond@gsa.gov>, Marty Bowers <marty.bowers@gsa.gov>, Michael Messerle <michael.messerle@gsa.gov>, Mike Ghazzaoui <mike.ghazzaoui@gsa.gov>, Barbara Bailey <barbarac.bailey@gsa.gov>, Robert Fay <robert.fay@gsa.gov>, Mark Chase - 9P2PTA <mark.chase@gsa.gov>, Robin Luning <robin.luning@gsa.gov>, Natalie Huber - P <natalie.huber@gsa.gov>, Michael Sullivan <michael.sullivan@gsa.gov>, Sarah Wenninger - 1PME <sarah.wenninger@gsa.gov>, brian.magden@gsa.gov, Susan Guard <susan.guard@gsa.gov>, ana.rawson@gsa.gov, michael.virgilio@gsa.gov, Chris Cockrill - 6PME <chris.cockrill@gsa.gov>, juan.griego@gsa.gov, andrew.olsen@gsa.gov, ofelia.navarro@gsa.gov, michael.okoro@gsa.gov, "ronald.allard@gsa.gov" <ronald.allard@gsa.gov>, Kevin Kampschroer <kevin.kampschroer@gsa.gov>, Ann Kosmal <ann.kosmal@gsa.gov>, Donald Horn <donald.horn@gsa.gov>, "Bryan Steverson (M1G)" <bryan.steverson@gsa.gov>, "Kinga Porst (M1G)" <kinga.porst@gsa.gov>, "Ken Sandler (M1G)" <kenneth.sandler@gsa.gov>, Eleni Reed <eleni.reed@gsa.gov>, Amelia Bourne - PM <amelia.bourne@gsa.gov>, Jeremey Alcorn - PM <jeremey.alcorn@gsa.gov>, Steve Sakach - PM <stephen.sakach@gsa.gov>, Martin Weiland <martin.weiland@gsa.gov>, Martin Gusky - WPM1C <martin.gusky@gsa.gov>, Karen Curran <karen.curran@gsa.gov>, Mark Ewing <mark.ewing@gsa.gov>, PBS Regional Commissioners <PBS.Regional.Commissioners@gsa.gov>, Walter Tersch <walter.tersch@gsa.gov>  
**Message-ID:** <CAGmQgR7axCU9JcTqsPY0+Z5WeKw6z3KK9fn+0FE8v8eC51P1jg@mail.gmail.com>  
**MD5:** 9bf0b212f69b192e9e642ca716e9dbe1  
**Attachments:** GSA PBS Recovery HPGB Long-Term Report 1-19-2017.pdf

Dear sustainability stakeholders:

PBS Design and Construction proudly presents the attached *High-Performance Green Buildings Long-Term Report*. It details the exceptional construction and modernization work delivered under GSA's Recovery Act Program, which was voted one of our *Top Ten Agency Achievements* from the past eight years.

This information-rich document explains all the different technologies that were delivered, talks about the underlying organizational teamwork, includes dozens of graphs and building-specific case studies, and details the long-term benefits. Some of the key findings:

**Sustainability is good business.** Recovery's total energy and water use reductions **saved American taxpayers over \$68 million in FY2015** alone.

Buildings with completed Recovery projects are now **22% more efficient than their pre-project baselines**, and outperforming design energy targets by 7%.

GSA's modernized facilities are 27% more energy efficient than the average U.S. commercial office building.

Each year, GSA’s newly modernized or constructed buildings are saving enough energy to provide electricity to more than 60,000 U.S. homes, and saving enough water to fill 807 Olympic-size swimming pools.

These carefully-selected investments have advanced GSA's compliance with statutory mandates, and strengthened our stewardship of the Federal real property portfolio.

This authoritative final report of Recovery Act actions and outcomes is designed to be a useful communications reference for years to come. These project delivery practices, technologies, and results remain relevant post-Recovery, since GSA's capital program has been shaped by Recovery's lessons learned, structure, and best practices.

Please direct any questions to Walter Tersch.

**Thank you** for everyone's outstanding contributions to these solid outcomes.

--

Laura Stagner, AIA, PMP  
GSA, Public Buildings Service  
Assistant Commissioner for Project Delivery  
(202) 501-1888  
(202) 969-4071 - direct

Visit ODC at: <https://insite.gsa.gov/portal/category/516494>

**Subject:** RE: Copy of POTUS Designation  
**Date:** Thu, 19 Jan 2017 12:35:39 -0500  
**From:** "Snyder, Robert" <Robert.Snyder@va.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" - (b) (6)  
**Cc:** 'Timothy Horne' <tim.horne@gsa.gov>  
**Message-ID:** <BD5172DC409BC24E89A4BA7B9CF2387510FC16B185@VANCRMSG1.vha.med.va.gov>  
**MD5:** d0dc46c46f6de4e383f5376478467ea5

Thank you...I think!

Robert D. Snyder  
Chief of Staff  
Department of Veterans Affairs  
Office: (202) 461-4808  
Cell: (b) (6)  
Learn more: <https://myva.va.gov/blog/>



**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 12:31 PM  
**To:** Snyder, Robert  
**Cc:** 'Timothy Horne'  
**Subject:** [EXTERNAL] Copy of POTUS Designation

Bob – for your records, attached is the designation from the President. Congrats Mr. Secretary.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 17:39:01 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Zakai, Marlene'" <MZAKAI@cns.gov>, "'Williams, Angela R.'" <ARWilliams@cns.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <54407620a66040a2a6818f76d6c28a85@CNSSEExch2.whca.mil>  
**MD5:** e80beedb00a5a8899dc23feaa4194dc8  
**Attachments:** 2017 POTUS Designations - CNS.pdf

Marlene – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 17:46:13 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Kevin.A.Shea@aphis.usda.gov" <Kevin.A.Shea@aphis.usda.gov>  
**Cc:** ""Timothy Horne - 8P"" <tim.horne@gsa.gov>  
**Message-ID:** <fc6aaebdd05648f4b94cf8275503fbbd@CNSSEExch2.whca.mil>  
**MD5:** 8bebf05625b5973348bbe0def57d10ae  
**Attachments:** 2017 POTUS Designations - Ag.pdf

Kevin – for your records, attached is the designation from the President.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:09:41 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Edward.keable@sol.doi.gov'" <Edward.keable@sol.doi.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <c16e25e34e3446c1839e78832eb8b303@CNSSEExch2.whca.mil>  
**MD5:** 6113058276464dddb4f0d67cf8594f79  
**Attachments:** 2017 POTUS Designations - Interior.pdf

Marlene – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** RE: Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 17:49:28 +0000  
**From:** "Gentile, John (HHS/ASFR)" <John.Gentile@hhs.gov>  
**To:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**Cc:** 'Timothy Horne - 8P' <tim.horne@gsa.gov>  
**Message-ID:** <SN1PR09MB098984B0208D17897F97A10B8C7E0@SN1PR09MB0989.namprd09.prod.outlook.com>  
**MD5:** b661dc194f1e27007d407ea71de73bc7  
**Attachments:** smime.p7s

Thanks Asma.

John

**From:** Mirza, Asma Y. EOP/OMB [mailto:(b) (6)]  
**Sent:** Thursday, January 19, 2017 12:43 PM  
**To:** Gentile, John (HHS/ASFR)  
**Cc:** 'Timothy Horne - 8P'  
**Subject:** Copy of POTUS Designations

John – for your records, attached are the designations from the President.

Asma

**Subject:** Re: Response requested by 1pm: Holdovers  
**Date:** Thu, 19 Jan 2017 18:07:40 +0000  
**From:** "Rhodes, Michael L SES OSD ODCMO (US)" <michael.l.rhodes32.civ@mail.mil>  
**To:** "Mayock, Andrew EOP/OMB" <(b) (6)> "Llano, Rayden EOP/OMB" <(b) (6)> Jamise Harper - WPTAA <jamise.harper@gsa.gov>  
**Cc:** "McLaughlin, Meg T. T. EOP/WHO" <(b) (6)> "Mirza, Asma Y. EOP/OMB" <(b) (6)> "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <20170119180739.6271063.410.16544@mail.mil>  
**MD5:** 167292be0ea9685d8adee6b5c567cfc2  
**Attachments:** smime.p7s

Folks - any update? Personnel are preparing to leave.

Sent from my BlackBerry 10 smartphone.

Original Message

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Thursday, January 19, 2017 08:28  
**To:** Mayock, Andrew EOP/OMB; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** RE: Response requested by 1pm: Holdovers

As follow-on, I understand the PTT re-submitted the names of those that were missing from the original list, with one substitute (John Gans instead of Alexandra Baker).

\* I subsequently have been informed from staff offices here that Deborah James and Robert Scher were contacted regarding adjusting their letters of resignation (thus I assume they are now on the approved holdover list).

\* HOWEVER, I am unaware as to whether Eric Rosenbach, Julie Park, and John Gans (in lieu of Alexandra Baker) have been formally added. From discussions to date, they believe they are staying for another 30+ days....so if not I need to speak with them.

Do you have an updated holdover list with those five names added? AND/or in any other form, have we confirmed they have been approved for an interim retention?

Regards,

Mike

-----Original Message-----

**From:** Rhodes, Michael L SES OSD ODCMO (US)  
**Sent:** Tuesday, January 17, 2017 12:37 PM  
**To:** 'Mayock, Andrew EOP/OMB'; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA  
**Cc:** McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
**Subject:** RE: Response requested by 1pm: Holdovers

Andrew --

Thank you.

All 10 DoD personnel identified on your list confirm to what we were tracking as individuals that would continue working in the Department for an undetermined amount of time.

However, in addition, there were five other individuals that the ART had informed us would not depart on 20 Jan, and would be continued for specified period of time, as follows below:

Holdover 30-60 days, supporting administrative and other actions associated with the departing SecDef: Mr. Eric Rosenbach (SecDef Chief of Staff), Ms. Alexandra Baker (Special Assistant to the SecDef), and Ms. Julie Park (Special Assistant to the SecDef).

Holdover 4 months and 2 months, respectively, working performing DoD work: Ms. Deborah James (current Secretary of the Air Force, to be converted temporarily to a noncareer SES appointment for the



interim period subsequent to 20 Jan), and Mr. Bob Scher (current Assistant Secretary of Defense for Strategy, Plans, and Capabilities, to be converted temporarily to a noncareer SES appointment for the interim period subsequent to 20 Jan).

Please let me know what else I should do regarding these. I will also highlight this to the lead of the DoD ART (who worked the holdover list with the PTT for transmission to the current administration).

Regards,

Mike

-----Original Message-----

From: Mayock, Andrew EOP/OMB [mailto:(b) (6)]  
Sent: Tuesday, January 17, 2017 11:36 AM  
To: Jozetta.Robinson@opm.gov; Kevin.A.Shea@aphis.usda.gov; DAlvord@doc.gov; lcasias@doc.gov; Rhodes, Michael L SES OSD ODCMO (US); Denise.Carter@ed.gov; Ingrid.kolb@hq.doe.gov; John.gentile@hhs.gov; Vincent.Micone@hq.dhs.gov; Henry.Hensley@hud.gov; Edward.keable@sol.doi.gov; Lofthus, Lee EOP; Hugler.Edward@dol.gov; kenneyka2@state.gov; Lana.Hurdle@dot.gov; Beverly.Babers@treasury.gov; Snyder, Robert VA Office of the Secretary; Kenny.shannon@epa.gov; tom.cremins-1@nasa.gov; BARBARA.CARSON@SBA.GOV; skfinlay@oge.gov; chris.naylor@nara.gov; Llano, Rayden EOP/OMB; Jamise Harper - WPTAA; nathan.kreoger@gsa.gov; Patel, Angeli H. EOP/OMB; Martha Allen - 8P; linden.dahlkemper@gsa.gov; 'EDWARDTL@nctc.gov'  
Cc: McLaughlin, Meg T. T. EOP/WHO; Mirza, Asma Y. EOP/OMB; 'Timothy Horne - 8P'  
Subject: Response requested by 1pm: Holdovers

Agency Transition Directors - Following-up on our conversations last week, we have heard from the President-elect's Transition Team (PETT) which political appointees they would like to holdover. There are a total of 37 holdover requests across 12 agencies. The full list is attached.

By 1pm please:

- 1) Validate this list of holdovers matches your understanding, including
- 2) Identifying individuals that in discussion with your ART you had agreed to holdover that is not included.

If you identify any individuals who are missing, please share with us their name, title, and with whom you had agreed on this holdover (e.g. ART lead, sherpa, etc.). Please send your responses by 1pm today to the two of us, Asma, and Meg McLaughlin (CC'ed). Apologies for the quick turnaround as we want to highlight gaps for the PETT quickly.

Concurrently we are going through the process of having this or the next President designate career officials as acting for a limited set of positions and hope to land that quickly.

Best,

Andrew & Tim

**Subject:** Copy of POTUS Designation  
**Date:** Thu, 19 Jan 2017 17:36:22 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Ingrid.kolb@hq.doe.gov" <Ingrid.kolb@hq.doe.gov>  
**Cc:** "Timothy Horne" <tim.horne@gsa.gov>  
**Message-ID:** <f4a539004609449b80d601e8c4a4c923@CNSSEExch2.whca.mil>  
**MD5:** 1327c0ca2272fac72f74a1b51f94d8ed  
**Attachments:** 2017 POTUS Designations - Energy.pdf

Ingrid – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Copy of POTUS Designation  
**Date:** Thu, 19 Jan 2017 17:32:50 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Carson, Barbara E." <barbara.carson@sba.gov>  
**Cc:** "Timothy Horne" <tim.horne@gsa.gov>  
**Message-ID:** <12efb43f5a2a4602abd27901c497ba11@CNSSEExch2.whca.mil>  
**MD5:** 77b91b316b83797a74aa5615cd9fd24c  
**Attachments:** 2017 POTUS Designations - SBA.pdf

Barb – for your records, attached is the designation from the President.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:11:44 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Hugler, Edward - ASAM" <Hugler.Edward@dol.gov>  
**Cc:** "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <31b93a4568074fe3bd09bf9d83f662ea@CNSSEExch2.whca.mil>  
**MD5:** 14e6cc3da0cc7d400bde20d1d0d77c37  
**Attachments:** 2017 POTUS Designations - Labor.pdf

Ed – for your records, attached is the designation from the President. Congrats Mr. Secretary.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:23:11 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Darlynda.Bogle@ssa.gov'" <Darlynda.Bogle@ssa.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <228de850fdf34ae5bf51fbba881e05f5@CNSSEExch2.whca.mil>  
**MD5:** 14fdd169d8bf2e6afdeb531b9f25f784  
**Attachments:** 2017 POTUS Designations - SSA.PDF

Darlynda – for your records, attached is the designation from the President.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:21:33 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Daniel Corle" <dcorle@usaid.gov>  
**Cc:** "Timothy Horne - 8P" <tim.horne@gsa.gov>  
**Message-ID:** <c4f4a86d8bca40329e9d052041165469@CNSSEExch2.whca.mil>  
**MD5:** e2a0c88b160761079ff4d9306002408b  
**Attachments:** 2017 POTUS Designations - USAID.PDF

Daniel – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:13:16 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "Lofthus, Lee EOP" <lee.j.lofthus@usdoj.gov>  
**Cc:** ""Timothy Horne - 8P"" <tim.horne@gsa.gov>  
**Message-ID:** <d0e214f8814f4567b0a02cd0fc5771d6@CNSSEExch2.whca.mil>  
**MD5:** 114fba47eddac0655a40a4b8f1b2b518  
**Attachments:** 2017 POTUS Designations - DOJ.PDF

Lee – for your records, attached is the designation from the President.

Asma

**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 18:24:23 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'killingsworthcf@mcc.gov'" <killingsworthcf@mcc.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <e3f35b9465974f969fd03d614592fcea@CNSSEExch2.whca.mil>  
**MD5:** 0ef5dff066e7a2eda21343fc0bad2d2f  
**Attachments:** 2017 POTUS Designations - MCC.PDF

Christina – for your records, attached is the designation from the President. Let me know if you're missing anything.

Asma



**Subject:** Copy of POTUS Designations  
**Date:** Thu, 19 Jan 2017 17:42:46 +0000  
**From:** "Mirza, Asma Y. EOP/OMB" <(b) (6)>  
**To:** "'Gentile, John (HHS/ASFR)'" <John.Gentile@hhs.gov>  
**Cc:** "'Timothy Horne - 8P'" <tim.horne@gsa.gov>  
**Message-ID:** <65bfe634fb934cb992933174c1419674@CNSSEExch2.whca.mil>  
**MD5:** cb598534c88795fb987798c0314ad5a0  
**Attachments:** 2017 POTUS Designations - HHS.pdf

John – for your records, attached are the designations from the President.

Asma

**Subject:** Fwd: Tenant Satisfaction Survey PwC Report  
**Date:** Thu, 19 Jan 2017 13:32:05 -0500  
**From:** Steve Sakach - PM <stephen.sakach@gsa.gov>  
**To:** Frank Santella - PM <frank.santella@gsa.gov>, Joanna Rosato - 3P <joanna.rosato@gsa.gov>, Timothy Horne - 8Q <tim.horne@gsa.gov>  
**Cc:** Diana Vaughan <diana.vaughan@gsa.gov>  
**Message-ID:** <CA+RNAdp0dxf=nGrdiU7F6xdCv9C06RZXATHGrfihPVVagAqbeQ@mail.gmail.com>  
**MD5:** 9d0e9b55e639d0edd6b9438c0b992d75  
**Attachments:** PwC TSS Insights Report - Final.docx

FYI

----- Forwarded message -----

From: **Patrick Fee - PMB** <[patrick.fee@gsa.gov](mailto:patrick.fee@gsa.gov)>  
Date: Thu, Jan 19, 2017 at 11:25 AM  
Subject: Tenant Satisfaction Survey PwC Report  
To: FMSPSCDIRECTORS <[fmspscdirectors@gsa.gov](mailto:fmspscdirectors@gsa.gov)>  
Cc: "Brittany Mayo (PM-C)" <[brittany.mayo@gsa.gov](mailto:brittany.mayo@gsa.gov)>, Rob Lacey - PMF <[robert.lacey@gsa.gov](mailto:robert.lacey@gsa.gov)>, Tracy Talbert <[tracy.talbert@gsa.gov](mailto:tracy.talbert@gsa.gov)>

Greetings Directors,

In the Fall of 2016, OFM commissioned an independent review of the Tenant Satisfaction

Survey by PricewaterhouseCoopers (PwC). The intent of this review was to analyze the

current survey instrument, process, communications and analysis techniques to identify

opportunities to better measure and understand our tenants' workplace experience and

satisfaction drivers. The study was conducted through the analysis of historical TSS results,

stakeholder interviews and secondary research from industry journals.

The final report was presented to Assistant Commissioner Steve Sakach last week. The report

is attached for your review. We will be discussing the recommendations at our national

meeting next month in Atlanta. If you have any questions in the interim, please direct those to

Denise Funkhouser, Director, Tenant Services at [202-208-2164](tel:202-208-2164).

Thank you for your support.  
Pat

**Patrick J. Fee, CBCP**

Facilities Management Officer  
Office of Facilities Management  
Public Buildings Service  
General Services Administration

O – [202-501-0038](tel:202-501-0038)

C – (b) (6)

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STEPHEN P. SAKACH  
ASSISTANT COMMISSIONER  
PUBLIC BUILDINGS SERVICE  
OFFICE OF FACILITIES MANAGEMENT  
U.S. GENERAL SERVICES ADMINISTRATION  
T: 202.969.7956  
M: 202.230.8360

Stephen.Sakach@gsa.gov      www.gsa.gov

**Subject:** Fwd: Capital Program Award Performance Report & SPI Report 1/18/17  
**Date:** Thu, 19 Jan 2017 13:04:11 -0500  
**From:** Laura Stagner - PCB <laura.stagner@gsa.gov>  
**To:** Denise Roth - AD <denise.roth@gsa.gov>, Norm Dong - P <norman.dong@gsa.gov>  
**Cc:** "&PBS RPO LIST" <PBSRPOLIST@gsa.gov>, Adam Neufeld - AC <adam.neufeld@gsa.gov>, "Allison Azevedo (5P)" <allison.azevedo@gsa.gov>, "Andi Scherneck (PRBA)" <andrea.scherneck@gsa.gov>, "Benjamin Kochanski (PGAD)" <benjamin.kochanski@gsa.gov>, Beth Savage <beth.savage@gsa.gov>, "Brian Whelan (4PCL)" <brian.whelan@gsa.gov>, Chaun Benjamin - 10PR <chaun.benjamin@gsa.gov>, "Chris Wisner (PR)" <chris.wisner@gsa.gov>, Christian Hazen <christian.hazen@gsa.gov>, Curtis Berg <curtis.berg@gsa.gov>, Daniel Brown <dan.brown@gsa.gov>, Darin PN <darin.frost@gsa.gov>, David Insinga <david.insinga@gsa.gov>, "David McDonald (2P1PF)" <david.mcdonald@gsa.gov>, Dean Smith <dean.smith@gsa.gov>, Dennis Ryan <dennis.ryan@gsa.gov>, Diane Campanile <diane.campanile@gsa.gov>, Donnita Williams - PDQ <donnita.williams@gsa.gov>, Ed Myers <ed.myers@gsa.gov>, Frank Giblin <frank.giblin@gsa.gov>, Frank Palermo <frank.palermo@gsa.gov>, "Frank Santella (PMB)" <frank.santella@gsa.gov>, "G. W. Emge - 8PA" <gw.emge@gsa.gov>, Glenn Rotondo <glenn.rotondo@gsa.gov>, Gregg Trembl - P <gregg.trembl@gsa.gov>, Janice Ramsey <janice.ramsey@gsa.gov>, "Jennifer Gibson (PCAC)" <jennifer.gibson@gsa.gov>, Jim Weller - 7P <jim.weller@gsa.gov>, Joanna Rosato <joanna.rosato@gsa.gov>, John Caswell - 5PCC <john.caswell@gsa.gov>, John Cooke - 5P <john.cooke@gsa.gov>, John Dennis <johnm.dennis@gsa.gov>, John Topi <john.topi@gsa.gov>, Katy Kale - AC <katy.kale@gsa.gov>, "Ken Chin (2PCC)" <ken.chin@gsa.gov>, Kendra Turner <kendra.turner@gsa.gov>, "Linda Phillips (6PC1)" <linda.phillips@gsa.gov>, "maria.ciprazo@gsa.gov" <maria.ciprazo@gsa.gov>, Mary Gibert - WPT <mary.gibert@gsa.gov>, Michael Kerin - AC <michael.kerin@gsa.gov>, "michael.gelber@gsa.gov" <michael.gelber@gsa.gov>, Mike Goodwin - 4P <michael.goodwin@gsa.gov>, "Nathaniel Denny (PBA)" <nathaniel.denny@gsa.gov>, Rolando Rivas-Camp <rolando.rivas-camp@gsa.gov>, Shapour Ebadi <shapour.ebadi@gsa.gov>, Stuart Burns - PT <johns.burns@gsa.gov>, "Tim Tozer (LDW)" <timothy.tozer@gsa.gov>, Timothy Horne - 8Q <tim.horne@gsa.gov>, "todd.gillies@gsa.gov" <todd.gillies@gsa.gov>, Tracy Graham <tracy.graham@gsa.gov>, William Sonenberg - PCBI <william.sonenberg@gsa.gov>, Andrew Blaylock <andrew.blaylock@gsa.gov>, Saul Japson - S <saul.japson@gsa.gov>  
**Message-ID:** <CAGmQgR7\_sEu15ZrLWcW+ce2CHQbP6KjEtixgT7sqHa-T+uU0uQ@mail.gmail.com>  
**MD5:** efbf57f36f5b4a436a77df4040af45e1  
**Attachments:** Capital Program Award Performance Report\_170118.xlsx ; SPI Report - 20170117.xlsx ; CPID Access Instructions.pdf ; CPID User Guide.docx

all - forwarded for your information and use is this week's capital program award performance report.

KUDOS to on time awards below -

R3 for **MD-Baltimore-G H Fallon Fed Bldg-EEOC Consolidation:** Construction for \$1.8M was awarded on 1/12/17

R4 for **SC-Greenville-Campbell FB CH:** CMa for \$3.7M was awarded on 1/6/17

v/r

Laura

----- Forwarded message -----

From: **David Little - PCBK** <[david.little@gsa.gov](mailto:david.little@gsa.gov)>

Date: Thu, Jan 19, 2017 at 12:52 PM

Subject: Capital Program Award Performance Report & SPI Report 1/18/17

To: Laura Stagner - PCB <[laura.stagner@gsa.gov](mailto:laura.stagner@gsa.gov)>

Cc: Amber Cochran - BBP <[amber.cochran@gsa.gov](mailto:amber.cochran@gsa.gov)>, Amy Lara - EP <[Amy.lara@gsa.gov](mailto:Amy.lara@gsa.gov)>, Amy Lineberry - EP <[amy.lineberry@gsa.gov](mailto:amy.lineberry@gsa.gov)>, Andrew Henry - PCBL <[andrew.henry@gsa.gov](mailto:andrew.henry@gsa.gov)>, Andrew Morettini - PCBL <[andrew.morettini@gsa.gov](mailto:andrew.morettini@gsa.gov)>, Ann Klimek - 9P <[ann.klimek@gsa.gov](mailto:ann.klimek@gsa.gov)>, Barbara Bailey - PCBJ <[barbarac.bailey@gsa.gov](mailto:barbarac.bailey@gsa.gov)>, Bryant Hales - PMB <[bryant.hales@gsa.gov](mailto:bryant.hales@gsa.gov)>, Carmen Barreto-Davis

- BBP <[carmen.barreto-davis@gsa.gov](mailto:carmen.barreto-davis@gsa.gov)>, Christopher Grigsby - BR3R <[christopher.grigsby@gsa.gov](mailto:christopher.grigsby@gsa.gov)>, Clarissa Davis-Lindsey - PCB <[clarissa.davis-lindsey@gsa.gov](mailto:clarissa.davis-lindsey@gsa.gov)>, Curtis Berg - PCBJ <[curtis.berg@gsa.gov](mailto:curtis.berg@gsa.gov)>, Darin Frost - PCBL <[darin.frost@gsa.gov](mailto:darin.frost@gsa.gov)>, Dean Smith - WPIA <[dean.smith@gsa.gov](mailto:dean.smith@gsa.gov)>, Dennis Ryan <[dennis.ryan@gsa.gov](mailto:dennis.ryan@gsa.gov)>, Erin McGee - BR4R <[erin.mcgee@gsa.gov](mailto:erin.mcgee@gsa.gov)>, Gee Zawolo - BR1R <[guanquoi.zawolo@gsa.gov](mailto:guanquoi.zawolo@gsa.gov)>, Hassane Drabo - WPBB <[hassane.drabo@gsa.gov](mailto:hassane.drabo@gsa.gov)>, Hillary Dunn - PCBR <[hillary.dunn@gsa.gov](mailto:hillary.dunn@gsa.gov)>, James Grammer - 4P <[james.grammer@gsa.gov](mailto:james.grammer@gsa.gov)>, Jarren Brown - BBP <[jarren.brown@gsa.gov](mailto:jarren.brown@gsa.gov)>, Jason Keller - BBP <[jason.keller@gsa.gov](mailto:jason.keller@gsa.gov)>, Jason Mack - BBP <[jason.mack@gsa.gov](mailto:jason.mack@gsa.gov)>, Jeffrey Jay Osmond - PCBH <[jeffrey.osmond@gsa.gov](mailto:jeffrey.osmond@gsa.gov)>, John Sullivan - PCB-C <[john.v.sullivan@gsa.gov](mailto:john.v.sullivan@gsa.gov)>, Jonathan Edwards - CSAE1 <[jonathan.edwards@gsa.gov](mailto:jonathan.edwards@gsa.gov)>, Jovida Pope - PCBL <[jovida.pope@gsa.gov](mailto:jovida.pope@gsa.gov)>, Karen Poole - EP <[karen.poole@gsa.gov](mailto:karen.poole@gsa.gov)>, Keith Colella - PCBR <[keith.colella@gsa.gov](mailto:keith.colella@gsa.gov)>, Larry Boreali - PCB <[larry.boreali@gsa.gov](mailto:larry.boreali@gsa.gov)>, Latoya Stewart - PC-C <[latoya.stewart@gsa.gov](mailto:latoya.stewart@gsa.gov)>, Linda Phillips - PCBH <[linda.phillips@gsa.gov](mailto:linda.phillips@gsa.gov)>, Lisa McCoy - PTAS <[lisa.mccoy@gsa.gov](mailto:lisa.mccoy@gsa.gov)>, Loaela Hammons - PTASC <[loaela.hammons@gsa.gov](mailto:loaela.hammons@gsa.gov)>, Lucrezia Patruno - 5P2CCA <[lucrezia.patruno@gsa.gov](mailto:lucrezia.patruno@gsa.gov)>, Luis Irizarry - PCBL-C <[luis.irizarry@gsa.gov](mailto:luis.irizarry@gsa.gov)>, Marty Bowers - PCBI <[marty.bowers@gsa.gov](mailto:marty.bowers@gsa.gov)>, Mike Ghazzaoui - PCBI <[mike.ghazzaoui@gsa.gov](mailto:mike.ghazzaoui@gsa.gov)>, Nadine McCoy - E <[nadine.mccoy@gsa.gov](mailto:nadine.mccoy@gsa.gov)>, "Neil Parris (WPMEC)" <[neil.parris@gsa.gov](mailto:neil.parris@gsa.gov)>, Nick Gicale - PCBL <[nick.gicale@gsa.gov](mailto:nick.gicale@gsa.gov)>, Pam Howe - PCBH <[pam.howe@gsa.gov](mailto:pam.howe@gsa.gov)>, Riki Iwasaki - 9P2PC <[riki.iwasaki@gsa.gov](mailto:riki.iwasaki@gsa.gov)>, Rob Luning - PCBH <[robin.luning@gsa.gov](mailto:robin.luning@gsa.gov)>, Robert Fay - PCBJ <[robert.fay@gsa.gov](mailto:robert.fay@gsa.gov)>, Rocio Alaoui - EC <[rocio.alaoui@gsa.gov](mailto:rocio.alaoui@gsa.gov)>, Shannon Banks - ES1 <[shannon.banks@gsa.gov](mailto:shannon.banks@gsa.gov)>, Tim Tozer - LR <[timothy.tozer@gsa.gov](mailto:timothy.tozer@gsa.gov)>, Tina Atkins - PCBL <[tina.atkins@gsa.gov](mailto:tina.atkins@gsa.gov)>, Valerie Pierre - PCBL-C <[valerie.pierre@gsa.gov](mailto:valerie.pierre@gsa.gov)>, William Sonenberg - PCBI <[william.sonenberg@gsa.gov](mailto:william.sonenberg@gsa.gov)>, Yolanda Johnson - EP <[yolanda.johnson@gsa.gov](mailto:yolanda.johnson@gsa.gov)>

Hi Laura,

Attached please find the Capital Program Award Performance Report with data as of 1/18/17.

Capital Program award performance information can be found in the Capital Program Information Dashboard (CPID). The CPID is a web-based interactive dashboard that allows the user to access and filter award data to focus on specific areas of interest (e.g., region, project, FY, program, length of delay). Visit the *Program Award Performance* section for summary results (bottom left quadrant of the CPID landing page) and drill into the *Project Award Performance* dashboard for detailed results. Go to [d2d.gsa.gov](http://d2d.gsa.gov) and follow the attached access instructions to log in.

The weekly SPI (Schedule Performance Index) Report is included with this distribution. It tracks milestone progress for projects with active design, design/build, and/or construction procurement actions. More details regarding the SPI Report, such as the method for calculating the SPI score, can be found in the report.

FY14 Capital Program			
	To Date	9/30/2017	Program End
\$ Actual to Date	\$ 1,199,412,060.17		
\$ Updated Projection at Milestone		\$ 1,476,464,426.17	\$ 1,482,664,426.17
\$ Original Baseline at Milestone	\$ 1,264,503,685.59	\$ 1,537,136,051.59	\$ 1,543,336,051.59
\$ Actual to Date \$ Original Baseline at Milestone	95%	78%	78%
\$ Updated Projection at Milestone \$ Original Baseline at Milestone		96%	96%

FY15 Capital Program			
	To Date	9/30/2017	Program End
\$ Actual to Date	\$ 478,428,313.87		
\$ Updated Projection at Milestone		\$ 701,406,606.93	\$ 713,524,746.93
\$ Original Baseline at Milestone	\$ 566,529,522.59	\$ 791,450,420.65	\$ 803,568,560.65
\$ Actual to Date \$ Original Baseline at Milestone	84%	60%	60%
\$ Updated Projection at Milestone \$ Original Baseline at Milestone		89%	89%

	FY16 Capital Program		
	To Date	9/30/2017	Program End
\$ Actual to Date	\$ 213,781,412.03		
\$ Updated Projection at Milestone		\$ 891,678,455.39	\$ 1,668,720,035.39
\$ Original Baseline at Milestone	\$ 252,932,193.75	\$ 936,855,161.11	\$ 1,713,896,741.11
\$ Actual to Date \$ Original Baseline at Milestone	85%	23%	12%
\$ Updated Projection at Milestone \$ Original Baseline at Milestone		95%	97%

	FY17 Capital Program		
	To Date	9/30/2017	Program End
\$ Actual to Date	\$ 40,905,752.27		
\$ Updated Projection at Milestone		\$ 40,905,752.27	\$ 40,905,752.27
\$ Original Baseline at Milestone	\$ 40,905,752.00	\$ 40,905,752.00	\$ 40,905,752.00
\$ Actual to Date \$ Original Baseline at Milestone	100%	100%	100%
\$ Updated Projection at Milestone \$ Original Baseline at Milestone		100%	100%

Major Upcoming Q2 Awards:

	Project	Prog. FY	Contract Type	Amount (\$M)	Date	
					Baseline	Current Planned
1)	CA-Calexico-BS Main Bldg-Calexico West LPOE	2015	Construction	\$2.0	1/31/17	1/31/17
2)	DC-Washington-DHS West Campus Infrastructure	2015	Construction	\$125.6	1/31/17	1/31/17
3)	DC-Washington-DHS West Campus Infrastructure	2015	Construction	\$17.0	1/31/17	1/31/17
4)	IA-Des Moines-New Des Moines Courthouse	2016	Construction	\$8.3	1/31/17	1/31/17
5)	LA-ALEXANDRIA-ALEXANDRIA USPO/COURTHOUSE-C	2016	Construction	\$0.7	1/31/17	1/31/17
6)	MA-Boston-O'Neill FB-Limited Scope Systems Repl	2015	Construction	\$4.2	1/31/17	1/31/17
8)	MO-St. Louis-Goodfellow Electrical Vaults and Bld	2016	Construction	\$3.9	1/31/17	1/31/17
9)	UT-SLC-Wallace F. Bennett Federal Building Consol	2014	Construction	\$0.9	1/31/17	1/31/17
10)	VA-Richard H. Poff Federal Building-Limited Scope	2015	Construction	\$5.0	1/31/17	1/31/17
11)	DC-Washington-DHS Consolidation and Developm	2016	Construction	\$22.3	2/28/17	2/28/17
12)	GA-Columbus-Post Office and CH	2015	Construction	\$4.8	2/28/17	2/28/17
13)	TX-Austin- JJ Pickle FB R&A	2014	Construction	\$25.4	2/28/17	2/28/17
14)	CO-Lakewood-DFC BLDG 67-BOR Consolidation	2016	Construction	\$12.4	3/31/17	3/31/17
15)	GA-Savannah-Tomochichi Courthouse-Modernizat	2016	Construction	\$1.0	3/31/17	3/31/17
16)	VI- St. Thomas-Ron De Lugo-Capital Security Enhan	2016	Construction	\$16.0	3/31/17	3/31/17
Total:				\$249.6		

FY14 Program Awards:

None

FY14 Program Changes:

- CA-San Diego-San Ysidro LPOE-Expansion and Reconfiguration Phase III: Construction for \$150K slipped further from January 2017 to February 2017. [\\*Awaiting ASI in January 2017](#)
- George H. Fallon Federal Building Bus Ducts Reprogramming: Appropriation was reduced by \$228K.

FY15 Program Awards:

- MD-Baltimore-G H Fallon Fed Bldg-EEOC: Construction for \$1.8M was awarded on 1/12/17

FY15 Program Changes:

- CA-Calexico-BS Main Bldg-Calexico West LPOE: Study for \$150K slipped further from January 2017 to February 2017. [\\*No update](#)
- CA-Calexico-BS Main Bldg-Calexico West LPOE: M&I for \$108K slipped further from January 2017 to March 2017. [\\*No update](#)

FY16 Program Awards:

**SC-Greenville-Campbell FB CH:** CMa for \$3.7M was awarded on 1/6/17

FY16 Program Changes:

**OH-Toledo-Ashley USCH New Annex and Renovation:** M&I for \$82K slipped further from January 2017 to March 2017. *\*The need for M&I services has changed, and M&I services will not be needed until the summer. The award is now being pushed into March 2017.*

**OH-Toledo-Ashley USCH New Annex and Renovation:** M&I for \$55K slipped further from January 2017 to March 2017. *\*The need for M&I services has changed, and M&I services will not be needed until the summer. The award is now being pushed into March 2017.*

FY17 Program Awards:

None

FY17 Program Changes:

None

### **David G. Little**

Program Analyst  
Information Management Division, ODC, PBS  
Central Office  
U.S. General Services Administration  
Cell: (b) (6)

--

Laura Stagner, AIA, PMP  
GSA, Public Buildings Service  
Assistant Commissioner for Project Delivery  
(202) 501-1888  
(202) 969-4071 - direct

Visit ODC at: <https://insite.gsa.gov/portal/category/516494>



**Subject:** Re: BBG Beach Head Team  
**Date:** Mon, 23 Jan 2017 13:24:30 -0500  
**From:** Antonia Harris - C <antonia.harris@gsa.gov>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Cc:** Marie Lennon <mlennon@bbg.gov>, Teresa Oliver - CX <teresa.oliver@gsa.gov>  
**Message-ID:** <CAFvzqUk0mo7pSJ\_8ab+K3FsgwaxryvRRyi\_Nvcdjait\_LVK7kQ@mail.gmail.com>  
**MD5:** 8b48240b73c5515874b625d8b5a5ea9b

Marie,

Attached is a copy of our position description. Hope it helps. If you have any questions, please contact my Teresa Oliver, Senior HR Specialist, Executive Resources Services. She is copied here for your convenience.

Take care,

On Mon, Jan 23, 2017 at 12:57 PM, Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)> wrote:

Hi Marie

Looping in Toni Harris - she is a good resource - have also asked her to send a WH Liason PD.

Thanks

On Mon, Jan 23, 2017 at 8:09 AM, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)> wrote:

Tim,

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**Sent:** Thursday, January 19, 2017 4:02 PM  
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**Subject:** RE: BBG Beach Head Team Names

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Broadcasting Board of Governors  
Office: 202-203-4504  
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Thank you

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The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

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**Antonia "Toni" Harris**  
**Chief Human Capital Officer**  
**Office of Human Resources Management**

**General Services Administration**

**1800 F Street, NW**  
**7th Floor, 7223D**  
**Washington, DC 20405**

**Direct Line: 202-208-7656**

**Cell Phone: (b) (6)**



**Subject:** Re: BBG Beach Head Team  
**Date:** Mon, 23 Jan 2017 10:57:07 -0700  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** Marie Lennon <mlennon@bbg.gov>  
**Cc:** Antonia Harris - C <antonia.harris@gsa.gov>  
**Message-ID:** <CAK5wmUphc93PDaQ-epj7ODVOh282HNGAFiVhdrWyDvSu9ZMh3A@mail.gmail.com>  
**MD5:** f591a324cbbc11f4afaacb0c70897bc3

Hi Marie Looping in Toni Harris - she is a good resource - have also asked her to send a WH Liason PD.

Thanks

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**Date:** Mon, 23 Jan 2017 15:09:19 +0000  
**From:** Marie Lennon <mlennon@bbg.gov>  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Message-ID:** <SN2PR03MB2253891F59DBEAE0566598EBA8720@SN2PR03MB2253.namprd03.prod.outlook.com>  
**MD5:** b574cdc9c6f533b131d3a09fc54f6936

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**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 13:00 - 14:00 (tony.costa@gsa.gov)  
**Date:** Mon, 23 Jan 2017 21:15:44 +0000  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** tony.costa@gsa.gov, david\_c\_connolly@omb.eop.gov, angela\_m.\_donatelli@omb.eop.gov, benjamin\_j\_skidmore@omb.eop.gov, patricia\_a.\_ferrell@omb.eop.gov, andrew\_abrams@omb.eop.gov  
**Message-ID:** <001a1140a604a774740546c9801e@google.com>  
**MD5:** 815de20ee00dc2920ca7efefa32fc973  
**Attachments:** invite.ics

[more details »](#)

**Meeting w/Andrew Abrams & Comp**

When	Tue Jan 24, 2017 13:00 – 14:00 Eastern Time	
Where	NEOB Room TBD ( <a href="#">map</a> )	
Calendar	tony.costa@gsa.gov	
Who	ñQMDQX	tim.horne@gsa.gov - organizer
	ñQMDQX	maury.mungin@gsa.gov - creator
	ñQMDQX	david_c_connolly@omb.eop.gov
	ñQMDQX	tony.costa@gsa.gov
	ñQMDQX	angela_m._donatelli@omb.eop.gov
	ñQMDQX	benjamin_j_skidmore@omb.eop.gov
	ñQMDQX	patricia_a._ferrell@omb.eop.gov
	ñQMDQX	andrew_abrams@omb.eop.gov

Going? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)  
You are receiving this email at the account tony.costa@gsa.gov because you are subscribed for invitations on calendar tony.costa@gsa.gov.  
To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.  
Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

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**To:** patricia\_a.\_ferrell@omb.eop.gov, andrew\_abrams@omb.eop.gov, david\_c\_connolly@omb.eop.gov, benjamin\_j\_skidmore@omb.eop.gov, angela\_m.\_donatelli@omb.eop.gov, tony.costa@gsa.gov  
**Message-ID:** <001a1147fc72a25f4d0546c98049@google.com>  
**MD5:** 00b2259a0ce8931dd2c6142cdbf2abac  
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Calendar	patricia_a._ferrell@omb.eop.gov	
Who	ñQMDQX	tim.horne@gsa.gov - organizer
	ñQMDQX	maury.mungin@gsa.gov - creator
	ñQMDQX	andrew_abrams@omb.eop.gov
	ñQMDQX	david_c_connolly@omb.eop.gov
	ñQMDQX	benjamin_j_skidmore@omb.eop.gov
	ñQMDQX	angela_m._donatelli@omb.eop.gov
	ñQMDQX	tony.costa@gsa.gov
	ñQMDQX	patricia_a._ferrell@omb.eop.gov

Going? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this courtesy email at the account patricia\_a.\_ferrell@omb.eop.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 1pm - 2pm (joanna.rosato@gsa.gov)  
**Date:** Mon, 23 Jan 2017 21:18:05 +0000  
**From:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**To:** andrew\_abrams@omb.eop.gov, benjamin\_j\_skidmore@omb.eop.gov, angela\_m.\_donatelli@omb.eop.gov, david\_c\_connolly@omb.eop.gov, tony.costa@gsa.gov, patricia\_a.\_ferrell@omb.eop.gov  
**Cc:** joanna.rosato@gsa.gov  
**Message-ID:** <94eb2c115c3815370d0546c98994@google.com>  
**MD5:** 4bd6ece9f2b7099327be269cf668211a  
**Attachments:** invite.ics

[more details »](#)

**Meeting w/Andrew Abrams & Comp**

When	Tue Jan 24, 2017 1pm – 2pm Eastern Time	
Where	NEOB Room TBD ( <a href="#">map</a> )	
Calendar	joanna.rosato@gsa.gov	
Who	ñQMDX	tim.horne@gsa.gov - organizer
	ñQMDX	maury.mungin@gsa.gov - creator
	ñQMDX	andrew_abrams@omb.eop.gov
	ñQMDX	benjamin_j_skidmore@omb.eop.gov
	ñQMDX	angela_m._donatelli@omb.eop.gov
	ñQMDX	david_c_connolly@omb.eop.gov
	ñQMDX	tony.costa@gsa.gov
	ñQMDX	patricia_a._ferrell@omb.eop.gov
	ñQMDX	joanna.rosato@gsa.gov - optional

Your attendance is optional.  
Going? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)  
You are receiving this email at the account joanna.rosato@gsa.gov because you are subscribed for invitations on calendar joanna.rosato@gsa.gov.  
To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.  
Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).



**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 11am - 12pm (MST) (angela\_m.\_donatelli@omb.eop.gov)  
**Date:** Mon, 23 Jan 2017 21:15:44 +0000  
**From:** tim.horne@gsa.gov  
**To:** angela\_m.\_donatelli@omb.eop.gov, andrew\_abrams@omb.eop.gov, david\_c\_connolly@omb.eop.gov, benjamin\_j\_skidmore@omb.eop.gov, tony.costa@gsa.gov, patricia\_a.\_ferrell@omb.eop.gov  
**Message-ID:** <001a114949c8a4bd6b0546c9806e@google.com>  
**MD5:** 42a0a48ec6916140b88cfa25fef20ae5  
**Attachments:** invite.ics

[more details »](#)

**Meeting w/Andrew Abrams & Comp**

When	Tue Jan 24, 2017 11am – 12pm Mountain Time	
Where	NEOB Room TBD ( <a href="#">map</a> )	
Calendar	angela_m._donatelli@omb.eop.gov	
Who	ñQMDQX	tim.horne@gsa.gov - organizer
	ñQMDQX	maury.mungin@gsa.gov - creator
	ñQMDQX	andrew_abrams@omb.eop.gov
	ñQMDQX	david_c_connolly@omb.eop.gov
	ñQMDQX	benjamin_j_skidmore@omb.eop.gov
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	ñQMDQX	tony.costa@gsa.gov
	ñQMDQX	patricia_a._ferrell@omb.eop.gov

Going? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

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**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 11am - 12pm (MST) (benjamin\_j\_skidmore@omb.eop.gov)  
**Date:** Mon, 23 Jan 2017 21:15:44 +0000  
**From:** tim.horne@gsa.gov  
**To:** benjamin\_j\_skidmore@omb.eop.gov, andrew\_abrams@omb.eop.gov, david\_c\_connolly@omb.eop.gov, angela\_m\_donatelli@omb.eop.gov, tony.costa@gsa.gov, patricia\_a\_ferrell@omb.eop.gov  
**Message-ID:** <001a1140f028a6ef350546c98036@google.com>  
**MD5:** 5cac315379fa7fa6f324eca574c966fe  
**Attachments:** invite.ics

[more details »](#)

**Meeting w/Andrew Abrams & Comp**

When	Tue Jan 24, 2017 11am – 12pm Mountain Time	
Where	NEOB Room TBD ( <a href="#">map</a> )	
Calendar	benjamin_j_skidmore@omb.eop.gov	
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**Subject:** Re: BBG Beach Head Team  
**Date:** Mon, 23 Jan 2017 13:25:09 -0500  
**From:** Antonia Harris - C <[antonia.harris@gsa.gov](mailto:antonia.harris@gsa.gov)>  
**To:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Cc:** Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>, Teresa Oliver - CX <[teresa.oliver@gsa.gov](mailto:teresa.oliver@gsa.gov)>  
**Message-ID:** <CAFvzqUmVKswNKaZjdyt7KU-8iBChXK+MWC2+Y==n==2+U2JYw@mail.gmail.com>  
**MD5:** efc851ecf9b15cfecaa05690fa4938f4  
**Attachments:** PD\_White House Liaison\_ES-00.doc

With attachment this time.

On Mon, Jan 23, 2017 at 1:24 PM, Antonia Harris - C <[antonia.harris@gsa.gov](mailto:antonia.harris@gsa.gov)> wrote:

Marie,

Attached is a copy of our position description. Hope it helps. If you have any questions, please contact my Teresa Oliver, Senior HR Specialist, Executive Resources Services. She is copied here for your convenience.

Take care,

On Mon, Jan 23, 2017 at 12:57 PM, Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)> wrote:

Hi Marie

Looping in Toni Harris - she is a good resource - have also asked her to send a WH Liason PD.

Thanks

On Mon, Jan 23, 2017 at 8:09 AM, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)> wrote:

Tim,

Sorry to be a pest, but would still love to engage with you on the appointments of Mr. Shuck and Mr. Ciepielowski. Both arrived today and amid briefings and meet and greets, we would like to finalize their paperwork. Again, email or a phone call – your preference – is fine.

Many thanks,  
Marie

**From:** Marie Lennon  
**Sent:** Thursday, January 19, 2017 4:02 PM  
**To:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Subject:** RE: BBG Beach Head Team Names

Tim,

I had the pleasure of speaking with you earlier this week with Rob Fallon from BBG. As a reminder, I'm Marie Lennon, BBG's Director of Management Services. Our HR Director was able to talk with Laura Lynch today and we have some additional questions on the roles of Mr. Shuck and Mr. Ciepielowski that Laura suggested we run by you.

I'm sure you are crazy-busy and I'm happy to send you the questions via email or be available for a call if that's more convenient.

Many thanks,  
Marie

**Marie Lennon**

Director of Management Services

Broadcasting Board of Governors

Office: [202-203-4504](tel:202-203-4504)

Mobile: (b) (6)

[mlennon@bbg.gov](mailto:mlennon@bbg.gov)



**From:** Timothy Horne - 8P [<mailto:tim.horne@gsa.gov>]

**Sent:** Tuesday, January 17, 2017 4:46 PM

**To:** Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>

**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>; Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>; Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>; Mayock, Andrew (b) (6) Asma Mirza (b) (6)

**Subject:** Re: BBG Beach Head Team Names

445 works for me. Call me at (b) (6)

On Jan 17, 2017, at 4:24 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:

Hi Timothy –

A call might be helpful for us. Are you available around 4:45 to talk with my HR director and me?

Rob

---

**From:** Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>

**Date:** Tuesday, January 17, 2017 at 3:40 PM

**To:** "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>

**Cc:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>, Jamise Harper - WPTAA <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" (b) (6), Asma Mirza <(b) (6)>

**Subject:** Re: BBG Beach Head Team Names

Hi Rob

My responses are in blue. Happy to jump on a call if it helps.

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.

The Trump team's expectation is that beach head teams will show up for work on

January 20 and 12:01 pm (assuming they have been processed by the servicing HR office). Also, they recognize that some buildings may not be accessible due to inaugural activities, in these cases the request is that the appointees be processed as soon as possible.

- If different than 1/20, do you have any information on the actual start date for both appointees? **Y ourWH Liaison can answer specific questions about expectations, please feel free to reach out to him.**
- Regarding the appointment authority – I assume TTS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment? **Y ou are correct - T T S is Temporary Transition Schedule C .**
- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?  
**Yes**

On Tue, Jan 17, 2017 at 1:17 PM, Rob M. Fallon <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)> wrote:

Hi Timothy –

Thank you for reaching out! We were not sure if we were receiving a beachhead team but, of course, welcome the new team members.

I will double back with our HR team to determine what will be needed to process these appointments quickly. Could I ask a few questions to assist us as we do so?

- Regarding the Entry on Duty date, I assume that the appointees would not be arriving on 1/20 (due to the inauguration) but rather that you are requesting that the appointment date be 1/20. Is that correct? I wanted to quickly clarify.
- If different than 1/20, do you have any information on the actual start date for both appointees?
- Regarding the appointment authority – I assume TTS refers to Temporary Transition Schedule C Authority, correct? These do not refer to a full-time Schedule C appointment?
- Should we be reaching out directly to the appointees for more information from them (start date, biographical information, etc.) at this time?

Best,  
Rob

---

**From:** <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)> on behalf of Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Date:** Tuesday, January 17, 2017 at 2:21 PM  
**To:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Grant Turner <[GTurner@bbg.gov](mailto:GTurner@bbg.gov)>, "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**C c:** Jamise Harper - W P T A <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" <(b) (6)> A sma Mirza <(b) (6)>  
**Subject:** B B GB each Head Team Names

Greetings!

Attached is a list of individuals that the PETT would like to have on-board on January 20th. I have pasted an email from Rick Dearborn to me which articulates what the PETT is looking for. This is for purposes of getting appointees on board by January 20th only. The process for sharing agency information has not changed. If the individual(s) requests access to agency information prior to January 20th, the procedures laid out in the WH MOU with the PETT should be followed.

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

#### **Email From Rick Dearborn**

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

Rick Dearborn

--

**Antonia "Toni" Harris**  
**Chief Human Capital Officer**  
**Office of Human Resources Management**

General Services Administration

1800 F Street, NW  
7th Floor, 7223D  
Washington, DC 20405

Direct Line: [202-208-7656](tel:202-208-7656)  
Cell Phone: (b) (6)



--

**Antonia "Toni" Harris**  
**Chief Human Capital Officer**  
**Office of Human Resources Management**

General Services Administration

1800 F Street, NW  
7th Floor, 7223D  
Washington, DC 20405

Direct Line: 202-208-7656  
Cell Phone: (b) (6)



**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 11am - 12pm (MST)  
(andrew\_abrams@omb.eop.gov)  
**Date:** Mon, 23 Jan 2017 21:15:43 +0000  
**From:** tim.horne@gsa.gov  
**To:** (b) (6)  
tony.costa@gsa.gov, (b) (6)  
**Message-ID:** <001a11410b0a9cb7e30546c98011@google.com>  
**MD5:** 011b4dcbc4b5a8abbbc43f1027cf7e2d  
**Attachments:** invite.ics

[more details »](#)

## Meeting w/Andrew Abrams & Comp

*When* Tue Jan 24, 2017 11am – 12pm Mountain Time

*Where* NEOB Room TBD ([map](#))

*Calendar* (b) (6)

<i>Who</i>	ñQMDQX	tim.horne@gsa.gov - organizer
	ñQMDQX	maury.mungin@gsa.gov - creator
	ñQMDQX	(b) (6)
	ñQMDQX	
	ñQMDQX	
	ñQMDQX	
	ñQMDQX	
	ñQMDQX	

Going? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this courtesy email at the account (b) (6) because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

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**Subject:** Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 11am - 12pm (MST)  
(david\_c\_connolly@omb.eop.gov)  
**Date:** Mon, 23 Jan 2017 21:15:43 +0000  
**From:** tim.horne@gsa.gov  
**To:** (b) (6)  
tony.costa@gsa.gov, (b) (6)  
**Message-ID:** <94eb2c0b01889f75030546c9806b@google.com>  
**MD5:** 2fb01a64a3377cd53734ab9571a5c442  
**Attachments:** invite.ics

[more details »](#)

## Meeting w/Andrew Abrams & Comp

*When* Tue Jan 24, 2017 11am – 12pm Mountain Time

*Where* NEOB Room TBD ([map](#))

*Calendar* (b) (6)

<i>Who</i>	ñQVDOX	tim.horne@gsa.gov - organizer
	ñQVDOX	maury.mungin@gsa.gov - creator
	ñQVDOX	(b) (6)
	ñQVDOX	
	ñQVDOX	
	ñQVDOX	
	ñQVDOX	
	ñQVDOX	

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**Subject:** RE: BBG Beach Head Team  
**Date:** Mon, 23 Jan 2017 21:33:15 +0000  
**From:** Marie Lennon <mlennon@bbg.gov>  
**To:** Antonia Harris - C <antonia.harris@gsa.gov>, Timothy Horne - 8P <tim.horne@gsa.gov>  
**Cc:** Teresa Oliver - CX <teresa.oliver@gsa.gov>  
**Message-ID:** <SN2PR03MB22536C732A053C7CC1D090D6A8720@SN2PR03MB2253.namprd03.prod.outlook.com>  
**MD5:** 257be8735699f693739080cfbd862137

Many thanks!

**From:** Antonia Harris - C [mailto:antonia.harris@gsa.gov]  
**Sent:** Monday, January 23, 2017 1:25 PM  
**To:** Timothy Horne - 8P <tim.horne@gsa.gov>  
**Cc:** Marie Lennon <mlennon@bbg.gov>; Teresa Oliver - CX <teresa.oliver@gsa.gov>  
**Subject:** Re: BBG Beach Head Team

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Looping in Toni Harris - she is a good resource - have also asked her to send a WH Liason PD.

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Marie

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**Subject:** RE: BBG Beach Head Team Names

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Broadcasting Board of Governors  
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Mobile: (b) (6)  
[mlennon@bbg.gov](mailto:mlennon@bbg.gov)



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**Date:** Tuesday, January 17, 2017 at 3:40 PM  
**To:** "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>

C c: John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Marie Lennon <[mlennon@bbg.gov](mailto:mlennon@bbg.gov)>, Jamise Harper - W P T A <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" <(b) (6)> A sma Mirza <A sma\_Y . (b) (6)>  
**Subject:** R e: B B GB each Head Team Names

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[Yes](#)

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Rob

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**From:** <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)> on behalf of Timothy Horne - 8P <[tim.horne@gsa.gov](mailto:tim.horne@gsa.gov)>  
**Date:** Tuesday, January 17, 2017 at 2:21 PM  
**To:** John Barkhamer <[JBarkhamer@bbg.gov](mailto:JBarkhamer@bbg.gov)>, Grant Turner <[GTurner@bbg.gov](mailto:GTurner@bbg.gov)>, "Rob M. Fallon" <[rmfallon@bbg.gov](mailto:rmfallon@bbg.gov)>  
**Cc:** Jamise Harper - WPTA A <[jamise.harper@gsa.gov](mailto:jamise.harper@gsa.gov)>, "Mayock, Andrew" <(b) (6)> Aasma Mirza <(b) (6)>  
**Subject:** B B GB each Head Team Names

Greetings!

Attached is a list of individuals that the PETT would like to have on-board on January 20th. I have pasted an email from Rick Dearborn to me which articulates what the PETT is looking for. This is for purposes of getting appointees on board by January 20th only. The process for sharing agency information has not changed. If the individual(s) requests access to agency information prior to January 20th, the procedures laid out in the WH MOU with the PETT should be followed.

Here is some additional information -

1. The PETT is asking agencies to use normal agency business rules and procedures to set the pay.
2. These names should be shared in your agency on a need to know basis only.
3. The "Utility" position will be responsible for "providing assistance to the agency head as directed."
4. Your designated White House Liaison is available to answer any specific questions about appointments for your organization.

Please let me know if you have any questions and I will funnel them to the Trump team. CC'ing Jamise Harper to help me keep track of all of this.

Thank you

**Email From Rick Dearborn**

Hi Tim,

The PETT requests that the Transition Coordinating Council establish a centralized procedure for transmitting information to department/agency HR and Security offices to enable the new administration's non-career personnel to enter on duty on 20 January at 12nn.

The PETT proposes that the PETT will transmit biographical information, appointing authority, pay plan, and grade/salary information to the Transition Coordinating Council through OMB who will transmit the information to the respective department/agency's Senior Transition Official. The department/agency's Senior Transition Official will ensure that all necessary security and human resources actions are taken to allow the new appointees to enter on duty on 20 January at 12nn.

The PETT requests that the Transition Coordinating Council survey each department/agency to identify deadlines by which the PETT must transmit the necessary information to facilitate a 20 January arrival date. The PETT also requests, that where applicable, the departments/agencies process required security clearance actions through their own channels.

The PETT's points of contact for this memo are Sean Doocey and Elizabeth Pinkerton.

Many Thanks,

Rick Dearborn

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**Antonia "Toni" Harris**

**Chief Human Capital Officer**

**Office of Human Resources Management**

**General Services Administration**

**1800 F Street, NW**

**7th Floor, 7223D**

**Washington, DC 20405**

**Direct Line: [202-208-7656](tel:202-208-7656)**

**Cell Phone: (b) (6)**



**Subject:** Fwd: (b) (5)  
**Date:** Mon, 23 Jan 2017 15:24:38 -0500  
**From:** Gregg Trembl - P <gregg.trembl@gsa.gov>  
**To:** "Jack St. John - A" <jack.stjohn@gsa.gov>, Mike Solomon - A <michael.solomon@gsa.gov>  
**Cc:** Timothy Horne - 8P <tim.horne@gsa.gov>, Tony Costa - AG <tony.costa@gsa.gov>, Joanna Rosato <joanna.rosato@gsa.gov>  
**Message-ID:** <CAA87WedmWgwikeLJNg7KD4EdZLnGCCL0tp9VxrKH6O87fGqbBQ@mail.gmail.com>  
**MD5:** 26268f9357a781fca5f4083907bcc968  
**Attachments:** (b) (5)

Jack/Mike, Attached you will find the draft report on exchanges. Please let me know if like any follow up conversation.

Thanks,  
-Gregg

Gregg Trembl

Chief of Staff  
Public Buildings Service  
U.S. General Services Administration  
(w) 202-501-1100  
(c) (b) (6)

----- Forwarded message -----

**From:** <Audits/GSAOIG@gsaig.gov>

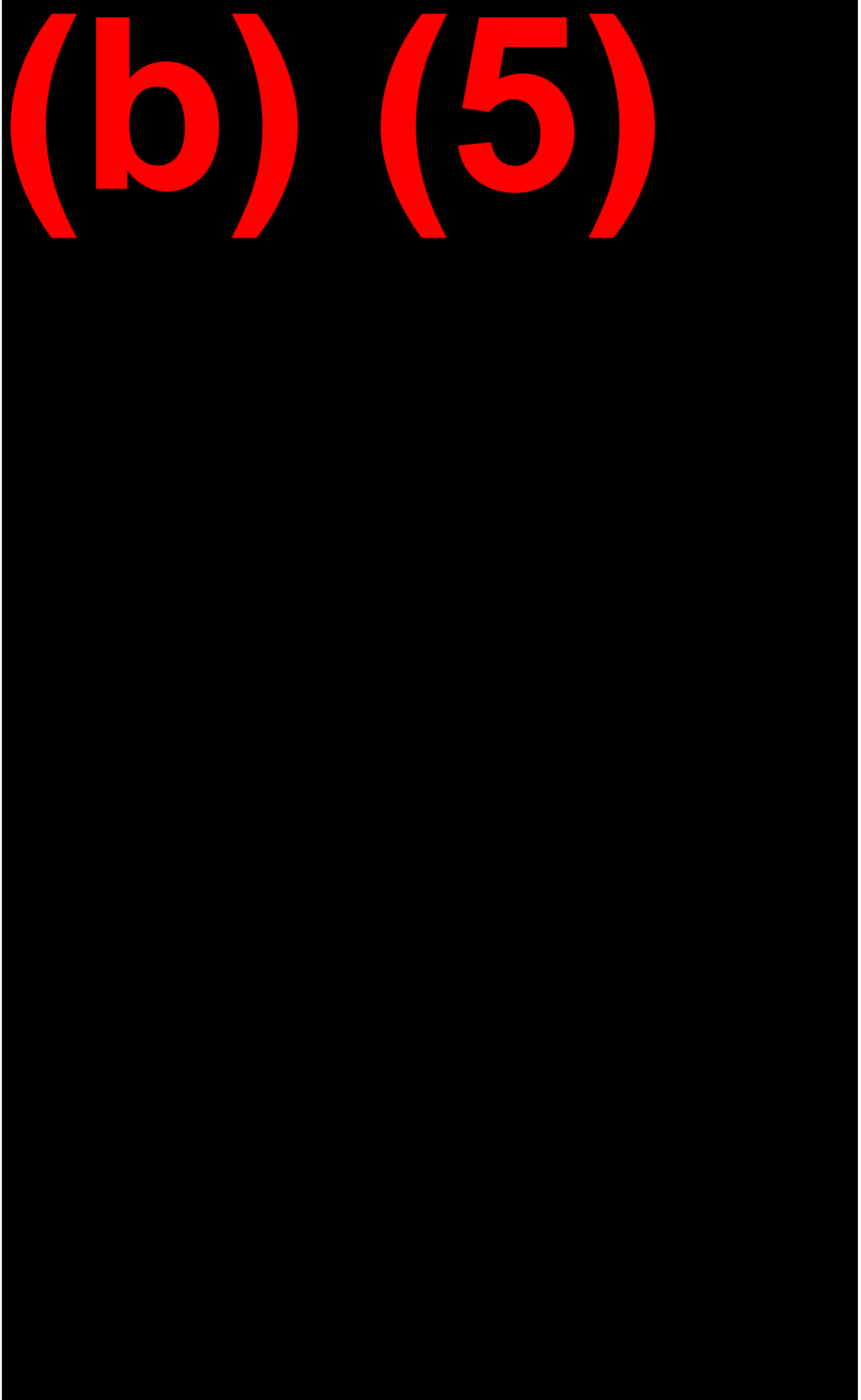
**Date:** Thu, Jan 19, 2017 at 7:58 AM

**Subject:** (b) (5)

**To:** [norman.dong@gsa.gov](mailto:norman.dong@gsa.gov)

**Cc:** [carol.f.choa@gsaig.gov](mailto:carol.f.choa@gsaig.gov), (b) (6), [andrew.heller@gsa.gov](mailto:andrew.heller@gsa.gov),  
[alexander.cross@gsa.gov](mailto:alexander.cross@gsa.gov), [lisa.wild@gsa.gov](mailto:lisa.wild@gsa.gov), [rick.thomas@gsa.gov](mailto:rick.thomas@gsa.gov), [aaron.hassinger@gsa.gov](mailto:aaron.hassinger@gsa.gov),  
[mark.stadsklev@gsa.gov](mailto:mark.stadsklev@gsa.gov), [silas.campbell@gsa.gov](mailto:silas.campbell@gsa.gov), [liam.murphy@gsa.gov](mailto:liam.murphy@gsa.gov), [gabrielle.sigel@gsa.gov](mailto:gabrielle.sigel@gsa.gov),  
[cynthia.metzler@gsa.gov](mailto:cynthia.metzler@gsa.gov), [sarah.breen@gsaig.gov](mailto:sarah.breen@gsaig.gov), [elizabeth.andrews@gsa.gov](mailto:elizabeth.andrews@gsa.gov), [leroy.ford@gsa.gov](mailto:leroy.ford@gsa.gov),  
[theresa.ottery@gsa.gov](mailto:theresa.ottery@gsa.gov), [les.painter@gsa.gov](mailto:les.painter@gsa.gov), [GAO-IGAuditMgmtDiv@gsa.gov](mailto:GAO-IGAuditMgmtDiv@gsa.gov), [claudia.davis@gsa.gov](mailto:claudia.davis@gsa.gov),  
[tanisha.nicholson@gsa.gov](mailto:tanisha.nicholson@gsa.gov), (b) (6),  
(b) (6),  
[michael.geiber@gsa.gov](mailto:michael.geiber@gsa.gov), [gregg.trembl@gsa.gov](mailto:gregg.trembl@gsa.gov), [angeletta.coutain@gsa.gov](mailto:angeletta.coutain@gsa.gov)

**(b) (5)**





**Subject:** Accepted: Invitation: Meeting w/Andrew Abrams & Comp @ Tue Jan 24, 2017 11am - 12pm (MST) (b) (6)  
**Date:** Mon, 23 Jan 2017 21:33:22 +0000  
**From:** "Connolly, David C. C. EOP/OMB" (b) (6)  
**To:** "'tim.horne@gsa.gov'" <tim.horne@gsa.gov>  
**Message-ID:** <24d8b6d15a12470d973da1c80a718273@CNSSEExch3.whca.mil>  
**MD5:** 7f4c81e0b64a47986df20847f711e0d1